

MINUTE LOG

<u>MOTION #</u>	<u>MOTION</u>
11-11.01	APPROVE ADOPTION OF AGENDA AND ADDENDUM
11-11.02	APPROVE MINUTES AND CONSENT AGENDA
11-11.03	APPROVE ADJOURNMENT

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on November 11, 2011, at the Delaware Area Career Center, 4565 Columbus Pike, Delaware, Ohio.

Call to Order: Meeting called to order by Mrs. Galbraith, President, at 9:56 a.m.

Roll Call:

Mr. Edward Bischoff	Absent
Mrs. Joyce Galbraith	Present
Mr. Richard Helsel	Present
Mrs. Betty Klamfoth	Present
Mrs. Teri Morgan	Present
Mrs. Robin Reid-Pleasnick	Absent (<i>Arrived at 10:07 a.m.</i>)
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Bart Anderson – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Dr. Tom Goodney – Deputy Superintendent
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Guest Present: Mrs. Edana Helsel

Joyce Galbraith, Governing Board President, led the Pledge of Allegiance.

11-11.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mrs. Klamfoth and seconded by Mrs. Morgan the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the November 11, 2011 Regular Board Meeting.

Roll Call: Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mr. Spencer, yea; Mrs. Galbraith, yea.
Motion passed.

11.11.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Morgan and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the October 21, 2011 regular board meeting.

5.02/Approval of the Financial Reports for October, 2011

1. Investment Report for October, 2011 that is on file in the Treasurer's office.
2. SM-2 General Fund Report that is on file in the Treasurer's office.
3. Bill List for October, 2011:

General Fund	\$507,745.77
Dublin CSD - City/County Funds	57,390.47
Gahanna CSD - City/County Funds	65,456.94
Grandview Hts. CSD - City/County Funds	10,625.78
Hilliard CSD - City/County Funds	237,589.43
Reynoldsburg CSD - City/County Funds	83,522.32
Westerville CSD - City/County Funds	355,325.33
Whitehall CSD - City/County Funds	10,704.92
Upper Arlington CSD - City/County Funds	218,730.80
South-Western CSD - City/County Funds	22,946.46
Bexley CSD - City/County Funds	40,916.02
Worthington CSD - City/County Funds	190,227.80
Hamilton LSD - ESC Funds	104,868.27
Canal Winchester LSD - ESC Funds	96,630.67
Groveport-Madison LSD - ESC Funds	130,135.27
New Albany-Plain LSD - ESC Funds	44,258.08
Olentangy LSD - ESC Funds	682,374.80
Big Walnut LSD	102,019.96
Buckeye Valley LSD - ESC Funds	130,255.62
Fairbanks LSD - ESC Funds	13,892.75
Delaware CSD - ESC Funds	64,153.34
Delaware Area Career Center	4,365.75
Pickerington LSD - ESC Funds	13,978.18
London City Schools	4,936.52
Granville Exempted Village SD	1,504.77
Salem City Schools	869.65
PAST Foundation	4,561.30
Teays Valley Local Schools	157.23
Educational Council - ESC Funds	130,748.50
OCESR - ESC Funds	19,921.50
OICALI Professional Services	19,971.82
Mandarin Chinese Instruction	2,008.68
Action for Children	5,030.13
Delaware County Board of DD	(204.90)
Ventures Alternative School	(82,845.45)
Contract with Ohio Department of Youth Services	3,090.21
Focus Learning Academy	9,217.26
Briar Patch Academy	22,753.96
South Scioto Academy	12,378.77
Academic Acceleration Academy	72,713.22
The Graham School	3,970.24
The Charles School	13,768.16
ESCCO - Special Education Administrative Services	(14,759.69)
ESCCO - Behavior Intervention Services	(2,204.47)
ESCCO - Special Education Transitional Services	21,753.06
ESCCO - Cross Categorical Services	142,733.86
ESCCO - Hearing Impaired Services	100,330.78
ESCCO - Visually Impaired Services	19,028.02

