

MINUTE LOG

<u>MOTION #</u>	<u>MOTION</u>
10-12.01	APPROVE ADOPTION OF AGENDA AND ADDENDUM
10-12.02	APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA
10-12.03	APPROVE ADJOURNMENT

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio's Governing Board's Regular Meeting held on December 13, 2010, at the 169 E. Beck Street, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. Spencer, President, at 6:30 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mr. Richard Helsel	Present
Mrs. Betty Klamfoth	Present
Mrs. Teri Morgan	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Present

Staff Present: Dr. Bart Anderson – Superintendent
Mr. Alan Hutchinson – Treasurer/CFO
Dr. Tom Goodney – Deputy Superintendent

The Board President led the Pledge of Allegiance.

10-12.01 **APPROVE ADOPTION OF AGENDA AND ADDENDUM**

It was moved by Mr. Helsel and seconded by Mr. Bischoff the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the December 13, 2010 Regular Board Meeting.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea.
Motion passed.

10.12.02 **APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mrs. Galbraith and seconded by Mrs. Klamfoth the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the November 19, 2010 regular board meeting.

5.02/Approval of the Financial Reports for November, 2010

1. Investment Report for November, 2010 that is on file in the Treasurer's office.

2. SM-2 General Fund Report that is on file in the Treasurer's office.

3. Bill List for November, 2010:

General Fund	\$515,662.47
Dublin CSD - City/County Funds	47,681.47
Gahanna CSD - City/County Funds	65,646.76
Grandview Hts. CSD - City/County Funds	8,161.28
Hilliard CSD - City/County Funds	197,745.27
Reynoldsburg CSD - City/County Funds	69,338.32
Westerville CSD - City/County Funds	314,683.18
Whitehall CSD - City/County Funds	10,495.06
Upper Arlington CSD - City/County Funds	198,464.29
South-Western CSD - City/County Funds	28,005.66
Bexley CSD - City/County Funds	37,935.48
Columbus CSD – ESC Funds	17,868.85
Worthington CSD - City/County Funds	29,970.78
Hamilton LSD - ESC Funds	100,304.69
Canal Winchester LSD - ESC Funds	100,477.46
Groveport-Madison LSD - ESC Funds	116,925.45
New Albany-Plain LSD - ESC Funds	40,138.04
Olentangy LSD - ESC Funds	656,518.75
Big Walnut LSD	72,582.49
Buckeye Valley LSD - ESC Funds	131,842.53
Fairbanks LSD - ESC Funds	14,769.31
Delaware CSD - ESC Funds	77,023.53
London City Schools	4,913.14
Granville Exempted Village SD	22,133.41
Holgate Local School District	1,638.00
Salem City School District	(3,382.36)
Educational Council - ESC Funds	103,752.12
OCESR - ESC Funds	19,923.23
Columbus Coaching	898,445.00
OAESA Executive Director	14,636.30
Union County Board of DD	1,340.72
Delaware County Board of DD	405.32
Ventures Alternative School	91,536.34
Ohio Department of Youth Services	3,538.85
Academic Acceleration Academy	41,775.70
ESCCO - Special Education Administrative Services	160,521.79
SEARCH Project – Upper Arlington	6,840.74
ESCCO - Behavior Intervention Services	6,961.19
ESCCO - Special Education Transitional Services	16,815.60
ESCCO - Cross Categorical Services	154,154.65
ESCCO - Hearing Impaired Services	80,762.53
ESCCO - Visually Impaired Services	18,215.09
ESCCO - Emotionally Disturbed Services	66,207.71
ESCCO - STACK Autistic Student Services	55,696.98
ESCCO - Preschool Special Education Services	99,484.67
Delaware/Union - Preschool Program	57,601.54
Delaware/Union - Hearing Impaired Interpreter Services	19,249.72
ESCCO – School Psychologist	1,679.36
ESCCO - Community Based Transitions	47,390.78
ESCCO - Speech/Language Services	69,864.27
Columbus Coaching FY 2011	128,940.02
Technology Action for Children	1,064.22
ESCCO - Multiple Handicapped Services	8,071.05

