Vicki Thompson-Campbell

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www.ACT.org

Previous Delivery Mode Upto August 2020







ONLINE REPORTING

- ACT began to rollout access to the system in Ohio starting October 2019
- Currently access to **4 years of historical data** for the ACT
 - o **2020-2021**
 - o **2019-2020**
 - o **2018-2019**
 - o **2017-2018**
- Superscores added this spring April
- Beginning Fall 2022 PreACT results will be added to the online portal

Benefits of the Online Reporting System





Hello Superintendent/Principal

I am contacting you regarding ACT's Online Reporting System. You will find an attached letter that provides an overview of the online reporting tool that was launched last fall. This communication includes an access code specifically for **XXXXXXXX Local School District**.

As Superintendent, you are automatically considered the primary Trusted Agent. As such, our Legal Department requires that the district access code be sent directly to you; however, you may forward the information to another staff member who can complete the verification and initial setup. It is not uncommon that the Trusted Agent access level also be assigned to other staff that you feel should have full access. The attached **User Guide** will outline the levels of access that staff members can be assigned.

To begin that process, either you or your designate would log into <u>success.act.org</u>. The <u>success.act.org</u> site provides viewing and data reporting tools as well as TAA access (*Test Accessibility and Accommodations*). When the district account is created, it is important to check the box that indicates I **have an access code**. Be sure to type the District Name and Access Code exactly as listed on the attached letter. Step by step instructions can be found in the user guide if needed.

More information related to the responsibilities associated with the Trusted Agent role can be found using the link below:

https://success.act.org/s/article/Trusted-Agent-FAQ

If you have any questions, please do not hesitate to contact me.

Respectfully,



ACT

May 3, 2021

Name

Superintendent/Principal (Public SD or Private HS) Local School District Street City, OH Zip

Hello Superintendent XXXXXXXXX,

Your access code can be found in your **Trusted Agent Letter**

If you've misplaced your access code, contact Customer Care: 319.337.1365 success.act.org

ACT has launched a centralized hub at Success.ACT.org to provide ACT customers with direct access to tools and resources needed to manage information, support, and participation in the ACT testing program. Through Success, authorized users will have access to:

•Online Reporting: Looking for your district's data, trends, and scores? Sign in here to access your personalized data.

•Testing Accountability & Accessibility: Test Accommodation Coordinators will use this system to request student's accommodations or English Learner supports, receive decision notifications, and agree to test previously approved students through Special Testing.

•PearsonAccess^{next}: Sign in and access the administration system for the ACT and ACT Aspire assessments.

This letter will provide you with important information and instructions, including an access code for setting up your unique account, and delegating responsibility for managing your district's participation in the testing program to other educators in your organization.

Use the following credentials to create your account for the secure reporting portal. Website: https://success.act.org

Access Code: 7ALCW5JC5R Organization: XXXXXXXXX LOCAL SCHOOL DISTRICT

Once logged in, invite other individuals and grant them access to online reporting. We ask that you assign additional users now so they can begin assuming their roles. Trusted Agents should assign the following user roles according to district policies:

- **Trusted Agent:** Users can view, add, and remove users at your organization. They can also • view and export summary and detailed individual data and reports.
- Detailed Viewer: Users can view and export summary and detailed individual data and reports.
- Summary Viewer: Users can view and export summary data and reports.

If you have any questions about setting up your Trusted Agents or the reporting data you have access to, visit success.act.org or contact us at 319.337.1365.

We hope you enjoy this new online reporting tool!

Sincerely,

amara	
Streinz	
/ice	
President	

Get Started with ACT Online Reporting

5 Simple Steps

- Log into success.act.org
- Create an account
- Enter Access Code
- Approve Hierarchy
- Add new/additional users





ACT A Knowledge Hub

Q Search...



Access your students' ACT scores, trends, and more to help guide their path.