ESCCO - Emotionally Disturbed Services	63,597.21
ESCCO - STACK Autistic Student Services	86,298.29
ACT	16,423.21
ESCCO - Preschool Special Education Services	133,881.17
Delaware/Union - Preschool Program	40,547.97
Delaware/Union - Hearing Impaired Interpreter Services	33,230.16
ESCCO - School Psychologist	5,365.77
Preschool-Reynoldsburg-Student Services	43,191.69
ESCCO - Community Based Transitions	37,831.49
ESCCO - Speech/Language Services	79,102.20
Columbus Coaching FY 2011	927,957.10
Technology Action for Children	3,015.29
Arts	34,098.86
Goals	18,349.17
Horse Farm	36,202.70
Ventures	83,084.11
ESCCO - Multiple Handicapped Services	11,143.76
ESCCO - Related Services – Adapted PE Services	12,010.35
ESCCO - Occupational Therapy Services	32,774.53
ESCCO - Physical Therapy Services	4,348.26
Cross Creek Day Treatment Program	35,648.93
ESCCO - Gifted Student Services	13,632.26
ESCCO - Center for Teaching and Learning	8,304.96
ESCCO - Center for Achievement	47,275.60
ESCCO - Center for Professional Development	16,982.09
ESCCO - Center for Special Projects	37,008.25
ESCCO - Courier Services	1,145.48
General Fund - Center for Leadership	8,407.90
ESCCO - Printing Services	36,600.00
ESCCO - Court Liaison Services	46,594.56
ESCCO - Conference Services	16,887.93
ESCCO – Transportation Services	110.00
OCALI FY 2012	201,375.33
OCALI FY 2011	4,457.80
Assistive Technology – OCALI	6,849.37
Education & Treatment Services/Military Dep. Children	12,314.16
Community School Audits	26,674.16
ODE Performance Assessment	20,000.00
OCEDC - Ohio Coalition	101,917.01
Permanent Improvement	3,060.00
Learning Forward Ohio	1,376.05
Ed Pass 2011	5,428.00
Rockbridge Academy 2011	44,025.82
Delaware Morrow Mental Health Grant	(2,535.68)
FCFC Admin 2012	37,061.90
FCFC Multisystems 2012	45,140.85
Help Me Grow HV GRF 2012	206,813.25
Ohio Children's Trust Fund 2012	44,546.15
Rockbridge Academy 2012	29,568.04
Help Me Grow Early Intervention 2012	215,347.79
Ed Pass 2012	151,174.95
Help Me Grow Part C 2012	238,257.96
Help Me Grow Carryover 2012	40,496.82
Help Me Grow – GRF to Part C Transfer	63,593.90
Project KEY – FCCS Levy FY 2012	6,852.72
Project KEY – DJFS-TANF/XX FY 2012	28,619.24
Project KEY – SIG-CCS FY 2012	7,898.27

OCALI – Health Resources & Services Admin. FY 2012	2,761.24
OCALI – Interagency Work Group on Autism FY 2012	3,624.29
Delaware/Morrow Mental Health FY 2012	9,734.29
The Columbus Foundation	6,000.00
CME – CISCO Math Symposium	4,317.33
Project KEY Rotary	12,500.00
Revenue CISAM Rotary	1,459.56
NATTP/OCALI Rotary	12,865.08
Background Checks Rotary	14,349.95
SERS – Board Share	176,013.32
Self Insurance Fund – Medical Insurance	433,357.16
Self Insurance Fund – Dental Insurance	41,403.36
Alternative Education Challenge Grant FY 2012	6,559.00
Ohio Principal Evaluation System Training	21,025.01
State Support Team GRF 2012	24,951.93
Resident Educator 2012	16,006.15
Ohio Teacher Evaluation System FY 2012	8,766.89
School Psychology Interns FY 2012	6,344.74
Teach America	10,452.58
Caseload Ratio FY 2012	695.64
State Support Team IDEA 2012	155,854.45
CISAM 2012	19,096.92
Early Learning 3 2012	6,892.52
Early Learning – CSEFEL Training FY 2010	132.12
Early Learning-Discretionary 2012	19.61
Catholic Diocese 2012	4,536.31
Project KEY FY 2010	1,371.81
Best FY 2011	2,625.80
MIG (July-Dec 2011) – OCALI	13,102.18
Race to the Top 2012	22,212.66
Best 2012	7,740.36
College Access Challenge Grant FY 2012	38,763.69
Race to the Top-Formative Instruction FY 2012	10,181.39
Race to the Top – ONET FY 2012	17,500.00
Ventures – WIA – FY 09/10	48.20
MIG/OCALI FY 2009 Grant	193.64
TOTAL	\$8,324,372.15

