

## RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on December 14, 2015 at the 2080 Citygate Drive, Columbus, Ohio.

**Call to Order:** Meeting called to order by Mr. Edward Bischoff, Board President, at 10:02 a.m.

**Roll Call:**

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Jeannie Henkel	Absent
Mrs. Robin Reid-Pleasnick	Absent*
Mr. W. Gregory Spencer	Present

**Staff Present:**

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Mr. Dale McVey – Client Services Representative
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

*Mr. Bischoff, Board President, led the Pledge of Allegiance.*

*Mrs. Reid-Pleasnick entered the meeting at 10:07 a.m.*

**15-12.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM**

It was moved by Mrs. Galbraith and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the November 20, 2015 regular Board meeting.

**Roll Call:** Mrs. Galbraith, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea  
Motion passed.

**15.12.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mr. Spencer and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board approve the following:

**5.01/Approval of the Board Meeting Minutes**

1. Board meeting minutes for the November 20, 2015 regular Board meeting.

**5.02/Approval of the Financial Reports for November, 2015**

1. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.
2. Investment Report for November, 2015 that is on file in the Treasurer's office.

3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, November 1, 2015 through November 30, 2015 that is on file in the Treasurer's Office.

4. Bill List for November, 2015:

General Fund	\$606,842.03
Permanent Improvement	1,899.20
OCE SR-ESC Funds	18,817.32
Association for Middle Level Education	17,703.75
Cross Creek Day Treatment Program	23,654.47
ODE Contract #EDUD20158200 (Kuhn)	8,000.00
Kids Voting Central Ohio FY 2015	10,055.45
Project #001-2015-446 (Dublin)	1,874.49
ODE Adult H.S. Diploma Program (AKA 22+) FY 2015	1,035.35
ODE Contract #EDU201610443 (Lamphere)	6,457.73
ODE Contract #EDU201510396 (Taracko)	6,034.97
ODE Contract #EDU201510386	8,711.04
ODE Contract #EDU201610426 (Transition Specialist)	54,662.78
ODE Contract #EDU201610447 (Kuhn)	831.15
ODE Contract #EDU201610446 (Reedus-Sanders)	8,830.72
ODE Contract #EDU201510335 (Value Added)	12,731.13
OCECD – Ohio Coalition	125,886.06
Dublin CSD – City/County Funds	567,607.32
Gahanna CSD – City/County Funds	345,896.14
Grandview Hts. CSD – City/County Funds	26,996.84
Hilliard CSD – City/County Funds	544,332.14
Reynoldsburg CSD – City/County Funds	174,086.25
Westerville CSD – City/County Funds	639,849.32
Whitehall CSD – City/County Funds	27,351.88
Upper Arlington CSD – City/County Funds	419,822.85
South-Western CSD – City/County Funds	38,785.38
Bexley CSD – City/County Funds	107,605.56
Columbus CSD – ESC Funds	77,230.02
Worthington CSD – City/County Funds	247,113.24
Hamilton LSD – ESC Funds	124,358.81
Canal Winchester LSD – ESC Funds	110,608.88
Groveport-Madison LSD – ESC Funds	228,503.81
New Albany-Plain LSD – ESC Funds	123,177.35
Delaware CSD – ESC Funds	116,516.91
Marysville EVSD – ESC Funds	43,134.47
Olentangy LSD – ESC Funds	936,201.20
Big Walnut LSD – ESC Funds	178,664.88
Buckeye Valley LSD – ESC Funds	121,645.68
Fairbanks LSD – ESC Funds	12,078.84
Fairfield Union LSD	24.73
Liberty Union Thurston LSD	92.00
Granville EVSD	3,050.22
Chillicothe CSD	18,708.55
Licking Heights LSD	157,304.16
Westfall LSD	14.49
Mt. Vernon CSD	187.22
Marburn Academy	3,933.98
Delaware Area Career Center	12,674.89

