

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on November 18, 2016 at the 2080 Citygate Drive, Columbus, Ohio.

Call to Order: Meeting called to order by Mr. Edward Bischoff, Board President, at 2:58 p.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Present
Mrs. Robin Reid-Pleasnick	Present
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Bischoff, Board President, led the Pledge of Allegiance.

16-11.01 APPROVE ADOPTION OF AGENDA AND ADDENDUM

It was moved by Mrs. Reid-Pleasnick and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the November 18, 2016 regular Board meeting.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

16.11.02 APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mr. Spencer and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the October 28, 2016 regular Board meeting.

5.02/Approval of the Financial Reports for October, 2016

1. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.
2. Investment Report for October, 2016 that is on file in the Treasurer's office.

3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, October 1, 2016 through October 31, 2016 that is on file in the Treasurer's Office.

4. Bill List for October, 2016:

General Fund	\$423,286.36
Association for Middle Level Education	16,259.20
Cross Creek Day Treatment Program	46,494.25
ODE Contract #EDUD201610443 (Lamphere)	5,956.93
ODE Contract #EDUD201510386	8,120.50
ODE Contract #EDUD201610426 (Transition Specialist)	58,048.50
ODE Contract #EDUD201610447 (Kuhn)	7,892.62
ODE Contract #EDUD201610446 (Reedus-Sanders)	8,375.62
ODE Contract #EDUD201510335 (Value Added)	10,134.61
St. Vincent Family Center	1,159.50
OCECD – Ohio Coalition	114,200.39
Dublin CSD – City/County Funds	658,026.21
Gahanna CSD – City/County Funds	292,370.47
Grandview Hts. CSD – City/County Funds	24,860.00
Hilliard CSD – City/County Funds	677,955.28
Reynoldsburg CSD – City/County Funds	204,112.14
Westerville CSD – City/County Funds	834,870.06
Whitehall CSD – City/County Funds	33,770.48
Upper Arlington CSD – City/County Funds	405,424.64
South-Western CSD – City/County Funds	39,896.95
Bexley CSD – City/County Funds	129,746.50
Columbus CSD – ESC Funds	83,763.13
Worthington CSD – City/County Funds	348,623.91
Hamilton LSD – ESC Funds	132,127.35
Canal Winchester LSD – ESC Funds	89,971.25
Groveport-Madison LSD – ESC Funds	238,813.28
New Albany-Plain LSD – ESC Funds	233,133.50
Delaware CSD – ESC Funds	101,313.17
Marysville EVSD – ESC Funds	35,330.27
Olentangy LSD – ESC Funds	1,100,303.63
Big Walnut LSD – ESC Funds	176,900.08
Buckeye Valley LSD – ESC Funds	123,448.47
Fairbanks LSD – ESC Funds	10,696.43
Fairfield Union LSD	92.34
Liberty Union Thurston LSD	105.30
Pickerington LSD – ESC Funds	1,620.92
Granville EVSD	3,235.83
Chillicothe CSD	17,037.39
Licking Heights LSD	163,049.97
Mt. Vernon City Schools	88.99
Marburn Academy	6,203.39
Delaware Area Career Center	8,406.39
Wellington Schools	14,834.20
Tolles Technical Career Center	13,679.85
Northridge LSD	38,884.69
St. Matthews - Gahanna	2,415.62
Columbus DeSales	5,082.23
Gahanna Christian Academy	9,860.70
Ventures Alternative School	(6,104.45)
ESCCO – Special Education Administrative Services	818,522.06