Sign In





password? Password Sign In

Resources



Contact Support





Þ Login	× +	
\leftrightarrow \rightarrow G \triangle	https://success.act.org	
G Google		
ACT		
Access your	students' ACT scores, trend	ds, and more to help guide their path.
Sign In or Cr	eate Account	
Sign in or <u>or</u>	eate Account	
Email		
Password		Forgot Password?
	0	
	Sign	In



Create an ACT Organizational Account

Enter your Information below to create and verify your organizational account with ACT.

S Click here to register a student to take the ACT test.

search..

0			District Administrator	School Administrator	
First Name	Last Namo		Principal	Teacher	
First Name			Superintendant	Counselor	
			IT/Technical	Other	
Pirth Month	Pirth Day	Pirth Voor			
January 🛟		2001	 I have an access code. () (optional))	
			Which school or organization is your access	s code for?	
Work Email (You'll sign in with this, and you'll verify	it to create your account.)		search		Q
			Your access code:		
Work Phone				Validate	
			A trusted agent is authorized to interact	t with ACT on an organization's behalf. Trusted agents	can
PIN ()			manage users and user permissions ass selected above and any organizations b	ociated to success.act.org features for the organization elow it in the organization's hierarchy.	n
			Trusted agents have access to stude	ent data and can grant others access to student data.	
Time Zone					
(GMT-05:00) Central Daylight Time (America/C	thicago)	\$	I agree to the success.act.org Terms a	and conditions and Privacy Policy.	
Employer (optional)			s	iend Verification Email	

Q

Your title at this school/org: (optional)



Role Name	Actions Available
Detailed Viewer	View and export summary and <u>detailed individual</u> data and reports.
Summary Viewer	View and export summary data and reports.
Trusted Agent	View, add, and remove users at district and school level. View and export summary and detailed in- dividual data and reports. Access also includes the user activity report within Data Interaction.

Helpful Tools



5. You're in! Online reporting allows for easy access to student scores as well as an array of data tools all in one place.

Data interaction		Help
☆ My Reports	Program: The ACT	
See All 🕨	Roster Summary Data Tools	
🖉 Announcements		
 ACT to launch pilot program providing free breakfast before the ACT test. 	Student Scores Roster View	
 We extend our thoughts to those impacted by Hurricane Michael and hope that you are 		
 The ACT Help and FAQ page is filled with valuable information for students 		
 The 2018-2019 National Test Dates for the ACT test are available to the public on 		
Expand All		

Get Started with ACT Online Reporting

ACT Online Reporting User Guide



acr	ora

Contents Introduction. Getting Started... Trusted Agents. Non-Trusted Agents Overview. Online Reporting Overview. Universal Navigation & Support Tools. High Level Navigation Options Multiple Profiles. Student Search. 10 Searching for a Student . 10 Roster View. Student Scores... Student Labels 20 Summary Reports .23 Group Summary View. 24 .31 Score Distribution Quartiles College and Career Readiness Score Ranges. .33 ACT Readiness Reports 37 Distribution of Planned Educational Majors by College Plans. Data Tools. 44 44 Summary Statistics . Frequency Distribution 46 Cross-Tab. 47 Scatter Plot... 49 Recent Reports. 51 .51 Accessing Recent Reports. Saved Reports 52 Saving a Report .52

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	View User Activity	54
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Video Tutorial

Creating Score Labels

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Online Reporting – Roster View ACT



