

MINUTE LOG

<u>MOTION #</u>	<u>MOTION</u>
14-03.01	APPROVE ADOPTION OF AGENDA AND ADDENDUM
14-03.02	APPROVE CONSENT AGENDA
14-03.03	APPROVE ADJOURNMENT

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Special Meeting held on March 14, 2014 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mrs. Galbraith, Board President, at 12:19 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Jeannie Henkel	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Absent

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Guests Present:

- Ms. Sandy Harbrecht – Paul Werth Associates
- Mr. Gene Monteith – Paul Werth Associates

Joyce Galbraith, Board President, led the Pledge of Allegiance.

14-03.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mrs. Reid-Pleasnick and seconded by Mr. Bischoff the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the March 14, 2014 Special Board meeting.

Roll Call: Mr. Bischoff, yea; Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.
Motion passed.

PRESENTATION BY PAUL WERTH ASSOCIATES

Ms. Sandy Harbrecht and Mr. Gene Monteith updated the Governing Board on the preliminary findings of the comprehensive communications audit currently being conducted for the Educational Service Center of Central Ohio.

14.03.02 **APPROVE CONSENT AGENDA**

It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Henkel the Educational Service Center of Central Ohio Governing Board approve the following:

4.01/Approval of Miscellaneous Consent Agenda Item

Approval to authorize the Treasurer/CFO to pay invoices against the following purchase order that was not processed in accordance with Section 5705.41(D): 2401220.

4.02/Approval of Professional Meetings

Approval of the following professional meeting attendance:

ESC of Central Ohio

Sean Noe	2014 Service Unites Conference on Volunteering and
Kara Aden	Service – Atlanta, GA – June 15 - 19, 2014
Samantha Justice	

Roll Call: Mr. Bischoff, yea; Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.
Motion passed.

5.01/Items for the Board’s Information and Review

• **Governing Board Members’ Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Galbraith updated Board members on the excellent student program showcases that recently took place during open houses held at both the Eastland and Fairfield Career Centers.

Delaware Area Career Center

Mr. Bischoff reported that the Career Center’s graphic design students recently won a regional competition and were going to compete at the State level. The Board members were also updated on the impressive progress the Career Center is making toward the new education process being implemented and the facilities study currently underway.

Metropolitan Educational Council

Dr. Goodney reported that the MEC board met this week to discuss the performance review for the Executive Director and Treasurer. Board members were also informed that several Franklin County districts were moving to TRECA for ITC services. As a result, half of the ESCCO’s districts are now aligned with TRECA for ITC services while remaining with MEC for purchasing services. Dr. Goodney also reported that MEC’s building renovations are now underway.

Note: Mr. Bischoff left the meeting at 1:55 p.m.

- **Ohio Healthcare Consortium Update**

As of March 1, 2014, the Ohio Healthcare Consortium entered into a contract with OHI for services. The processing of claims will begin on April 1. OHI will be providing the ESCCO with a study on pharmacy coverage and an analysis of our doctor and hospital networks free of charge.

- **Treasurer/CFO's Update**

Mr. Hutchinson reported that the ESCCO audit for Fiscal Year 2013 has been completed by the State with very few issues. Board members agreed that a post-audit meeting with the State was not necessary this year.

As part of the Treasurer/CFO's goals this year, Mr. Hutchinson distributed and reviewed a Financial Stability Plan with Board members.

Mr. Hutchinson also updated board members on the status of 2 outstanding accounts.

- **Superintendent's Update**

Dr. Goodney informed Board members that Rhonda Dickson is planning on retiring as of July 31, 2014. In addition to her retirement, the position of Assistant Superintendent would be eliminated and replaced with an Executive Director of Student Services position that will be posted. Dr. Goodney also informed Board members that he plans to have a recommendation to fill the position of Deputy Superintendent at the April board meeting.

Dr. Goodney reported that the Superintendents on the Educational Council Board voted this week to put the Council into a dormant state. The Educational Council was created as part of the Win-Win agreement in 1992. Its current 5 programs will likely be transitioned into the ESCCO's Student Services Center for supervision.

As a result of the business management study recently completed, Navigator Management Partners is ready to move into the next phase that will include recommendations to the ESCCO to improve employee onboarding and substitute employee systems. In the future, Navigator will be looking at providing recommendations in the areas of human resources and payroll systems.

Dr. Goodney reported that he received an updated proposal from Pizzuti regarding the facilities study. Phase I will include 6 tasks that should be completed by the end of April.

An update was provided to Board members regarding a recommendation at either the March or April board meeting regarding the ESCCO joining the Ohio Collaborative Shared Services Council of Governments. The members of this COG have the ability to broker services to customers, provide opportunities for increased revenues, establish unique partnerships and provide revenue sharing components with other provider members.

Dr. Goodney distributed a memorandum to Board members outlining changes to ESCCO Governing Board goal review/setting, assignment of agency level objectives to the Superintendent and Treasurer/CFO and the OSES/OTRES evaluation cycle for their review.

- **Upcoming Meetings / Events**

March 19, 2014 / 5 – 8:30 p.m.

OSBA Central Region Spring Conference / Villa Milano Banquet Center / Columbus, Ohio

March 28, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 25, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

May 2 and 3, 2014

OSBA Board Leadership Institute / Hilton Polaris, Columbus, Ohio

May 6, 2014 / Morning

Staff Appreciation Day / Governing Board Classroom Visits

May 16, 2014 / 6 p.m.

CBT Graduation / 2080 Citygate Drive, Columbus, Ohio

May 22, 2014 / 5:30 p.m.

Staff Celebration Banquet / Villa Milano Banquet Center / Columbus, Ohio

May 23, 2014 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

14-03.03

APPROVE ADJOURNMENT

It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Henkel the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 2:24 p.m.

Roll Call: Mr. Bischoff, yea; Mrs. Henkel, yea; Mrs. Reid-Pleasnick, yea; Mrs. Galbraith, yea.
Motion passed.



Joyce Galbraith
Governing Board President
Educational Service Center of Central Ohio

ATTEST:



Alan Hutchinson
Treasurer/CFO
Educational Service Center of Central Ohio