ESCCO - Related Services – Adapted PE Services	12,486.28
ESCCO - Occupational Therapy Services	15,624.86
ESCCO - Physical Therapy Services	11,532.82
Cross Creek Day Treatment Program	23,642.67
ESCCO - Gifted Student Services	19,435.09
ESCCO - Center for Teaching and Learning	27,490.77
ESCCO - Center for Achievement	86,509.99
ESCCO - Center for Professional Development	13,997.03
ESCCO - Center for Special Projects	42,499.70
ESCCO - Courier Services	1,363.62
General Fund - Center for Leadership	32,730.96
ESCCO - Center for Innovation	16,729.97
ESCCO - Printing Services	15,043.31
ESCCO - Court Liaison Services	28,239.84
ESCCO - Conference Services	53,579.32
ESCCO – Transportation Services	2,872.00
OCALI	15,705.47
OCALI FY 2011	199,925.76
Assistive Technology – OCALI	4,594.61
Community School Audits	21,032.94
OCEDC - Ohio Coalition	101,839.54
FCFC Admin 2010	169,786.26
FCFC Multisystems 2010	478,509.09
Help Me Grow 2010	1,161,019.57
Help Me Grow Part C Stimulus 2010	.05
BASA OLAC FY 2010	1,317.82
NACSA/Fordham FY 2010	6,216.35
NACSA Strategic Plan Community School Sponsor	19,850.00
ESCCO - Strategic Plan Community School Sponsor	1,488.17
Staff Development Council of Ohio	144.40
FCFC Admin FY 2011	38,473.86
Help Me Grow GRF 2011	263,107.90
FCFC Multisystem 2011	40,953.42
Help Me Grow Part C 2011	95,175.01
Help Me Grow Part C Stimulus 2011	73,144.01
Ed Pass 2011	78,465.16
Ohio Children's Trust Fund	16,987.45
Rockbridge Academy 2011	12,393.45
KEY Project – FCCS – Levy FY 2011	555.88
Delaware Morrow Mental Health Grant	4,214.02
KEY Project – DJFS – TANF/XX FY 2011	27,898.58
District Agency – OCALI	6,139.91
Revenue CISAM Rotary	431.70
NATTAP/OCALI Rotary	19,091.87
Revenue for Fingerprinting	6,392.66
Self Insurance Fund – Medical Insurance	421,078.56
Self Insurance Fund – Dental Insurance	33,657.60
EMIS 2010	220.83
State Support Team GRF FY 2011	36,847.88
Ohio Teacher Evaluation System	7,411.52
Transition Resident Educator Program	9,377.28
Resident Educator Program	3,915.01
OMNIE	10,735.93
State Support Team School Improvement FY 2009	73.53
State Support Team IDEA - FY 2011	270,693.74
CISAM 2011	17,008.40
Performance Pilot Project FY 2011	(1,100.02)

Ohio Performance Assessment FY 2009/10	10,593.96
LEP Title III FY 2011	1,009.48
Refugee Impact Grant FY 2010	88,629.50
Refugee Grant #2	163,207.45
State Support Team ARRA 2011	7,350.00
Catholic Diocese 2010	4,695.63
Catholic Diocese 2011	2,657.11
Family and Civic Engagement/Union 2011	235.63
Revenue MIG-Ohio Dept. of Dev. Disabilities - OCALI	9,984.20
IWI Grant	7,748.63
Best FY 2011	425.00
Hands on History II 2011	23,235.99
TOTAL	\$9,455,811.36

5.03/Total Appropriations by Fund

1. Approval of the Total Appropriations by Fund for November, 2010.

Fund Number	Fund Description	October Appropriation	Increase (Decrease)	November Appropriation
001	General Fund			
	Total General Fund	53,662,046.24	35,620.00	53,697,666.24
	Other Funds			
003	PERMANENT IMPROVEMENT	314,759.62	0.00	314,759.62
018	PUBLIC SCHOOL SUPPORT	3,533.71	2,000.00	5,533.71
019	OTHER GRANT	10,203,096.06	196,093.00	10,399,189.06
022	DISTRICT AGENCY	1,252,976.75	2,936.54	1,255,913.29
024	EMPLOYEE BENEFITS SELF INS.	6,405,000.00	0.00	6,405,000.00
300	DISTRICT MANAGED ACTIVITY	1,000.00	0.00	1,000.00
416	TEACHER DEVELOPMENT	101,158.65	0.00	101,158.65
432	MANAGEMENT INFORMATION SYSTEM	13,728.12	3,000.00	16,728.12
440	ENTRY YEAR PROGRAMS	25,916.23	0.00	25,916.23
451	DATA COMMUNICATION FUND	1,500.00	8,000.00	9,500.00
452	SCHOOLNET PROFESS. DEVELOPMENT	1,625.00	0.00	1,625.00
463	ALTERNATIVE SCHOOLS	162,021.50	0.00	162,021.50
499	MISCELLANEOUS STATE GRANT FUND	1,564,072.64	0.00	1,564,072.64
516	IDEA PART B GRANTS	3,924,855.92	0.00	3,924,855.92
551	LIMITED ENGLISH PROFICIENCY	285,720.32	18,119.47	303,839.79
571	REFUGEE CHILDREN SCHOOL IMPACT	255,802.01	0.00	255,802.01
584	DRUG FREE SCHOOL GRANT FUND	147,249.14	26,535.03	173,784.17
587	IDEA PRESCHOOL-HANDICAPPED	407,295.22	0.00	407,295.22
590	IMPROVING TEACHER QUALITY	268,017.68	64,816.95	332,834.63
591	EARLY LEARNING INITIATIVES	2,500.00	0.00	2,500.00
599	MISCELLANEOUS FED. GRANT FUND	2,275,628.03	3,901.30	2,279,529.33
	Total Other Funds	27,617,456.60	325,402.29	27,942,858.89
	Grand Total All Funds	81,279,502.84	361,022.29	81,640,525.13