ACTID	Laschame	FIISCIVAILLE		rest Date	DOD	Score	Score	Score	Score	Score	Score
-40668572	LName1025231	FName1025231	М	October 2019	12/16/1998	15	16	15	16	11	16
-40670943	LName1025649	FName1025649	М	September 2019	11/24/1998	16	18	12	15	15	17
-40681835	LName1034572	FName1034572	М	December 2019	03/28/2000	16	17	16	17	13	16
-40722163	LName1061446	FName1061446	М	April 2020	11/12/1999	17	16	18	17	16	16
-40722163	LName1061446	FName1061446	М	December 2019	11/12/1999	16	16	21	19	15	13
-40726631	LName1064350	FName1064350	М	October 2019	01/17/1999	17	16	18	17	14	18
-40730448	LName1066253	FName1066253	М	October 2019	12/07/1998	17	20	18	19	15	16
-40775364	LName1095365	FName1095365	М	October 2019	04/10/1999	12	14	10	12	11	13
-40775439	LName1095411	FName1095411	М	October 2019	07/19/2000	20	16	20	18	18	24
-40776432	LName1096051	FName1096051	М	October 2019	08/26/1999	19	15	18	17	18	23
-40783522	LName1100803	FName1100803	М	October 2019	07/25/2001	23	20	20	20	28	23
-40784998	I Name1101081	FName1101081	м	April 2020	07/09/1999	14	14	15	15	11	16
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Online Reporting Roster





Jump to:

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Online Reporting Roster



ACT Online Reporting Data Interaction	by n						(?) Help	Becent	DV 🔻
Roster View: The ACT (All Dat Showing students who are College Re	ta), Duskwood High Scho eportable	ool, 2019-2020					Options Sav	e Download	Roster Student
					Composite	Math	Science	English	Reading
ACT ID	Last Name	F Download Repor	rt		×	Score	Score	Score	Score
-99952242	Doe					23	23	25	32
-99967794	Doe	Download	• PDF CSV	EXCEL		24	24	30	30
-99981979	Doe	Poport Namo				17	20	16	25
-99908194	Doe	Report Marile	report		19	21	20	14	
-99904350	Doe	Layout	• Landscape	Portrait		12	12	9	14
-99931968	Doe	Pages	Current Page	All Custom		21	22	19	24
-99992085	Doe		Current ruge	Custom		23	24	22	23
-99967608	Doe			1		17	16	10	12
-99955670	Doe				Download	14		11	10
-99958566	Doe	John003 D	December 2019	11/15/2001	17	16	17	15	18
-99981352	Doe	John003 D	February 2020	05/15/2003	18	16	21	14	19
-99927713	Doe	John004 D	February 2020	03/22/2003	4	1	11	4	1
J		Page 1	of 260	Jump to: 1	Go				



Group Summary View



Summary results by one or more administrations

Roster & Student Search



Data Tools: Deeper Analysis



Data tools allow users to easily analyze roster level data further by creating frequency distributions, summary statistics, scatter plots, and cross-tab reports.

Online Reporting Roster/Summary ACT

Live Look at Sample Data:

- Summary
- Individual
- Data Tools







- Self-service
- Routine data uploads
- On-demand
- National, State, and District scores in one location
- Disaggregate, filter, and customize reports
- Ability to export and save in multiple formats (i.e., PDF, .xlsx, .csv)

Online Reporting "Summary" tab ACT



District & State Testing Reports ACT



State Testing Composite Score Trends Sample School District: Juniors

ACT [®] Online Reporting by Data Interaction		? Hel) p	DV 🔻							
Summary View: The ACT (All Data), Duskwood Showing students who are College Reportable	X Options	Save Download	Table	Chart ranspose							
	Math	Science	STEM	English	Reading	Writ	ing	ELA			
Group	Year	Valid Number	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Mean Score	Valid Number	Mean Score	Mean Score
Duskwood High School	2020-2021	15	18.7	21.7	20.3	20.9	18.2	18.1	12	3.7	4.9
Duskwood High School	2019-2020	5177	19.0	18.9	19.4	19.4	17.8	19.5	4032	6.0	17.1
Duskwood High School	2018-2019	6725	18.9	18.8	19.1	19.2	17.8	19.6	5123	6.0	17.0
Duskwood High School	2017-2018	7116	19.3	19.2	19.5	19.6	18.4	19.8	5449	6.0	17.4