ESCCO – Behavior Intervention Services	3,890.11
ESCCO – Special Education Transitional Services	17,613.16
ESCCO – Cross Categorical Services	584,622.15
ESCCO – Hearing Impaired Services	124,710.80
ESCCO – Visually Impaired Services	22,733.05
ESCCO – Emotionally Disturbed Services	100,788.93
ESCCO – STACK Autistic Student Services	566,167.03
ACT	22,981.08
Delaware/Union – Hearing Impaired Services	22,681.00
Preschool-Reynoldsburg – Student Services	79,304.85
Bexley CSD Preschool	11,802.51
Bexley Intensive Behavior	1,793.74
New Albany-Plain LSD Professional Development	38,047.16
Upper Arlington CSD Professional Development	44,581.06
Preschool Itinerant	15,022.35
Fairbanks LSD Professional Development	8,079.05
ESCCO – Community Based Transitions	168,130.50
ESCCO – Speech/Language Services	63,155.15
Ventures	294,825.89
ESCCO – Multiple Handicapped Services	11,638.85
ESCCO – Related Services – Adapted PE Services	13,740.22
ESCCO – Occupational Therapy Services	19,042.45
ESCCO – Physical Therapy Services	8,874.81
ESCCO – Gifted Students Services	9,243.48
ESCCO – Court Liaison Services	77,074.20
Northridge Preschool	11,970.43
Kids Voting Central Ohio FY 2015	6,491.69
Diploma Institute	648.20
School Psychology Intern FY 2017	2,258.41
SST – IDEA FY 2017	203,653.86
LEP Title III FY 2017	3,298.21
SST – ELD FY 2017	10,501.77
Field Specialist Work 2016	17,754.47
Best FY 2016	15,072.21
21 st Century/HFF Grant FY 2017	34,354.91
Ohio Reading Corp Federal FY 2017	59,557.96
Best FY 2017	3,750.00
Alternative Education Challenge 2017	4,912.86
SST GRF FY 2017	24,894.40
SST KRA FY 2017	11,400.97
ESCCO – Conference Services	11,280.14
FCFC – Admin FY 2016	126,687.00
FCFC – Multisystem FY 2016	241,718.11
FCFC – Home Choice FY 2016	298,615.67
FCFC – BBL FY 2016	17,768.81
Rockbridge Academy 2016	113,895.64
EdPASS 2016	1,834.24
Ohio Reading Corp FY 2016 Match	38,202.81
FCFC – Admin FY 2017	45,618.46
FCFC – Multisystem FY 2017	79,087.31
FCFC – Help Me Grow Part C FY 2017	168,390.35
FCFC – Help Me Grow Central Coordination FY 2017	44,478.01
FCFC – Healthier Buckeye Grant FY 2017	17,757.93
FCFC – Home Choice FY 2017	13,333.14
Rockbridge Academy FY 2017	30,967.71
Ohio Reading Corps Match FY 2017	28,521.59
Ohio Math Corps Match FY 2017	5,683.03

EdPASS 2017	118,318.29
Martha Holden Jennings-Globally Informed TEAC	1,800.00
Section 125 Plan	8,517.58
COBRA Payments	3,243.85
Workers' Compensation Self-Insurance	1,422.36
Background Checks Rotary	15,808.87
OCALI – Operations-Family and Community Support	25,283.76
OCALI – Assistive Technology	.98
OCALI – AIM and Online Professional Development	10,235.68
OCALI – FY 2016	319.95
OCALI – CCOE-MIDD	974.23
OCALI – Center for Sensory Disabilities (CSD)	2,718.03
OCALI – Lifespan Clearinghouse FY 2017	8,814.85
OCALI – Realizing Employment First for Youth (DODD) FY 2017	14,357.24
OCALI – Autism Center (PLAY, ADEP, OAR) FY 2017	29,931.98
OCALI – ODE/OEC (OCALI 2016-17)	268,389.83
OCALI – Center for Sensory Disabilities FY 2017	243,087.42
OCALI – CCOE-MIDD FY 2017	47.21
OCALI Conference	5,915.22
OCALI – DD Council-Realizing Employment for Youth	6,488.57
ESCCO – Center for Achievement	34,430.01
ESCCO – Center for Professional Development	54,468.40
ESCCO – Center for Special Projects	78,001.28
Digital Learning Program	16,777.42
College and Career Success	13,635.69
ESCCO – Printing Services	17,778.99
Community School Monitoring Services	17,171.99
TOTAL	\$12,795,244.56