5.03/Approval of Total Appropriations by Fund

1. Approval of total appropriations by fund for October, 2011.

Fund Number	Fund Description	September Appropriation	Increase (Decrease)	October Appropriation
001	General Fund			
	Total General Fund	64,220,640.61	94,708.82	64,315,349.43
	Other Funds			
003	PERMANENT IMPROVEMENT	31,895.44	339,776.56	371,672.00
018	PUBLIC SCHOOL SUPPORT	8,210.70	0.00	8,210.70
019	OTHER GRANT	12,631,721.33	17,974.59	12,649,695.92
022	DISTRICT AGENCY	1,131,999.09	0.00	1,131,999.09
024	EMPLOYEE BENEFITS SELF INS.	5,642,734.00	0.00	5,642,734.00
300	DISTRICT MANAGED ACTIVITY	645.00	0.00	645.00
432	MANAGEMENT INFORMATION SYSTEM	2,400.00	0.00	2,400.00
463	ALTERNATIVE SCHOOLS	160,723.97	0.00	160,723.97
499	MISCELLANEOUS STATE GRANT FUND	1,321,978.94	0.00	1,321,978.94
516	IDEA PART B GRANTS	3,144,604.46	0.00	3,144,604.46
551	LIMITED ENGLISH PROFICIENCY	44,397.87	0.00	44,397.87
571	REFUGEE CHILDREN SCHOOL IMPACT	114,722.92	0.00	114,722.92
572	TITLE I DISADVANTAGED CHILDREN	9,273.83	0.00	9,273.83
584	DRUG FREE SCHOOL GRANT FUND	1,619.00	0.00	1,619.00
587	IDEA PRESCHOOL-HANDICAPPED	40,688.98	0.00	40,688.98
590	IMPROVING TEACHER QUALITY	136,199.17	0.00	136,199.17
599	MISCELLANEOUS FED. GRANT FUND	2,550,459.49	330,925.00	2,881,384.49
	Total Other Funds	26,974,274.19	688,676.15	27,662,950.34
	Grand Total All Funds	91,194,914.80	783,384.97	91,978,299.77

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Approval of the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

		Appropriations	Estimated Revenue
Hands on History	599 9201	\$330,925.00	\$330,925.00

5.05/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Florine Burke – Director of School Attendance Services, for the purpose of retirement, effective December 31, 2011
2. Jonathan Klingler – Fiscal Specialist, effective November 4, 2011
3. Serena McCoy – Teacher, effective November 9, 2011

5.06/Approval of Employment**Substitute Employees**

Approval of the following list of substitutes for employment in local school districts for the 2011-12 contract year:

1. Substitute Teachers:

Barbara Airulla	Natalie Collins	Lauren Happeney
David Alabi	Amanda Conrad	Julie Henson
David Aldenderfer	Brenda Cosby	Tim Hiser
Megan Anthony	David Culwell	Amy Holt
Sharon Avis	Judy Cumberland	Audrey Howard
Michael Baker	Dawn Davis	Kasey Howell
Joshua Barkhurst	Ronald Dimmerling	Jenamarie Ianni
Carrie Beals	Leslie Dorado	Alicia Ingram
Allison Bisker	Michael Doyle	Rachel Jackson
James Bratka	Kelly Dranichak	Deborah Johnson
Kennon Braun	Kevin Drews	Jennifer Kafka
Laura Bricchetto	Burak Ergezen	Lauren Kelley
Keena Briggs	Christopher Ervin	Elizabeth Kengeter
Leigh Bringman	Ronni Feibel	Cynthia Koch
Leatrice Briscoe	Dustin Ford	Lisa Koplan
Richard Britan	Autumn Fugate	Jonathan Krieg
Joseph Brooks	Katherine Fuson	Kara Kristof
Meloney Buehl	Kristi George	Bobbi Lapushansky
Ariel Bukowski	Christine Gould	Rachel LaRue
Drew Caldwell	Paula Gray	Robert Luchsinger

Substitute Teachers: (Continued)