Organization	Fields	Scores Filte	er Search		X Select All / Reset		
	Score	Bench	nmark	US Rank	State Rank		
Composite	~	Organization	Fields Sc	ores Filter S	earch	×	
Math Science	~ ~	🔨 General Inf	ormation			Select All / Reset	
STEM		✓ Test Date	Test Location	District Name	School Name	School Code	
English Reading	>	🔨 Student Inf	ormation			Select All / Reset	
Writing		🗸 Last Name	✓ First Name	Middle Initial	State ID Loca	ID VDOB Grade	
ELA Math Reporting Cate Gender Ethnicity							
 Science Reporting C H.S. Information Select All / Reset 							
		English GPA	Math GPA	Social Studies GF	A Natural Scier	nces GPA Average GPA	
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College Name 3 College Name 4 College Name 5 College Name					ge Name 6		

State Testing Composite Score Trends Sample School District: Juniors

36



Mean Score



Online Reporting – Roster View ACT

Online Reporting by Data Interaction	Last Name Please enter at least 4 characters	Prove the set of t
☆ My Reports	Program: The ACT (All Data)	
 Nick 1 Jodi curt 	Roster Summary Data Tools Download Hub	
test 9		

College & Career Readiness (District) College and Career Readiness Standards Score Ranges

• High school personnel are an important part of the ACT test security process. A photo ...

Expand All

Score Distribution Quartiles (District) ACT Score Ouartile Values Distribution of Planned Educational Majors for All Students by College Plans (District) Student Identified Planned Majors

Online Reporting Summary

ACT Online Reporting by Data Interaction					(?) (D) Help Recent	DV 🔻
College and Career Readiness Standards Score Ranges: The ACT (All Data), Duskwoo Showing students who are College Reportable	Doptions Save Down					
			English	Math	Reading	Science
Student Group	CCRS Range	Year	%	%	%	%
Duskwood High School	33 to 36	2020-2021	7	13	7	20
Duskwood High School	28 to 32	2020-2021	13	13	7	7
Duskwood High School	24 to 27	2020-2021	0	0	7	7
Duskwood High School	20 to 23	2020-2021	20	20	27	13
Duskwood High School	16 to 19	2020-2021	27	40	13	20
Duskwood High School	13 to 15	2020-2021	0	7	0	7
Duskwood High School	01 to 12	2020-2021	33	7	40	27

ACT

ACT Readiness Reports



4 Readiness Reports

Each subject subdivided into reporting categories

English – 3 Math – 8 Reading – 3 Science – 3

ACT Readiness Reports

Sample Report





Options – Disaggregate Data





What's Next With ACT Online Reporting

May 2021

Ohio ACT Online Reporting Usage & Training Sessions

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						May 1
2	3 Get Started with ACT Online Reporting 3:00 PM (30 mins) Join Here	4	5 Get Started with ACT Online Reporting 3:00 PM (30 mins) Join Link	6	7 Get Started with ACT Online Reporting 10:00 AM (30 mins) Join Here	8
9	10	11 ACT Online Reporting Demo, Reports and Usage 3:00 PM (45 mins) Join Here	12	13 ACT Online Reporting Demo, Reports and Usage 3:00 PM (45 mins) Join Here	14	15
16	17	18 ACT Online Reporting Demo, Reports and Usage 10:00 AM (45 mins) Join Here	19	20 ACT Online Reporting Demo, Reports and Usage 2:00 PM (45 mins) Join Here	21 ACT Online Reporting Demo, Reports and Usage 10:00 AM (45 mins) Join Here	22
23	24 ACT Online Reporting Demo, Reports and Usage 2:00 PM (45 mins) Join Here	25	26	27	28	29
30	31					



<u>Click here for May Training Schedule</u>

Questions? *Thanks for your time*

Vicki Thompson-Campbell

K-12 Client Relations – Ohio East **Office: Gahanna/Columbus, OH** Mobile: 319.321.9709 <u>victoria.campbell@act.org</u> <u>www.ACT.org</u>

