

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on July 22, 2016 at the 2080 Citygate Drive, Columbus, Ohio.

OATH OF OFFICE FOR NEWLY ELECTED BOARD MEMBER

Mr. Alan Hutchinson, Treasurer/CFO, administered the oath of office to newly appointed Board Member, Mrs. Beth Glitt.

Call to Order: Meeting called to order by Mr. Edward Bischoff, Board President, at 10:10 a.m.

Roll Call:

Mr. Edward Bischoff	Present
Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Present
Mrs. Robin Reid-Pleasnick	Absent
Mr. W. Gregory Spencer	Present

Staff Present:

- Dr. Tom Goodney – Superintendent
- Mr. Alan Hutchinson – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Bischoff, Board President, led the Pledge of Allegiance.

16-07.01 **APPROVE ADOPTION OF AGENDA AND ADDENDUM**

It was moved by Mrs. Galbraith and seconded by Mr. Spencer the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda and addendum of the July 22, 2016 regular Board meeting.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

16.07.02 **APPROVE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mr. Spencer and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the July 8, 2016 regular Board meeting.

5.02/Approval of the Financial Reports for June, 2016

1. Board Financial Update (for Information purposes) that is on file in the Treasurer's Office.

2. Investment Report for June, 2016 that is on file in the Treasurer's office.
3. Travel and meeting Expense Report for the Governing Board Members, Superintendent and Treasurer, June 1, 2016 through June 30, 2016 that is on file in the Treasurer's Office.
4. Bill List for June, 2016:

General Fund	\$455,728.34
Permanent Improvement	127,806.70
OCSR-ESC Funds	16,700.14
Association for Middle Level Education	16,314.68
Cross Creek Day Treatment Program	19,630.31
ODE Contract #EDUD201610443 (Lamphere)	7,489.95
ODE Contract #EDUD20150260 (Nape)	16,296.69
ODE Contract #EDUD201510396 (Taracko)	(2,308.83)
ODE Contract #EDUD201510386	9,709.00
ODE Contract #EDUD201610426 (Transition Specialist)	89,363.75
ODE Contract #EDUD201610447 (Kuhn)	8,789.80
ODE Contract #EDUD201610446 (Reedus-Sanders)	11,265.77
ODE Contract #EDUD201510335 (Value Added)	12,671.78
Vincent Family Center	232.78
OCECD – Ohio Coalition	119,250.42
Dublin CSD – City/County Funds	535,642.37
Gahanna CSD – City/County Funds	228,770.52
Grandview Hts. CSD – City/County Funds	31,932.88
Hilliard CSD – City/County Funds	458,430.08
Reynoldsburg CSD – City/County Funds	188,534.20
Westerville CSD – City/County Funds	506,752.56
Whitehall CSD – City/County Funds	47,516.36
Upper Arlington CSD – City/County Funds	348,397.76
South-Western CSD – City/County Funds	128,559.62
Bexley CSD – City/County Funds	105,219.12
Columbus CSD – ESC Funds	113,053.33
Worthington CSD – City/County Funds	83,454.86
Hamilton LSD – ESC Funds	132,450.88
Canal Winchester LSD – ESC Funds	103,828.46
Groveport-Madison LSD – ESC Funds	222,074.08
New Albany-Plain LSD – ESC Funds	83,142.67
Delaware CSD – ESC Funds	118,047.04
Marysville EVSD – ESC Funds	33,170.34
Olentangy LSD – ESC Funds	815,763.95
Big Walnut LSD – ESC Funds	144,396.08
Buckeye Valley LSD – ESC Funds	121,961.95
Fairbanks LSD – ESC Funds	12,080.90
Fairfield Union LSD	41.58
Liberty Union Thurston LSD	122.04
Granville EVSD	3,309.52
Chillicothe CSD	30,112.06
Licking Heights LSD	167,062.82
Mt. Vernon CSD	331.88
Marburn Academy	2,746.83
Delaware Area Career Center	4,248.24
Wellington Schools	9,689.13
Tolles Technical Career Center	10,697.71