Andrew Lugar	Michelle Renick	Marci Stewart
Desiree Ma	Candace Riley	Jonathan Strouser
Mary Malone	Ann Rippel	Tonya Tannehill
Karol Mannarino	Amanda Rosemeier	Paul Tenwalde
Michelle Mauk	Kristen Ruffer	Adam Tobias
Sara McClure	Sara Sadowski	Carly Twill
Ashleigh Miller	Kaitlyn Sargel	Rebecca Tykodi
Karen Mozingo	Elizabeth Sauer	Joyce Valentine
Amy Muehlenbruch	Mary Schar	Christina Vermilon
Jill Nagle	Elizabeth Schindler	Carolyn Vetter
Tracy Noonan	John Segelken	Caryl Vieira
Davis Ockuly	Elizabeth Sherbon	Jens Villumsen
Melissa Osborne	Anna Sherwindt	Jacquelyn Wagner
Nicole Osborne	Rebecca Shuman	Michelle Wherry
Laurie Palmer	Carissa Silva	Michael Williams
Robert Patterson	Steven Sonderman	Natalie Wilson-Goldman
Angela Paulin	Drew Stemen	Bradley Zimmerman
Thomas Peterson	Holly Stevens	
Bridget Reale	Gretchen Stevenson	

2. Substitute Teacher Assistants:

Drew Caldwell	Cynthia Koch
Dawn Davis	Desiree Ma
Christopher Ervin	Mary Schar
Dustin Ford	Anna Sherwindt
Autumn Fugate	Drew Stemen
Paula Gray	Tonya Tannehill

Approval of the following employment for the 2011-12 contract year:

OCALI

1. Lara Palay – Senior Fellow, 1-year contract, 167 days, beginning August 1, 2011 through July 31, 2012, at a salary of \$55,666.61

5.07/Personnel Contract Changes

Approval of the following contract change for the 2011-12 contract year:

Local School District

1. Ashlee Bouic – Buckeye Valley Local Schools Occupational Therapist, contract change of increase to .313 FTE, at a revised salary of \$19,103.95 for the 2011-12 contract year

5.08/Stipends

Approval of the following stipend requests:

Local School District Stipend Requests

1. Charlie Parsons – Canal Winchester Local Schools Substitute Administrator during the 2011-12 school year, \$4,275.00
2. Diana Barthlow – Olentangy Local Schools School Psychologist, New Teacher Academy, October 21, 2011, \$50.00
3. Ann Bingham – Olentangy Local Schools Mentor/Resident Educator Program, \$1,000.00
4. Jennifer Blakley – Olentangy Local Schools OASIS Supervisor, educational recognition, \$3,000.00
5. Chelsey Callif – Olentangy Local Schools Intervention Specialist, New Teacher Academy, October 21, 2011, \$50.00
6. Lindsey Dauner – Olentangy Local Schools Preschool Teacher, New Teacher Academy, October 21, 2011, \$50.00
7. Laura Detweiler – Olentangy Local Schools Preschool Supervisor, educational recognition, \$500.00
8. Allison Dillon – Olentangy Local Schools Occupational Therapist, New Teacher Academy, October 21, 2011, \$50.00
9. Paula Duffey – Olentangy Local Schools Mentor/Resident Educator Program, \$1,000.00

Local School District Stipend Requests (Continued)

10. Jack Fette – Olentangy Local Schools Director of Achievement and Accountability, educational recognition, \$2,000.00
11. Suzanne Lintz – Olentangy Local Schools Supervisor of Achievement and Accountability, educational recognition, \$500.00
12. Lori Metheney – Olentangy Local Schools Mentor/Resident Educator Program, \$1,000.00
13. Molly Pasternack – Olentangy Local Schools Intervention Specialist, New Teacher Academy, October 21, 2011, \$50.00
14. Lori Porter – Olentangy Local Schools Occupational Therapist, New Teacher Academy, October 21, 2011, \$50.00

15. Rachelle Prosperi – Olentangy Local Schools Occupational Therapist, New Teacher Academy, October 21, 2011, \$50.00
16. Amber Ryan – Olentangy Local Schools Speech Language Pathologist, New Teacher Academy, October 21, 2011, \$50.00
17. Tonya Riedel – Olentangy Local Schools Preschool Supervisor, educational recognition, \$1,000.00
18. Donna Smith – Olentangy Local Schools Mentor/Resident Educator Program, \$1,000.00

State Support Team/IDEA Stipend Request

1. Grace McDaniel – ELLCO Consulting for Learning Point Staff, 15 days during 2011-12, \$3,000.00

5.09/Contracts – Agreements

1. Recommend the Governing Board approve entering into a Memorandum of Understanding between the ESC of Central Ohio-OCALI and the Ohio Department of Disabilities (DODD) to provide specific activities to the DODD to implement the approved Health Resources & Services Administration (U.S. Department of Health and Human Services) autism grant proposal, beginning November 9, 2011 through June 30, 2013, in the amount of \$172,030.00.