Wellington Schools	\$ 14,064.07
Tolles Technical Career Center	15,706.91
Northridge LSD	53,006.38
ESCCO – Special Education Administrative Services	89,714.84
ESCCO – Behavior Intervention Services	4,847.37
ESCCO – Special Education Transitional Services	13,975.17
ESCCO – Cross Categorical Services	122,631.92
ESCCO – Hearing Impaired Services	105,551.81
ESCCO – Visually Impaired Services	21,860.88
ESCCO – Emotionally Disturbed Services	50,187.53
ESCCO – STACK Autistic Student Services	123,967.12
ACT	9,791.07
Delaware/Union – Hearing Impaired Services	12,677.69
ESCCO School Psychologist	204.68
Preschool-Reynoldsburg – Student Services	66,008.03
Bexley CSD Preschool	9,283.77
New Albany-Plain LSD Professional Development	31,249.61
Upper Arlington CSD Professional Development	35,802.91
Preschool Itinerant	11,610.07
Fairbanks LSD Professional Development	8,097.67
ESCCO – Community Based Transitions	54,770.98
ESCCO – Speech/Language Services	52,346.86
Ventures	68,351.56
ESCCO – Multiple Handicapped Services	5,532.74
ESCCO – Related Services – Adapted PE Services	13,826.40
ESCCO – Occupational Therapy Services	23,128.77
ESCCO – Physical Therapy Services	9,608.07
ESCCO – Court Liaison Services	55,558.62
Northridge Preschool	11,229.12
St. Vincent Family Center	698.34
Columbus DeSales	6,095.45
SST – IDEA FY 2016	232,129.93
CISAM FY 2016	34,810.11
LEP FY 2016	2,502.01
SST – ELD FY 2016	5,797.00
Field Specialist Work 2016	21,002.62
BEST FY 2015	1,871.68
Ohio Reading Corp FY 2016 Federal	73,382.83
SST – SPDG FY 2016	2,292.19
21 <sup>st</sup> Century/HFF Grant FY 2016	34,834.04
SST – Early Learning Challenge Grant FY 2016	2,313.97
Best FY 2016	7,194.32
Alternative Education Challenge 2016	5,356.97
School Psychologist Intern FY 2016	4,288.20
SST GRF FY 2016	16,489.62
SST – KRA FY 2016	9,564.97
ESCCO – Conference Services	63,124.95
ORC Matching Funds FY 2015	29,324.64
FCFC – Admin FY 2015	264,049.39
FCFC – Multisystem FY 2015	313,210.32
FCFC – Help Me Grow Central Coordination FY 2015	201,265.96
FCFC – BDD Grant FY 2015	111.02
FCFC – MIECHV FY 2015	11,800.00
FCFC – Home Choice FY 2015	289,841.95

FCFC – Building Better Lives FY 2015	\$ 2,712.21
Achieve SAI Network FY 2015	20,823.23
FCFC – MS Cohort 1 Engage FY 2015	50,545.82
FCFC – Admin FY 2016	41,286.55
FCFC – Multisystem FY 2016	72,598.33
FCFC – Help Me Grow Part C FY 2016	120,706.91
FCFC – Help Me Grow Part C GRF FY 2016	68,993.17
FCFC – Help Me Grow Central Coordination FY 2016	32,531.30
FCFC – OCTF FY 2016	26,579.10
FCFC – Home Choice FY 2016	13,152.50
FCFC – BBL FY 2016	4,000.00
Rockbridge Academy FY 2015	25,684.93
Ed PASS FY 2016	106,736.42
Ohio Reading Corps FY 2016 Match	21,759.68
Section 125 Plan	12,640.91
Employee Benefit Payments	19.11
Workers' Compensation Self-Insurance	1,234.15
Background Checks Rotary	11,672.61
Summer School - STACK	3,079.78
OCALI – Operations-Family and Community Support	32,980.14
OCALI – Assistive Technology	258.98
OCALI – AIM and Online Professional Development	5,729.34
OCALI – Autism Certification Center and Online Video	114,586.65
OCALI – PLAY Booster Training FY 2015	6,678.81
OCALI – Autism Center Contract (DODD)	19,138.45
OCALI – Realizing Employment First (DODD) FY 2016	19,864.65
OCALI – Lifespan Clearinghouse FY 2016	7,748.41
OCALI – FY 2016	245,899.95
OCALI Conference	8,116.94
OCALI – Realizing Employment First for Youth FY 2015	8,034.00
ESCCO – Center for Achievement	25,634.14
ESCCO – Gifted Student Services	14,908.83
ESCCO – Center for Teaching and Learning	5,536.43
ESCCO – Center for Professional Development	77,495.78
ESCCO – Center for Special Projects	48,275.11
Digital Learning Program	22,747.67
ESCCO – Printing Services	24,753.56
Community School Monitoring Services	16,109.88
<b>TOTAL</b>	<b>\$10,390,784.88</b>

