

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on September 23, 2016 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. Edward Bischoff, Board President, at 3:03 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Absent
Mrs. Beth Glitt	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Bischoff, Board President, led the Pledge of Allegiance.

16-09.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mr. Spencer and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the September 23, 2016 regular Board meeting.

Roll Call: Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea;
Mr. Bischoff, yea
Motion passed.

16.09.02 ADJOURNMENT TO EXECUTIVE SESSION

It was moved by Mr. Spencer and seconded by Mrs. Reid-Pleasnick the Educational Service Center of Central Ohio Governing Board adjourn to Executive Session at 3:06 p.m. in accordance with ORC 121.22 to consider the compensation of a public employee.

Roll Call: Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea;
Mr. Bischoff, yea
Motion passed.

RECONVENE IN OPEN SESSION

The Governing Board of the Educational Service Center of Central Ohio reconvened in open session at 3:31 p.m.

16.09.03

APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mrs. Reid-Pleasnick and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the August 26, 2016 regular Board meeting.

5.02/Approval of Contract Amendments

1. Approval of an amendment to the contract of the Treasurer/CFO, Alan Hutchinson, effective August 1, 2016

5.03/Approval of the Financial Reports for August, 2016

1. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.
2. Investment Report for August, 2016 that is on file in the Treasurer's office.
3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, August 1, 2016 through August 31, 2016 that is on file in the Treasurer's Office.
4. Bill List for August, 2016:

General Fund	\$384,529.09
Association for Middle Level Education	16,172.58
Cross Creek Day Treatment Program	18,964.08
ODE Contract #EDUD201610443 (Lamphere)	7,657.93
ODE Contract #EDUD201510396 (Taracko)	160.36
ODE Contract #EDUD201510386	8,638.76
ODE Contract #EDUD201610426 (Transition Specialist)	46,347.77
ODE Contract #EDUD201610447 (Kuhn)	8,407.19
ODE Contract #EDUD201610446 (Reedus-Sanders)	8,981.63
ODE Contract #EDUD201510335 (Value Added)	10,836.83
OCECD – Ohio Coalition	114,483.16
Dublin CSD – City/County Funds	283,973.36
Gahanna CSD – City/County Funds	62,246.46
Grandview Hts. CSD – City/County Funds	15,602.29
Hilliard CSD – City/County Funds	85,607.59
Reynoldsburg CSD – City/County Funds	178,029.82
Westerville CSD – City/County Funds	479,718.04
Upper Arlington CSD – City/County Funds	63,233.16
South-Western CSD – City/County Funds	42,406.51
Bexley CSD – City/County Funds	60,431.99
Columbus CSD – ESC Funds	88,300.25
Worthington CSD – City/County Funds	13,140.47
Hamilton LSD – ESC Funds	117,944.10
Canal Winchester LSD – ESC Funds	95,906.17
Groveport-Madison LSD – ESC Funds	153,212.24
New Albany-Plain LSD – ESC Funds	120,132.35
Delaware CSD – ESC Funds	52,243.98