5.03/Approval of Total Appropriations by Fund for October, 2016

1. Approval of the total appropriations by fund for October, 2016.

Fund Number	Fund Description	September Appropriation	Increase (Decrease)	October Appropriation
001	General Fund			
	Total General Fund	\$92,160,311.42	\$2,536,926.54	\$94,697,237.96
	Other Funds			
003	PERMANENT IMPROVEMENT	68,251.15	0.00	68,251.15
018	PUBLIC SCHOOL SUPPORT	7,100.12	0.00	7,100.12
019	OTHER GRANT	10,389,583.75	38,202.81	10,427,786.56
022	DISTRICT AGENCY	515,028.18	224,781.79	739,809.97
027	WORKERS COMPENSATION SELF INS	127,979.77	0.00	127,979.77
450	SCHOOLNET EQUIP/INFRASTRUCTURE	1,800.00	0.00	1,800.00
463	ALTERNATIVE SCHOOLS	172,338.54	0.00	172,338.54
466	STRAIGHT A FUND	7,882,126.07	0.00	7,882,126.07
499	MISCELLANEOUS STATE GRANT FUND	444,695.97	10,323.07	455,019.04
506	RACE TO THE TOP	600,000.00	0.00	600,000.00
516	IDEA PART B GRANTS	3,005,633.40	0.00	3,005,633.40
551	LIMITED ENGLISH PROFICIENCY REFUGEE CHILDREN SCHOOL	94,499.54	68,844.83	163,344.37
571	IMPACT	185,797.10	(7,459.02)	178,338.08
587	IDEA PRESCHOOL-HANDICAPPED	113,478.82	5,349.32	118,828.14
590	IMPROVING TEACHER QUALITY	32,104.29	0.00	32,104.29
599	MISCELLANEOUS FED. GRANT FUND	1,840,884.23	(76,716.00)	1,764,168.23
	Total Other Funds	25,481,300.93	263,326.80	25,744,627.73
	Grand Total All Funds	\$117,641,612.35	\$2,800,253.34	\$120,441,865.69

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

- Approval of the following new grant and authorize the Treasurer/CFO to establish the appropriate fund:

	Appropriations	Estimated Revenue
Residential-Intensive Behavior Support 001 9709	\$172,500.00	\$172,500.00

2. Approval of the following fund to fund transfers:

001 9619 OCALI Ctr. for Sensory Disabilities FY 16	001 9710 OCALI Outreach & Accessibility FY 17	\$76,507.09
001 9616 OCALI Employment First FY 16	001 9054 OCALI Family & Community	35,416.80
001 9602 OCALI Autism Center Contract FY 16	001 9054 OCALI Family & Community	3,418.94
001 9603 OCALI Real. Employment	001 9054 OCALI Family & Community	1,945.84
001 9605 OCALI FY 16	001 9054 OCALI Family & Community	23,625.09
001 9605 OCALI FY 16	001 9361 OCALI Ctr. for System Change	205,071.88
001 9608 ODE Contract / Taracko	001 9215 Achievement Special Projects	620.21
001 9611 ODE Contract / Kuhn	001 9215 Achievement Special Projects	17,742.03
001 9612 ODE Contract / Reedus-Sanders	001 9215 Achievement Special Projects	17,485.95
001 9606 ODE Contract / Lamphere	001 9215 Achievement Special Projects	555.51
001 9609 ODE Contract / Preston	001 9215 Achievement Special Projects	2,214.94

3. Approval to accept the following door prize donations to OCALI for the OCALICON conference:

Autism Asperger Publishing Company	Books valued at \$600.00
LearnTools	Abacus valued at \$39.00
Robokind	90-day free trial of Milo & Training valued at \$5,000.00
Timocco	1-year license valued at \$499.00
Columbus Crew	2 tickets valued at \$60.00
Everett Bradley	2 Columbus Blue Jackets tickets valued at \$160.00
Chipotle	Gift cards valued at \$70.00
COSI	2 General admissions valued at \$40.00
Signing Times	Signing DVD & ASL ABC Foam Magnets valued at \$30.00
Katie Robinson	Twin Vision Book Bundle valued at \$60.00
OCALI	ASD Strategies in Action 6-month subscriptions (2) valued at \$160.00
Eyeglass Warehouse	Gift certificate valued at \$100.00
The Beach Water Park	2 Tubing Sessions valued at \$60.00
Natalie's Coal-Fired Pizza	Gift card valued at \$40.00
Renewal Acupuncture	Amazon gift card valued at \$25.00
Timeless Skin Solutions	Gift certificate valued at \$420.00

4. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to the ESC of Central Ohio Center for Achievement and Leadership Services:

Vendor	Amount	Contract Funding
Lori Gase Ludwig Consulting, Inc. Coord. and Registration Mgmt.	\$60,000.00	Ohio Innovative Learning Environments Conference

5. Approval of the disposal of the following non-working equipment. *[Items will be taken to a technology recycling facility.]***INVENTORY DISPOSAL LIST FY 2017****TAG # ITEM**

001315 PC IMAC

900337 WARMER 2 DRAWER TABLE TOP 24"

001254 WARNING DRAW, FREE STANDING

002557 COFFEE CABINET
001639 KENMORE ICE MAKER 89489
001641 KENMORE ICE MAKER 89489
001644 KENMORE DISHWASHER
001487 HP PROBOOK
001023 GATEWAY E4100

5.05/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Margo Whitby - Teacher Assistant, effective November 7, 2016
2. Steve Wright - Information Technology Supervisor, effective November 18, 2016 [*Contingent upon employment as ESCCO Coordinator of Technology*]

Dublin City Schools

1. Brion Deitsch - Chief Operating Officer, for the purpose of retirement, effective December 31, 2016

5.06/Employment

Approval of the following employment:

ESC of Central Ohio

1. Steve Wright - Coordinator of Technology, 2-year contract, 175 days for the 2016-17 contract year / 255 days for the 2017-18 contract year, beginning November 21, 2016 through July 31, 2018, at a salary of \$50,526.00 for the 2016-17 contract year

5.07/Personnel Contract Changes

Approval the following personnel contract change for the 2016-17 contract year.

ESC of Central Ohio

1. Lori Dray - contract change to change job title from Director of Technology to Director of Technology and Digital Learning, effective November 21, 2016

5.08/Stipends

Approval of the following stipends:

ESC of Central Ohio

- 1. Jamie Lowe - Intervention Specialist, Resident Educator mentor for the 2016-2017 school year, \$700.00

Olentangy Local Schools

- 1. Amanda Alice - Preschool Intervention Specialist, Mentor for the 2016-2017 Ohio Resident Educator Program, \$1,000.00
- 2. Haley Allison - Preschool Intervention Specialist, completion of mandated teacher trainings outside contracted hours, \$485.60
- 3. Shelly Bowles - Preschool Intervention Specialist, Mentor for the 2016-2017 Ohio Resident Educator Program, \$500.00
- 4. Laura Detweiler - Early Childhood Supervisor, annual administrative educational recognition payment, \$500.00
- 5. Nicole Klaus - School Psychologist, additional work days to cover multi-factored evaluations and meetings, \$7,244.80
- 6. Tonya Riedel - Early Childhood Supervisor, annual administrative educational recognition payment, \$1,000.00
- 7. Laura Schneider - Preschool Intervention Specialist, Mentor for the 2016-2017 Ohio Resident Educator Program, \$2,000.00
- 8. Emily Schoonover - Preschool Intervention Specialist, Mentor for the 2016-2017 Resident Educator Program, \$1,500.00

5.09/Contracts / Agreements

Approval of the following contract:

- 1. Approval to enter into a Statement of Work for a contract to provide Canal Winchester Local Schools with teacher training, ongoing support and facilitation for Blended Learning, effective July 1, 2016 through June 30, 2020, at an estimated total amount of \$53,982.50; and authorize the Treasurer/CFO to sign the Statement of Work.

5.10/Miscellaneous Consent Agenda Items / Superintendent

Approval of the following miscellaneous consent agenda items recommended by the Superintendent.