Northridge LSD	58,791.34
Columbus DeSales	6,096.45
ESCCO – Special Education Administrative Services	34,760.26
ESCCO – Behavior Intervention Services	4,425.70
ESCCO – Special Education Transitional Services	14,642.32
ESCCO – Cross Categorical Services	114,594.94
ESCCO – Hearing Impaired Services	112,539.18
ESCCO – Visually Impaired Services	22,399.99
ESCCO – Emotionally Disturbed Services	39,212.44
ESCCO – STACK Autistic Student Services	127,348.87
ACT	8,987.57
Delaware/Union – Hearing Impaired Services	11,777.50
ESCCO School Psychologist	230.34
Preschool-Reynoldsburg – Student Services	64,517.03
Bexley CSD Preschool	6,265.13
New Albany-Plain LSD Professional Development	31,609.72
Upper Arlington CSD Professional Development	35,202.17
Preschool Itinerant	11,722.63
Fairbanks LSD Professional Development	7,454.86
ESCCO – Community Based Transitions	44,151.27
ESCCO – Speech/Language Services	55,984.30
Ventures	62,424.55
ESCCO – Multiple Handicapped Services	7,650.33
ESCCO – Related Services – Adapted PE Services	13,546.92
ESCCO – Occupational Therapy Services	19,154.96
ESCCO – Physical Therapy Services	9,510.11
ESCCO – Gifted Students Services	11,728.89
ESCCO – Court Liaison Services	14,630.50
Northridge Preschool	9,987.25
Kids Voting Central Ohio FY 2015	3,940.05
Diploma Institute	1,344.40
SST – IDEA FY 2016	185,598.99
CISAM FY 2016	1,498.93
LEP FY 2016	12,900.83
Title III Unaccompanied Youth FY 2016	3,075.45
Refugee School Impact Grant FY 2016	20,623.74
SST – ELD FY 2016	5,630.36
Field Specialist Work 2016	18,088.41
Ohio Reading Corp FY 2016 Federal	81,609.91
SST – SPDG FY 2016	3,719.59
21 st Century/HFF Grant FY 2016	43,614.12
SST – Early Learning Challenge Grant FY 2016	16,588.20
Best FY 2016	2,356.44
Alternative Education Challenge 2016	5,513.16
Straight A Data Strong FY 2016	4,227.64
Straight A College Ready FY 2016	137,412.07
School Psychologist Intern FY 2016	4,573.50
SST GRF FY 2016	26,039.52
SST – KRA FY 2016	9,152.61
ESCCO – Conference Services	3,743.10
Central Ohio Leadership Academy	871.15
FCFC – Admin FY 2016	(19,079.67)
FCFC – Multisystem FY 2016	83,978.38
FCFC – Help Me Grow Part C FY 2016	137,931.53
FCFC – Help Me Grow Part C GRF FY 2016	97,694.10
FCFC – Help Me Grow Central Coordination FY 2016	45,358.86
FCFC – Help Me Grow Carryover	6,791.25

FCFC – Help Me Grow BDD Grant FY 2016	1,912.60
FCFC – MIECHV – FY 2016	11,800.00
FCFC – OCTF FY 2016	84,642.94
FCFC – Home Choice FY 2016	11,586.65
Rockbridge Academy FY 2016	20,095.76
ED PASS FY 2016	135,466.63
Ohio Reading Corp FY 2016 Match	27,875.27
Section 125 Plan	29,824.09
COBRA Payments	73.64
Employee Benefit Payments	4.08
Workers' Compensation Self-Insurance	4,322.30
Central Ohio Superintendents' Association	1,007.20
Background Checks Rotary	8,162.75
Win-Win	4,822,822.40
Delaware Arts Festival Donation	(110.96)
OCALI – Operations-Family and Community Support	16,573.44
OCALI – Assistive Technology	8.36
OCALI – AIM and Online Professional Development	3,250.71
OCALI – Autism Center Contract (DODD)	46,332.53
OCALI – Realizing Employment First (DODD) FY 2016	14,824.44
OCALI – Lifespan Clearinghouse FY 2016	9,225.94
OCALI – FY 2016	176,112.21
OCALI – Systems Transformation Events FY 2016	1,149.25
OCALI – Employment First Website FY 2016	12,839.39
OCALI – CCOE-MIDD	11.27
OCALI – Center for Sensory Disabilities (CSD)	220,154.61
OCALI – DD Council Match Realizing Employment First	3,415.95
OCALI Conference	321.63
OCALI – DD Council Realizing Employment First for Youth	12,588.57
ESCCO – Center for Achievement	25,940.95
ESCCO – Center for Professional Development	46,718.46
ESCCO – Center for Special Projects	45,851.11
Digital Learning Program	10,732.53
ESCCO – Printing Services	13,344.34
Community School Monitoring Services	14,731.71
TOTAL	\$13,440,239.99