Olentangy LSD – ESC Funds	614,949.49
Big Walnut LSD – ESC Funds	75,482.50
Buckeye Valley LSD – ESC Funds	122,420.92
Fairbanks LSD – ESC Funds	11,844.60
Granville EVSD	2,946.09
Chillicothe CSD	27,790.85
Licking Heights LSD	123,308.91
Wellington Schools	11,032.08
Tolles Technical Career Center	5,745.26
Northridge LSD	36,795.78
Columbus DeSales	5,082.23
Gahanna Christian Academy	3,970.11
ESCCO – Special Education Administrative Services	84,418.31
ESCCO – Behavior Intervention Services	11,723.28
ESCCO – Special Education Transitional Services	13,697.61
ESCCO – Cross Categorical Services	107,055.22
ESCCO – Hearing Impaired Services	104,358.72
ESCCO – Visually Impaired Services	18,962.50
ESCCO – Emotionally Disturbed Services	45,649.48
ESCCO – STACK Autistic Student Services	125,113.65
ACT	7,817.63
Delaware/Union – Hearing Impaired Services	11,320.91
ESCCO School Psychologist	114.85
Preschool-Reynoldsburg – Student Services	61,237.20
Bexley CSD Preschool	9,956.64
New Albany-Plain LSD Professional Development	35,232.25
Upper Arlington CSD Professional Development	37,592.60
Preschool Itinerant	10,407.74
Fairbanks LSD Professional Development	7,589.02
ESCCO – Community Based Transitions	48,681.90
ESCCO – Speech/Language Services	59,709.77
Ventures	62,700.68
ESCCO – Multiple Handicapped Services	7,354.81
ESCCO – Related Services – Adapted PE Services	13,091.08
ESCCO – Occupational Therapy Services	18,194.78
ESCCO – Physical Therapy Services	8,828.11
ESCCO – Gifted Students Services	65,978.17
ESCCO – Court Liaison Services	9,810.65
Northridge Preschool	8,668.24
Kids Voting Central Ohio FY 2015	366.49
Diploma Institute	3,438.25
SST – IDEA FY 2016	54,833.19
SST – IDEA FY 2017	114,994.97
Refugee School Impact Grant FY 2016	178,106.39
SST – ELD FY 2016	2,982.79
Field Specialist Work 2016	24,701.24
Ohio Reading Corp FY 2016 Federal	(8,946.29)
SST – SPDG FY 2016	2,256.81
21 st Century/HFF Grant FY 16	26,304.50
SST – Early Learning Challenge Grant FY 2016	2,069.90
Best FY 2016	17,739.27
21 st Century/HFF Grant FY 17	712.68
Alternative Education Challenge 2016	4,858.90
Straight A Data Strong FY 2016	602,396.66
Straight A College Ready FY 2016	826,935.73
School Psychologist Intern FY 2016	4,816.84
SST GRF FY 2016	32,162.19

SST – KRA FY 2016	5,218.43
SST GRF FY 2017	11,181.49
ESCCO – Conference Services	41,759.93
Central Ohio Leadership Academy	1,209.08
FCFC – Admin FY 2016	2,246.83
FCFC – Multisystem FY 2016	21,107.10
FCFC – Help Me Grow Part C FY 2016	24,033.16
FCFC – Help Me Grow Part C GRF FY 2016	56,981.25
FCFC – Help Me Grow Central Coordination FY 2016	44,693.13
FCFC – OCTF FY 2016	1,730.21
FCFC – Home Choice FY 2016	1,876.50
FCFC – BBL FY 2016	2,005.08
Rockbridge Academy FY 2016	5,827.69
ED PASS FY 2016	109,026.31
Ohio Reading Corp FY 2016 Match	44,886.58
FCFC – Admin FY 2017	43,809.04
FCFC – Multisystem FY 2017	96,026.46
FCFC – Help Me Grow Part C FY 2017	180,004.95
FCFC – Help Me Grow Central Coordination FY 2017	28,026.77
FCFC – Healthier Buckeye Grant FY 2017	12,177.06
FCFC – OCTF FY 2017	(7,622.40)
FCFC – Home Choice FY 2017	13,387.46
FCFC – BBL FY 2017	12,532.64
Rockbridge Academy FY 2017	13,268.98
Ohio Reading Corps Match FY 2017	8,807.77
Ohio Math Corps Match FY 2017	3,977.64
EdPASS 2017	2,618.88
Section 125 Plan	18,256.05
Workers' Compensation Self-Insurance	8,181.82
Background Checks Rotary	19,701.91
Summer School - STACK	7,231.92
OCALI – Operations-Family and Community Support	20,692.85
OCALI FY 2012	(498.14)
OCALI – Assistive Technology	5.60
OCALI – AIM and Online Professional Development	4,184.93
OCALI – Autism Center Contract (DODD)	1,473.14
OCALI – Realizing Employment First (DODD) FY 2016	284.40
OCALI – Lifespan Clearinghouse FY 2016	695.62
OCALI – FY 2016	64,425.05
OCALI – Employment First Website FY 2016	24,286.40
OCALI – CCOE-MIDD	2,931.57
OCALI – Center for Sensory Disabilities (CSD)	68,756.09
OCALI – Lifespan Clearinghouse FY 2017	5,789.38
OCALI – Realizing Employment First for Youth (DODD) FY 2017	10,602.11
OCALI – Autism Center (PLAY, ADEP, OAR) FY 2017	17,651.17
OCALI – ODE/OEC (OCALI 2016-17)	169,270.71
OCALI – Center for Sensory Disabilities FY 2017	132,163.57
OCALI Conference	11,453.06
OCALI – DD Council-Realizing Employment for Youth	2,354.80
ESCCO – Center for Achievement	25,642.59
ESCCO – Center for Professional Development	133,159.33
ESCCO – Center for Special Projects	88,172.80
Digital Learning Program	12,853.78
College and Career Success	8,151.17
ESCCO – Printing Services	27,819.72
Community School Monitoring Services	15,591.71
TOTAL	\$8,146,756.72