### 5.03/Approval of Total Appropriations by Fund for November, 2015

#### 1. Approval of the total appropriations by fund for November, 2015.

Fund Number	Fund Description	October Appropriation	Increase (Decrease)	November Appropriation
001	General Fund			
	Total General Fund	\$84,095,921.81	\$10,707,827.01	\$94,803,748.82
	Other Funds			
003	PERMANENT IMPROVEMENT	53,800.00	110,218.72	164,018.72
018	PUBLIC SCHOOL SUPPORT	17,665.64	0.00	17,665.64
019	OTHER GRANT	10,217,477.30	31,649.53	10,249,126.83
022	DISTRICT AGENCY	651,775.57	0.00	651,775.57
026	EMPLOYEE BENEFITS AGENCY FUND	436,414.43	(383,180.14)	53,234.29
	WORKERS COMPENSTATION SELF			
027	INS	241,802.34	(125,172.90)	116,629.44
300	DISTRICT MANAGED ACTIVITY	204.86	0.00	204.86
	SCHOOLNET			
450	EQUIP/INFRASTRUCTURE		1,800.00	1,800.00
463	ALTERNATIVE SCHOOLS	155,023.00	0.00	155,023.00
466	STRAIGHT A FUND	31,087,870.77	0.00	31,087,870.77
	MISCELLANEOUS STATE GRANT			
499	FUND	358,478.62	98,985.03	457,463.65
506	RACE TO THE TOP	1,281,298.55	(990,669.35)	290,629.20
516	IDEA PART B GRANTS	3,779,973.34	38,040.32	3,818,013.66
551	LIMITED ENGLISH PROFICIENCY	128,403.18	4,994.49	133,397.67
	REFUGEE CHILDREN SCHOOL			
571	IMPACT	168,869.81	211,514.93	380,384.74
587	IDEA PRESCHOOL-HANDICAPPED	102,333.56	(15.95)	102,317.61
590	IMPROVING TEACHER QUALITY	344,497.81	(8,532.70)	335,965.11
599	MISCELLANEOUS FED. GRANT FUND	1,578,968.23	(103,900.56)	1,475,067.67
	Total Other Funds	50,604,857.01	(1,224,487.30)	49,490,588.43
	Grand Total All Funds	\$134,700,778.82	\$9,483,339.71	\$144,294,337.25

**5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer**

1. Approval of membership in the Ohio School Boards Association for the period of January 1, 2016 through December 31, 2016 and the payment of \$6,166.00 for annual dues.
2. Approval of the following new grants and to authorize the Treasurer/CFO to establish the appropriate funds:

RSIG FY 16	571 9600	\$211,514.93	\$211,514.93
K-12 Connectivity	450 9600	1,800.00	1,800.00
Employment First Website	001 9616	75,000.00	75,000.00

3. Approval to authorize the Treasurer/CFO to pay invoices against the following purchase orders that were not processed in accordance with Section 5705.41(D): 2600437 and 2600530.
4. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$10,000.00 and authorize the Treasurer/CFO to award contracts to the following vendors to provide services to the Ohio Center for Autism and Low Incidence (OCALI):

<b>Vendor</b>	<b>Amount</b>	<b>Grant/Contract Funding</b>
Rachel McMahan Queen	\$22,800.00	Realizing Employment First (DD Council) #14HE06EM16
Madeline Rosenshein	\$47,500.00	Realizing Employment First (DD Council) #14HE06EM16

**5.05/Personnel Contract Changes**

Approval of the following personnel contract changes for the 2015-16 contract year:

**Gahanna-Jefferson Public Schools**

1. Cynthia Kleinhenz - School Psychologist, increase in number of contract days to 112, at a revised salary of \$35,533.12 for the 2015-16 contract year

**Olentangy Local Schools**

1. Marilyn Jacobsmeyer - Preschool Teacher Assistant, reduction in number of contract days to 150, at a revised salary of \$13,956.00 for the 2015-16 contract year

**5.06/Stipends**

Approval of the following stipends:

**ESC of Central Ohio**

1. Tom Gilkerson - Van Driver, drive ESC vans to maintenance facility on an as needed basis, \$2,844.00

**OCALE**

1. Amy Bixler Coffin - Autism & Low Incidence Administrator, Autism Internet Module Instructor for Ashland University, \$340.00
2. Sheila Smith - Assistant Director, Autism Internet Module Instructor for Ashland University, \$160.00
3. Wendy Szakacs - Regional Consultant, Autism Internet Module Instructor for Ashland University, \$180.00
4. Heather Bridgman - Regional Consultant, Autism Internet Module Instructor for Ashland University, \$260.00