5.10/Miscellaneous Consent Agenda Items/Superintendent

1. Approval of the proposed revised board policy: 8500 – Food Services.
2. Approval of the first reading of the following proposed new and revised policies:

Proposed New Policies

- | | |
|----------------|---|
| 1422.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 1461 | Unrequested Leaves of Absence/Fitness for Duty |
| 1623/3123/4123 | Section 504/ADA Prohibition Against Disability Discrimination in Employment |

Proposed Revised Policies

- | | |
|-----------------|--|
| 2260.01 | Section 504/ADA Prohibition Against Discrimination Based on Disability |
| 3122.02/4122.02 | Nondiscrimination Based on Genetic Information of the Employee |
| 1460/3160/4160 | Physical Examination |

Proposed Revised Policies (Continued)

3161/4161	Unrequested Leaves of Absence/Fitness for Duty
6152.01	Waiver of School Fees for Instructional Materials
9160	Public Attendance at School Events

3. Recommend the Governing Board approve an unpaid leave of absence for Laura Trueb, Visually Impaired Itinerant Teacher, effective October 31, 2011 through November 21, 2011.

Approval of the consent agenda:

Roll Call: Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mr. Spencer, yea; Mrs. Galbraith, yea.
Motion passed.

**Mrs. Reid-Pleasnick arrived at 10:07 a.m.*

6.01/Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools:
No items to report.

Delaware Area Career Center:
No items to report.

Metropolitan Educational Council:
No items to report.

- **Treasurer's Update**

Mr. Hutchinson reported that the ESC of Central Ohio has obtained an AA-3 rating from Moody's that was required for the self-funding of Workers' Compensation.

Mr. Hutchinson informed Board Members that Jonathan Klingler, Fiscal Specialist, has resigned and that Scott Gooding would be assuming these account receivable duties.

Mr. Hutchinson reported that the ESCCO is taking a look at a software package called FormShare that would provide paperless processing of absences and vacation requests for our organization.

- **Superintendent's Update**

Dr. Anderson reported that the Educational Council met this morning to approve the transition of the Metro School to a stand-alone STEM school. The ESC of Central Ohio currently employs the school's staff, but as of January, will take over operation of the school. Plans are also underway to move the Metro School to the Glenmont building.

Dr. Anderson informed Board members that 13 local school districts in contiguous counties have contacted the ESC of Central Ohio regarding the services. It is likely that 9 of these districts will transfer membership to the ESCCO. Dr. Robert Sommers of the Governor's office is expected to complete the State's plan for the creation of Regional Shared Service Centers by December 31, 2011.

Dr. Anderson provided information to the Governing Board regarding a Regional Summit recently held at Columbus State Community College and hosted by Dr. David Harrison, President. The College Access program is collaboration between the ESCCO and CSCC. It was attended by school districts in our area and representatives from of the all Ohio higher education institutions. Subjects discussed were curriculum alignment between high schools and college/universities, college readiness and college access. The Gates Foundation has awarded a 3-year grant to help first generation students to attend college and train guidance counselors.

Upcoming Meetings / Events

November 13 - 16, 2011

OSBA Capital Conference / Greater Columbus Convention Center, Columbus, Ohio

November 30 – December 3, 2011

AESA Annual Conference, Colorado Springs, Colorado

December 12, 2011 / 6 p.m.

Governing Board Regular Meeting / Lindey's of German Village

January 20, 2012 / Noon

Governing Board Organizational and Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

11-11.03 APPROVE ADJOURNMENT

It was moved by Mrs. Reid-Pleasnick and seconded by Mr. Helsel the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 10:52 a.m.

Roll Call: Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mrs. Galbraith, yea.
Motion passed.



Joyce Galbraith
Governing Board President
Educational Service Center of Central Ohio

ATTEST:



Alan Hutchinson, Treasurer/CFO
Educational Service Center of Central Ohio