5.04/Approval of Total Appropriations by Fund for August, 2016

1. Approval of the total appropriations by fund for August, 2016.

Fund Number	Fund Description	July Appropriation	Increase (Decrease)	August Appropriation
001	General Fund			
	Total General Fund	\$89,125,298.72	\$2,814,658.40	\$91,939,957.12
	Other Funds			
003	PERMANENT IMPROVEMENT	68,251.15	0.00	68,251.15
018	PUBLIC SCHOOL SUPPORT	7,100.12	0.00	7,100.12
019	OTHER GRANT	9,723,553.90	666,029.85	10,389,583.75
022	DISTRICT AGENCY	504,998.60	10,029.58	515,028.18
027	WORKERS COMPENSATION-SELF INS	127,979.77	0.00	127,979.77
	SCHOOLNET EQUIP/			
450	INFRASTRUCTURE	1,800.00	0.00	1,800.00
463	ALTERNATIVE SCHOOLS	172,338.54	0.00	172,338.54
466	STRAIGHT A FUND	7,882,126.07	0.00	7,882,126.07
	MISCELLANEOUS STATE GRANT			
499	FUND	417,603.49	27,288.43	444,891.92
506	RACE TO THE TOP	-	600,000.00	600,000.00
516	IDEA PART B GRANTS	3,005,633.40	0.00	3,005,633.40
551	LIMITED ENGLISH PROFICIENCY	30,252.99	68,402.60	98,655.59
	REFUGEE CHILDREN SCHOOL			
571	IMPACT	185,797.10	0.00	185,797.10
587	IDEA PRESCHOOL-HANDICAPPED	75,782.14	43,046.00	118,828.14
590	IMPROVING TEACHER QUALITY	32,104.29	0.00	32,104.29
599	MISCELLANEOUS FED. GRANT FUND	1,404,859.23	0.00	1,404,859.23
	Total Other Funds	23,640,180.79	1,414,796.46	25,054,977.25
	Grand Total All Funds	\$112,765,479.51	\$4,229,454.86	\$116,994,934.37

5.05/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Approval of membership in the National School Boards Association (National Connection Fees) for the period of January 1, 2017 through December 31, 2017 and the payment of fees in the amount of \$2,700.00.
2. Approval of the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

	Appropriations	Estimated Revenue
RttT Family & Community Engagement 506 9700	\$600,000.00	\$600,000.00

Title III LEP 551 9700	68,402.60	68,402.60
FCFC - Healthier Buckeye Grant FY 17 019 9707	666,029.85	666,029.85

3. Approve the following fund to fund transfer:

From	To	Amount
019 9622 Rockbridge FY 16	019 9715 Rockbridge FY17	\$113,892.64

4. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide digitally delivered newspaper, online curriculum and web-based authoring tool services to ESC of Central Ohio Center participating client school districts:

Vendor	Amount	Contract Funding
n2y	\$75,000.00	Contracts with School Districts

5. Approval to authorize the Treasurer/CFO to engage the law firm of Eastman & Smith LTD. for the purpose of assisting with the development of bid and contract documents designed to obtain affordable and effective solid waste and recyclable material collection for the ESC of Central Ohio and school districts participating in a joint purchasing consortium pursuant to the Community Technical Assistance Program of the Solid Waste Authority of Central Ohio.

5.06/Professional Meetings

Approval the following professional meeting attendance.