1. Approval of the following proposed revised Board bylaws, proposed revised Board policies and proposed new Board policies:

Proposed Revised Bylaws

- 0100 Definitions
- 0160 Meetings

Proposed Revised Policies

- 3419.01 Privacy Protections of Self-Funded Group Health Plans
- 4419.01 Privacy Protections of Self-Funded Group Health Plans

Proposed New Policies

- 1619 Group Health Plans
- 1619.01 Privacy Protections of Self-Funded Group Health Plans
- 1619.03 Patient Protection and Affordable Care Act
- 3419.03 Patient Protection and Affordable Care Act
- 4419.03 Patient Protection and Affordable Care Act

2. Approval of the first reading of the following proposed revised Board policies and new Board policies:

Proposed Revised Policies

- 6110 Grant Funds
- 7300 Disposition of Real Property/Personal Property
- 7310 Disposition of Surplus Property
- 7450 Property Inventory
- 8500 Food Services

Proposed New Policies

- 6111 Internal Controls
- 6112 Cash Management of Grants
- 6114 Cost Principles - Spending Federal Funds
- 6116 Time and Effort Reporting
- 6325 Procurement - Federal Grants/Funds

3. Approval of the job description for the new position of Coordinator of Technology in the Center of Technology.
4. Approval of the job description for the new position of Director of Technology and Digital Learning in the Center of Technology.

Approval of the consent agenda:

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

Items for the Board's Information and Review

- **Treasurer's Update**

Mr. Hutchinson informed Board Members that a successful payroll parallel has just been completed by his staff and that the new Sungard software recently purchased will make this process much easier in the future.

- **Ohio Healthcare Consortium Update**

Mr. Hutchinson informed Board Members that 87.3% of the ESC of Central Ohio and ESC Council of Government staff went through the open enrollment benefits process this month.

- **Superintendent's Update**

Dr. Goodney distributed copies of the Legislative Update for November prepared by the Ohio Educational Service Center Association and reviewed pending bills of interest to Ohio's public education community that included an update regarding Senate Bill 3 and House Bill 410 and critical issues for ESC's.

Dr. Goodney reported on the success OCALI's OCALICON conference held this week at the Greater Columbus Convention Center. Representative Peterson was honored at the conference for his commitment to OCALI. There were over 1,400 registrants in attendance this year from 27 States and 7 different countries. OCALICON has become the premier International Autism conference.

Dr. Goodney informed Board Members that Junior Achievement of Central Ohio presented at this month's Central Ohio Superintendents' Association meeting to discuss the development of a new program in cooperation with American Electric Power that is similar to one in Atlanta, Georgia.

Dr. Goodney reported that the Central Office's renovation project on the first floor will begin on December 19th.

Dr. Goodney informed Board Members that Janet Gillig has met with the CEO of the addiction and recovery center under construction across the street from the ESCCO Central Office. The Center has asked for our assistance to provide an educational component for their student residents, ages 12 through 18.

Dr. Goodney shared a plan developed by Tom Reed and Center for Achievement and Leadership staff that outlined how the Educational Service Centers across the State could assist the Ohio Department of Education in fulfilling Federal ESSA requirements. ODE's plan will be submitted in mid-January.

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Glitt reported on an outstanding student video presentation at the last EFCTS Board meeting that highlighted the life of an American veteran of the Korean War.

Delaware Area Career Center

Mr. Bischoff reported on the outstanding visit he had in the Olentangy School District on Veterans Day.

Mr. Bischoff updated Board members on the DACC construction project that is currently two weeks ahead of schedule and significantly under budget at this point.

Mr. Bischoff also reported on the success of two Buckeye Valley students that were first in the State and came in third nationally in recent competitions.

- **Upcoming Meetings / Events**


- December 16, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- January 11, 2017 / 3 p.m.
Governing Board Organizational and Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- February 24, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- March 24, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- April 28, 2017 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

16-11.03

APPROVE ADJOURNMENT

It was moved by Mrs. Reid-Pleasnick and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 4:05 p.m.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mrs. Reid-Pleasnick, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.



Edward Bischoff
Governing Board President
Educational Service Center of Central Ohio

ATTEST:

Alan Hutchinson
Treasurer/CFO
Educational Service Center of Central Ohio