5.03/Approval of Total Appropriations by Fund for June, 2016

1. Approval of the total appropriations by fund for June, 2016.

Fund Number	Fund Description	May Appropriations	Increase (Decrease)	June Appropriations
001	General Fund			
	Total General Fund	\$97,189,045.16	\$2,104.81	\$97,191,149.97
	Other Funds			
003	PERMANENT IMPROVEMENT	364,018.72	0.00	364,018.72
018	PUBLIC SCHOOL SUPPORT	17,665.64	0.00	17,665.64
019	OTHER GRANT	10,516,383.56	(31,836.88)	10,484,546.68
022	DISTRICT AGENCY	670,696.38	4,846,153.35	5,516,849.73
026	EMPLOYEE BENEFITS AGENCY FUND	53,234.29	0.00	53,234.29
027	WORKERS COMPENSTATION SELF INS	116,629.44	0.00	116,629.44
300	DISTRICT MANAGED ACTIVITY	320.53	0.00	320.53
450	SCHOOLNET EQUIP/INFRASTRUCTURE	3,600.00	0.00	3,600.00
463	ALTERNATIVE SCHOOLS	155,023.00	8,658.00	163,681.00
466	STRAIGHT A FUND	18,107,368.53	0.00	18,107,368.53
499	MISCELLANEOUS STATE GRANT FUND	457,463.65	0.00	457,463.65
506	RACE TO THE TOP	290,629.20	0.00	290,629.20
516	IDEA PART B GRANTS	3,893,586.38	0.00	3,893,586.38
551	LIMITED ENGLISH PROFICIENCY	170,600.25	0.00	170,600.25
571	REFUGEE CHILDREN SCHOOL IMPACT	380,384.74	0.00	380,384.74
587	IDEA PRESCHOOL-HANDICAPPED	102,317.61	0.00	102,317.61
590	IMPROVING TEACHER QUALITY	335,965.11	0.00	335,965.11
599	MISCELLANEOUS FED. GRANT FUND	1,508,369.01	0.00	1,508,369.01
	Total Other Funds	37,144,256.04	4,822,974.47	41,967,230.51
	Grand Total All Funds	\$134,333,301.20	\$4,825,079.28	\$139,158,380.48

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

1. Approval of the following new grants and to authorize the Treasurer/CFO to establish the appropriate funds.

	Appropriations	Estimated Revenue
Ohio's Lifespan Clearinghouse 001 9700	\$100,000.00	\$100,000.00
Realizing Employment First for Youth 001 9701	205,000.00	205,000.00
Center for Sensory Disabilities 001 9704	673,906.60	673,906.60
Autism Center 001 9702	360,000.00	360,000.00
OCALICON 022 9083	291,000.00	291,000.00
STACK Summer School 022 9508	23,330.95	23,330.95

2. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to the Center for Achievement and Leadership Services:

Vendor	Amount	Grant/Contract Funding
Outliers Performance Consulting	\$106,576.00	Transformation Specialist ODE Contract

3. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to the New Albany-Plain Local Schools:

Vendor	Amount	Grant/Contract Funding
Fairfield County ESC	\$50,000.00	New Albany Foundation

4. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to Columbus City Schools:

Vendor	Amount	Grant/Contract Funding
Asia Society Funds	\$43,000.00	Foundation Funds

5. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to Northridge Local Schools:

Vendor	Amount	Grant/Contract Funding
Allerton Hill Consulting	\$36,000.00	Foundation Funds

6. Approval waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to Grandview Heights City Schools:

Vendor	Amount	Grant/Contract Funding
Allerton Hill Consulting	\$36,000.00	Foundation Funds

7. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to Hilliard City Schools:

Vendor	Amount	Grant/Contract Funding
Allerton Hill Consulting	\$60,000.00	Foundation Funds

8. Approval to waive the bidding requirement in Policy 6320 (Purchases) for services over \$25,000.00 and authorize the Treasurer/CFO to award a contract to the following vendor to provide services to the Ohio Center for Autism and Low Incidence (OCALI). The vendor is the sole proprietor of the program.