**Olentangy Local Schools**

1. Tara Carpenter - School Psychologist, covering for employee on leave and summer extended days, \$8,502.48
2. Shannon Dyer - Home Instruction Tutor, home instruction for district student, November 5, 2015 through January 15, 2016, \$750.00
3. Alissa Gladden - School Psychologist, covering for employee on leave and summer extended days, \$9,642.72
4. Erika Hagen - School Psychologist, covering for employee on leave and summer extended days, \$9,805.68
5. Donna Smith - Resident Educator Mentor, mentor compensation for the Ohio Resident Program, \$297.26
6. Jane Lowery - Resident Educator Mentor, mentor compensation for the Ohio Resident Program, \$283.36

**Dublin City Schools**

1. Monica Campana - Administrative Intern, Special Education Literacy and Numeracy Coach, \$1,000.00

### 5.07/Contracts / Agreements

1. Approval to enter into a contract with SunGard, upon successful contract negotiations, to provide integrated ERP (Enterprise Resource Planning) system software to the ESC of Central Ohio; and authorize the Superintendent and Treasurer/CFO to sign the contract.
2. Approval to enter into an Affiliation Agreement for an Academic Experience Site with Edinboro University of Pennsylvania to field an academic experience for an Art Therapy student during the 2015-16 academic year; and authorize the Superintendent to sign the agreement.

### 5.08/Miscellaneous Consent Agenda Items / Superintendent

1. Approval to rescind Board Policy 1131, Reduction in Staff.
2. Approval of the following proposed revised Board policies.

Policy 1130	Conflict of Interest
Policy 3113	Conflict of Interest
Policy 4113	Conflict of Interest
Policy 6320	Purchases
Policy 1630.01	FMLA Leave
Policy 3430.01	FMLA Leave
Policy 4430.01	FMLA Leave

*Approval of the consent agenda:*

**Roll Call:** Mrs. Galbraith, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea  
Motion passed.

### Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools  
No items to report.

Delaware Area Career Center

Mr. Bischoff updated Board members regarding DACC's construction project. The architects provided preliminary cost and square footage estimates that have increased significantly since the start of the process. Mr. Bischoff also shared some information from sessions he attended at the AESA Annual Conference earlier this month.

- **Treasurer's Update**

Mr. Hutchinson reported to Board Members that the audit for Fiscal Year 2015 is nearly complete. There will be one recommendation regarding the establishment of a fiscal service fee for a client school district. Mr. Hutchinson informed Board members that there will be no citations.



- **Ohio Healthcare Consortium Update**

No items to report.

- **Superintendent's Update**

Mr. Trego provided the Board members with an overview of the architectural process underway to renovate the Central Office building. Mr. Trego informed Board members that he has met with all of the Central Office Centers to gather input from staff on the current Moody Nolan renderings. The Board was updated on potential changes to the Reception area, staff breakroom, storage area, repositioning of the Human Resources department and possible space to lease to other educational agencies.

At Dr. Goodney's request, Mr. Dale McVey facilitated next steps in the ESCCO strategic planning process with Board members and recapped the Board's input in the areas of vision, mission and beliefs. Mr. McVey will bring back this portion of the process in almost complete form next month for the Board's final review. Upon settlement of these areas, the next step will be to begin discussing goals.

- **Upcoming Meetings / Events**

January 15, 2016 / 10 a.m.

Governing Board Organizational/Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

February 26, 2016 / 10 a.m.

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

March 9, 2016 / 5 p.m.

OSBA Central Region Spring Conference / Columbus, Ohio

March 18, 2016 / 10 a.m.

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 22, 2016 / 10 a.m.

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

15-12.03

**APPROVE ADJOURNMENT**

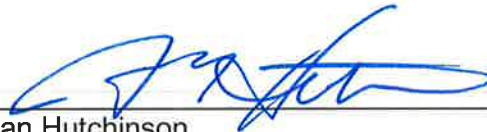
It was moved by Mrs. Galbraith and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 11:33 a.m.

**Roll Call:** Mrs. Galbraith, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea  
Motion passed.



Edward Bischoff  
Governing Board President  
Educational Service Center of Central Ohio

**ATTEST:**



Alan Hutchinson  
Treasurer/CFO  
Educational Service Center of Central Ohio