Governing Board Members:

Edward Bischoff
OSBA Central Region Fall Conference
September 28, 2016
Columbus, OH

Edward Bischoff
Joyce Galbraith
Beth Glitt
Robin Reid-Pleasnick
W. Gregory Spencer
OSBA Capital Conference
November 14 - 16, 2016
Columbus, OH

Joyce Galbraith
AESAs Annual Conference
November 30 - December 3, 2016

Savannah, GA

W. Gregory Spencer
AESAs Annual Conference
November 29 - December 3, 2016
Savannah, GA

Superintendent:

Thomas Goodney
OSBA Capital Conference
November 14 - 16, 2016
Columbus, OH

Treasurer/CFO:

Alan Hutchinson
OSBA Capital Conference
November 14 - 16, 2016
Columbus, OH

5.07/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Kristy Smith - Fiscal Specialist, for the purpose of retirement, effective January 27, 2017
2. Eric Ulas - Human Resources Representative, effective September 9, 2016

Hilliard City Schools

1. Kathy Badow - Teacher on Special Assignment, effective June 3, 2016

Olentangy Local Schools

1. Annie Vesper - Teacher Assistant, effective August 31, 2016

5.08/Personnel Contract Changes

Approval the following personnel contract changes for the 2016-17 contract year.

ESC of Central Ohio

1. Amy Nicely - Transition Specialist, contract change from 1.0 to .8 FTE at a revised salary per the Board approved salary schedule for the 2016-17 contract year

2. Margaret Morrison - Gifted Consultant, reduction in contract days from to 150 at a revised salary per the Board adopted salary schedule for the 2016-17 contract year
3. Sherri Young - Administrative Assistant, contract change for education credit eligibility for FY 16 and 17 at a revised salary per the Board adopted salary schedule, for the 2016-17 contract year

Buckeye Valley Local Schools

1. Jessie Myers - Multiple Disabilities Teacher, increase in contract days to 188 at a revised salary of \$41,004.87 for the 2016-17 contract year
2. Kathy Iden - Multiple Disabilities Teacher, increase in daily rate to \$371.18 at a revised salary of \$69,781.84 for the 2016-17 contract year

Canal Winchester Local Schools

1. Michael Bruning - Director of Operations and Transportation, salary change to \$92,964.00 for the 2016-17 contract year

Olentangy Local Schools

1. Lindsay Carle - School Psychologist, decrease in contract days to 162 at a revised salary of \$54,487.08 for the 2016-17 contract year
2. Judy Colgan - Speech-Language Pathologist, increase in contract days to 120 at a revised salary of \$43,368.00 for the 2016-17 contract year
3. Alissa Gladden - School Psychologist, decrease in contract days to 162 at a revised salary of \$66,552.84 for the 2016-17 contract year
4. Deborah Tartaglia - Preschool Aide, increase in hours per day to 8 at a revised salary of \$19,872.00 for the 2016-17 contract year
5. Abigail Tidball - Physical Therapist, increase in contract days to 185, at a revised salary of \$66,859.00 for the 2016-17 contract year
6. James West - Social Worker, increase in days to 195, at a revised salary of \$60,461.70 for the 2016-17 contract year
7. Tracy Yarnell - Preschool Aide, decrease in hours per day to 4, at a revised salary of \$9,048.20 for the 2016-17 contract year

OCALI

1. Jill Hudson - National, State and Community Partnerships, increase in daily rate to \$319.18 at a revised salary of \$76,603.20 for the 2016-17 contract year

5.09/Stipends

Approval of the following stipends:

ESC of Central Ohio

1. Thomas Gilkerson - Van Driver, drive ESCCO vans to and from maintenance facility on an as needed basis, \$2,238.00
2. Jerry Leskiv - IT Consultant, consulting and support services for the Center of Technology, \$15,000.00
3. Amber Nickels - Mental Health Specialist, lead Substance Abuse and Lifestyle Education workshops, \$2,820.00

Olentangy Local Schools

1. Shannon Dyer - Home Instructor, provide home instruction for a student, \$2,500.00
2. Lori Metheney - Intervention Specialist, Core Assessment Team duties, SOTQ and lesson plan projects, \$3,413.60
3. Tracy Yarnell - Preschool Aide, child abuse training, \$24.59

State Support Team 11

1. Amber Nickels - Mental Health Specialist, lead professional development sessions, \$3,330.00

Dublin City Schools

1. Monica Campana - Administrative Intern, performed curriculum resource development (RTI/Wiki Resources), \$330.00
2. Rachel Gearhart - Administrative Intern, performed curriculum resource development (RTI/Wiki Resources), \$330.00

5.10/Contracts / Agreements

Approval of the following agreement.