Vendor	Amount	Grant/Contract Funding
The PLAY Project	\$50,000.00	Autism Center (PLAY/ADEP/OAR)

9. Approval to appoint the following Governing Board members to serve as delegate and alternate to the Ohio School Board Association's Annual Business Meeting to be held in Columbus, Ohio at the OSBA Capital Conference, November 13 - 16, 2016.

Joyce Galbraith, Delegate
W. Gregory Spencer, Alternate

10. Approval to accept the donation of \$212.05 to the Ohio Center for Autism and Low Incidence (OCALI) from Mr. Eriq Shaw who hosted a car show and bake sale to raise the funds.
11. Approval to accept a catering donation for the 2016 Central Ohio Leadership Academy (COLA) from Chipolte Mexican Grill in the amount of \$175.00.

5.05/Resignations

Approval of the following resignations:

ESC of Central Ohio

1. Kali Starkey - Intervention Specialist, effective July 31, 2016
2. Marissa Vincent - School Psychologist Intern, effective July 31, 2016

Olentangy Local Schools

1. Jennifer Blakley - Curriculum Coordinator, effective July 31, 2016
2. Lindsay Dauner - Intervention Specialist, effective July 31, 2016
3. Krista Davis - Director of Communications, effective July 31, 2016
4. Hannah Million - Preschool Intervention Specialist, effective July 31, 2016
5. Claire Rohda - Preschool Intervention Specialist, effective July 31, 2016

5.06/Employment

Approval of the following employment:

ESC of Central Ohio

1. Johanna Miller - Intervention Specialist, 1-year contract, 187 days, beginning August 2, 2016 through July 31, 2017, at a salary of \$50,460.00 for the 2016-17 contract year
2. Jacquelyn Nutt - Intervention Specialist, 1-year contract, 186 days, beginning August 2, 2016 through July 31, 2017, at a salary of \$56,023.20 for the 2016-17 contract year
3. Angela Kasper - Intervention Specialist, 1-year contract, 192 days, beginning August 2, 2016 through July 31, 2017, at a salary of \$59,825.28 for the 2016-17 contract year
4. Emily Luther - Intervention Specialist (Ventures), 1-year contract, 190 days, beginning August 2, 2016 through July 31, 2017, at a salary of \$47,361.30 for the 2016-17 contract year

Buckeye Valley Local Schools

1. Erica Stottlemeyer - Physical Therapist, 1-year contract, 72 days, beginning August 16, 2016 through July 31, 2017, at a salary of \$20,938.32 for the 2016-17 contract year

Olentangy Local Schools

1. Beth Brown - Preschool Teacher Assistant, 1-year contract, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$11,416.28 for the 2016-17 contract year
2. Elizabeth Corlette - Preschool Teacher Assistant, 1-year contract, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$22,832.56 for the 2016-17 contract year

3. Susan Firmstone - Preschool Teacher Assistant, 1-year contract, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$18,687.04 for the 2016-17 contract year
4. Rozanne Hoffmannbeck - Preschool Teacher Assistant, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$13,548.10 for the 2016-17 contract year
5. Kelly Lewis - Preschool Teacher Assistant, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$12,690.34 for the 2016-17 contract year
6. Stacy Quigley - Preschool Aide, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$11,838.01 for the 2016-17 contract year
7. Pamela Van Riper - Preschool Aide, 184 days, beginning August 15, 2016 through July 31, 2017, at a salary of \$12,260.79 for the 2016-17 contract year

5.07/Personnel Contract Changes

Approval the following personnel contract changes for the 2015-16 and 2016-17 contract years.