Months in RED are temporary appropriations

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Recommend the Governing Board approve the fund to fund transfers:

<i>From</i>	<i>To</i>	<i>Amount</i>
590 9000 Catholic Diocese	590 9101 Catholic Diocese	\$ 4,695.63
019 9003 2010 HMG Part C	019 9106 HMG Part C 2011	.05
019 9001 2010 Multisystems	019 9105 2010 Multisystems	478,509.09
019 9002 2010 HMG funds	019 9104 2011 HMG funds	1,161,019.57
019 9000 2011 FCFC	019 9103 2011 FCFC	169,786.26

2. Recommend the Governing Board approve the following new grant and authorize the Treasurer/CFO to establish the appropriate fund:

	<i>Appropriations</i>	<i>Estimated Revenue</i>
ARRA Early Childhood FY11	\$102,965.11	\$102,965.11

5.05/Approval of Professional Meetings

Approval of the following professional meeting attendance:

Superintendent

Bart Anderson AASA 2011 National Conference – Denver, CO –
February 16 - 20, 2011

OCALI

Jeff McCormick Presenter at Assistive Technology Industry Association 2011
Conference – Orlando, FL – January 26 – 29, 2011

5.06/Approval of Employment

ESC of Central Ohio

1. Samantha Donegan – Communications Assistant, partial-year contract, 139 days, beginning December 13, 2010 through June 30, 2011, Step 1, at a salary of \$19,394.35 for the 2010-11 contract year
2. Barbara Harden – Business Operations Manager, partial-year contract, 224 days, beginning September 14, 2010 through July 31, 2011, Step 7, at a salary of \$49,304.64 for the 2010-11 contract year

Substitute Employees

1. Approval of the following list of substitutes for employment in local school districts for the 2010-11 contract year:

Substitute Teachers:

Karima Addabrahim	Jacqueline Honeck	Andrew Moyer	Patrick Shipe
Heidi Brackman	Amandy Hursh	Abby Myers	Ellen Shumaker
Joseph Brooks	Nancy Kreimer	Deborah Neary	Jan Simonis
Chelsey Campbell	Christine Krugh	Lindsey Nelson	Carlisa Solis
Lauren Connell	Stephen Lewis	Lisa Nye	Cherie Stinnett
Alice Day	Syreeta Long	Michelle Orr	Maureen Stone
Sara DeLucia	Lauren Lowery	Ryan Quinn	Christopher Thompson
Kevin Duerler	Jennifer Lust	Sarah Rippel	Jeffrey Tibbs
Lynsey Eyman	Jeffrey Luxenburger	Meghan Roberts	Jason Timmons
Kyle Flickinger	Brooke Mann	Christine Roof	Molly Trzebiatowski
Tiffany Gorby	Justine Marteny	Laurie Sallows	Christopher Valentine
Heather Heinrichs	Carlia Meehan	Garrick Schindler	William Van Riper
Christopher Herbert	Justin Metz	Jay Sherburn	Nathan Zwayer

Substitute Teacher Assistants:

Joseph Brooks	Syreeta Long	Jay Sherburn
Chelsey Campbell	Jennifer Lust	Patrick Shipe
Charmaine Cyrus	Andrew Moyer	Carlisa Solis
Alice Day	Ryan Quinn	Jeffrey Tibbs
Christopher Herbert	Sarah Rippel	Christopher Valentine
Amanda Hursh	Christine Roof	

Substitute Clerical Staff

Chelsey Campbell
Alice Day
Christopher Herbert
Jennifer Lust
Andrew Moyer
Christine Roof
Carlisa Solis

5.07/Personnel Contract Changes

Approval of the following personnel contract changes for the 2010-11 contract year:

ESC of Central Ohio

1. Jacob Lammers – Communications Specialist, salary change, additional \$400.00 for the 2010-11 contract year for education credit
2. Kathy Bradley Williams – Administrative Assistant, salary change, additional \$500.00 for the 2010-11 contract year for education credit