1. Approval to enter into a Field and Clinical Experience Agreement with Ohio Dominican University to provide field and clinical experiences to ODU education students to serve as teachers and administrators in exchange for fee waiver certificates for ESC of Central Ohio staff, effective September 1, 2016 through September 1, 2019; and authorize the Superintendent to sign the Agreement.

5.11/Miscellaneous Consent Agenda Items / Superintendent

Approval of the following miscellaneous consent agenda items recommended by the Superintendent.

1. Approval to waive the first reading and approve the following proposed revised Board policies:
 - 1415 Severance Pay
 - 1433 Vacation
2. Approval to adopt, nominate and constitute an Advisory Committee for the Kids Voting of Central Ohio program in accordance with the guidelines provided in the Kids Voting Advisory Committee Charter.
3. Approval of a monthly communications allowance of \$75.00 per month for Catherine McCoy, Coordinator of Special Education, effective August 1, 2016.

Approval of the consent agenda:

Roll Call: Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Glitt reported how impressed she was with the energy of the students and staff who presented at the first meeting she attended as a new Board Member for EFCTS.

Delaware Area Career Center

Mr. Bischoff informed Board Members that the DACC groundbreaking for their new building is scheduled in the near future. The design phase was a very efficient process and the cost is below the original estimate for the project. The foundation for the building will be started earlier than planned.

- **Treasurer's Update**

Mr. Hutchinson informed Board Members to complete and return the questionnaire they recently received from the auditors regarding last year's audit. Mr. Hutchinson reported that the audits for Fiscal Year 2016 are currently underway for the Stem Schools, Community Schools, ESC COG and the ESCCO that will be completed last in the process.

- **Ohio Healthcare Consortium Update**

Dr. Goodney reported that he and Mr. Hutchinson recently met with the Superintendent and Treasurer of New Albany-Plain Local Schools to review options for the district to join the Ohio Healthcare Consortium.

- **Superintendent's Update**

Dr. Goodney distributed the Ohio ESC Association's report, "The Essential Role of Ohio's Educational Service Centers in the ESSA Era". Mr. Paolo DeMaria authored the report prior to his appointment as Ohio's Superintendent of Public Instruction. As the Ohio Department of Education designs and implements Ohio's ESSA plan, the membership of OESCA has offered 8 strategic recommendations for how the State can partner with ESC's to ensure the continuous improvement of every school and district. Dr. Goodney reviewed the 8 recommendations outlined in the report:

1. Develop a unifying vision and actionable strategic plan for Ohio's public education system.
2. Prioritize the creation of a culture of continuous improve at all levels and among all key players.
3. Focus improvement activity at the school level.
4. Designate and resource ESCs as the state's "go-to" regional support providers, a role that needs to be reflected in the state ESSA plan.
5. Establish a revitalized working relationship between ODE and ESCs that include clear communications, well-defined expectations, and active and continuous collaboration.
6. Utilize ESCs as key partners in various opportunities created by ESSA to drive educational and school improvement.
7. Commit to developing and adopting a flexible, but meaningful, system of ESC accountability in partnership with the state.
8. Fund ESCs at appropriate levels of state and federal funding commensurate with the expectations for their levels of service as defined by state law and the state ESSA plan.

Dr. Goodney distributed copies of the ESC of Central Ohio's FY 17 High-Performing ESC application recently submitted to the Ohio Department of Education for the Board's review. The following five services/programs were used for the application: Deaf and Hard of Hearing, Ohio Reading Corps, Project-Based Learning (PBL) Professional Development, Adaptive Physical Education and Frontline Education's Absence Management Application (formerly AESOP). The application includes a description of the 5 services, supporting evidence, prices charged to the school districts and calculated cost savings to client and non-client school districts.

- **Upcoming Meetings / Events**

- September 28, 2016 / 5 p.m.
OSBA Central Region Fall Conference / Columbus, Ohio
- October 28, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- November 13 - 16, 2016
OSBA Capital Conference / Columbus, Ohio
- November 18, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

- November 30 - December 3, 2016
AESA 2016 Annual Conference / Savannah, Georgia
- December 16, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

16-09.04**APPROVE ADJOURNMENT**

It was moved by Mr. Spencer and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 4:08 p.m.

Roll Call: Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea;
Mr. Bischoff, yea
Motion passed.



Edward Bischoff
Governing Board President
Educational Service Center of Central Ohio

ATTEST:

Alan Hutchinson
Treasurer/CFO
Educational Service Center of Central Ohio