ESC of Central Ohio

1. Kathryn Richley - Educational Interpreter, decrease in contract days from 184 to 178, at a revised salary of \$30,822.48 for the 2016-17 contract year
2. Marie Wells - Behavior Consultant, change in position title change to Intervention Specialist for the 2016-17 contract year
3. Elaine Fentiman - Intervention Specialist, program change from .5 Itinerant Preschool Teacher to 1.0 Center Based Preschool Teacher, at a revised salary of \$67,345.55 for the 2016-17 contract year
4. Catherine Rodeheffer - Consultant, salary adjustment to \$80,268.90 for the 2016-17 contract year

State Support Team/Region 11

1. Arron Gregory - Consultant, addition of education credit in the amount of \$1,200.00 for the 2015-16 contract year

Olentangy Local Schools

1. Haley Allison - Intervention Specialist, contract adjustment from 1.0 to .5 FTE at a revised salary of \$17,594.43 for the 2016-17 contract year
2. Kristen Kuhn - Occupational Therapist, adjusted salary to \$69,674.70 for the 2016-17 contract year

5.08/Stipends

Approval of the following stipend:

ESC of Central Ohio

1. Kathie Roslovic - Intervention Specialist, extended school year services for Bexley City Schools, \$4,276.50

5.09/Miscellaneous Consent Agenda Items / Superintendent

Approval of the following miscellaneous consent agenda items recommended by the Superintendent.

1. Approval of the following proposed revised Board Policies:

8310 Public Records
8320 Personnel Files

2. Approval to change the starting time for the remaining 2016 Governing Board regular meetings from 10 a.m. to 3 p.m.

August 26, 2016
September 23, 2016
October 28, 2016
November 18, 2016
December 16, 2016

3. Approval to appoint Beth Glitt to serve on the Eastland-Fairfield Career & Technical Schools Board of Education to fill the vacancy caused by reason of a resignation from the ESC of Central Ohio Governing Board, effective July 22, 2016 through December 31, 2017.

Approval of the consent agenda:

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.

Items for the Board's Information and Review

- **Treasurer's Update**

Mr. Hutchinson informed Board members that a Records Commission meeting will be scheduled prior to the August Board meeting to approve of the documents that are eligible for disposal this year.

- **Ohio Healthcare Consortium Update**

Mr. Hutchinson updated Board members on the network analysis update underway to discuss a possible change in carriers and whether that would result in significant savings for the Consortium.

- **Superintendent's Update**

Dr. Goodney distributed copies to Board members of his recently completed evaluation as a result of meeting with Mr. Bischoff and Mr. Spencer.

Dr. Goodney presented and reviewed with Board Members the revised version of the new Governing Board Ideals that included vision, purpose and revised values statements. These are the result of work this past year with Dale McVey, the Superintendent and Treasurer/CFO. In addition, Dr. Goodney presented the proposed 2016-2017 Governing Board goals. Included in this update, Dr. Goodney distributed a document that outlined the evolution of the ESC of Central Ohio's goals from 2005 through 2015. This included a listing of the resulting work and initiatives below each goal. The Governing Board members established the following revised goals for the organization for 2016-2017:

- Build and sustain relationships that advance our vision, purpose and values.
- Make optimum use of all available resources.
- Provide programs and services that improve outcomes for students.

Dr. Goodney distributed and reviewed an overview of the 2015-16 Mission Team objectives. In addition, Dr. Goodney presented a copy of the PowerPoint presentation that will be used in the upcoming annual administrative planning meeting on August 5th to discuss if the ESC of Central Ohio is meeting the professional services firm definition.

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools
No items to report.

Delaware Area Career Center

Mr. Bischoff provided Board members with an update on the DACC construction project. At the last DACC Board meeting, architects presented a budget status report and schematic drawings of how the outside of the new building will look.

- **Upcoming Meetings / Events**

- August 26, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- September 23, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

- September 28, 2016 / Time TBD
OSBA Central Region Fall Conference / Columbus, Ohio
- October 28, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- November 13 - 16, 2016
OSBA Capital Conference / Columbus, Ohio
- November 18, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio
- November 30 - December 3, 2016
AESAs 2016 Annual Conference / Savannah, Georgia
- December 16, 2016 / 3 p.m.
Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

16-07.03

APPROVE ADJOURNMENT

It was moved by Mr. Spencer and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 11:39 a.m.

Roll Call: Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Spencer, yea; Mr. Bischoff, yea
Motion passed.



Edward Bischoff
Governing Board President
Educational Service Center of Central Ohio

ATTEST:


Alan Hutchinson
Treasurer/CFO
Educational Service Center of Central Ohio