Westerville City Schools

1. Beverly Good – ESL Coordinator (.5 FTE), salary increase retroactive to August 1, 2010 to \$55,344.02 plus a communication allowance of \$35.00 per month
2. Vicki Moss – Elementary Principal, salary increase retroactive to August 1, 2010, communication allowance of \$70.00 per month
3. Melinda Reames – Coordinator of Special Education, salary increase retroactive to August 1, 2010 to \$84,742.52 plus a communication allowance of \$70.00 per month

5.08/Approval of Stipends

Approval of the following stipend requests:

ESC of Central Ohio Stipend Request

1. Melisse Jackson – Ed Pass program tutoring services for the Center for Achievement and Leadership Services during the 2010-11 contract year, \$500.00

Olentangy Local Schools Stipend Request

1. Kellie Abbott – Occupational Therapist services during another employee's leave of absence, \$785.45

Westerville City Schools Stipend Request

1. Vicki Moss – Elementary Principal – Administrative services outside of contract, extension into Summer of 2010, \$3,600.00

Help Me Grow Stipend Requests

1. Diana Short – Occupational Therapist – Services to schedule and complete developmental evaluations and submit written reports for children Birth to 3 years old, November 5, 2010 through June 30, 2011, not to exceed \$20,000.00
2. Jennifer Townsend – Speech/Language Pathologist – Services to schedule and complete developmental evaluations and submit written reports for children Birth to 3 years old, November 5, 2010 through June 30, 2011, not to exceed \$20,000.00
3. Danielle Brunet – Services to complete developmental evaluations to be paid at 1-1/2 times current hourly rate for hours worked over 40 hours per work week
4. Elizabeth Schwab-Jones – Services to complete developmental evaluations to be paid at 1-1/2 times current hourly rate for hours worked over 40 hours per work week

5. Deborah Schenerlein – Services to schedule and complete developmental evaluations to be paid at 1-1/2 times current hourly rate for hours worked over 40 hours per work week

5.09/Approval of Contracts/Agreements

1. Recommend the Governing Board approve a two-year contract with School Insurance Consultants, LLC to provide insurance consulting services to the ESC of Central Ohio, at a fee based on the amount of yearly payroll; and authorize the Treasurer/CFO to sign the agreement, not to exceed \$7,500.00 per year.

5.10/Miscellaneous Consent Agenda Items / Superintendent

1. Recommend the Governing Board appoint W. Gregory Spencer and Richard Helsel to serve on the Eastland-Fairfield Career & Technical Schools Board of Education for 2-year terms, effective January 1, 2011 through December 31, 2012.
2. Recommend the Governing Board approve membership in the Ohio School Boards Association for 2011 at a cost of \$5,243.00 in dues and in the 2011 Legal Assistance Fund at a cost of \$250.00 in dues.
3. Recommend the Governing Board approve membership in The Alliance for High Quality Education beginning December 1, 2010 through June 30, 2011 at a cost of \$1,750.00 in dues.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea.
Motion passed.

6.01/Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools:

No items to report.

Delaware Area Career Center:

No items to report.

Metropolitan Educational Council:

No items to report.

- **Treasurer's Update**

Mr. Hutchinson reported on the results of the audit, an online survey conducted by Impact Interactive, to determine the health insurance eligibility for staff and their dependents.

- **Superintendent's Update**

Dr. Anderson discussed the Evidence-Based Model recommendations submitted to the State Legislature by the School Funding Advisory Council.

Dr. Anderson reported that OCALI conducted a meeting this month with area Dairy Queen restaurant managers on how to work with autistic children in the workplace.

Dr. Anderson reviewed possible policy discussions that may result from the new State leadership around budgets, shared services, and opportunities for education.

- **Upcoming Meetings / Events**

January 21, 2011 / Noon

Governing Board Organizational/Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

February 25, 2011 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

March 18, 2011 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 15, 2011 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

May 3, 2011 / Staff Appreciation Day – Class Visits

May 20, 2011 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

May 26, 2011 / 5 p.m.

Staff Celebration Banquet / Villa Milano, 1630 Schrock Road, Columbus, Ohio

June 17, 2011 / Noon

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

10-12.03

APPROVE ADJOURNMENT

It was moved by Mr. Bischoff and seconded by Mrs. Robin Reid-Pleasnick the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 7:48 p.m.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea Mr. Helsel, yea; Mrs. Klamfoth, yea; Mrs. Morgan, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea.
Motion passed.



W. Gregory Spencer
Governing Board President

ATTEST:


Alan Hutchinson, Treasurer/CFO
Educational Service Center of Central Ohio