

## Franklin County Family and Children First Council

### About Us :

Established in 1993, Franklin County Family and Children First Council (FCFCFC) has long-served as the hub for all child and family serving systems in the county. The Council is made up of a diverse group of partner agencies who inform, lead, and continually adapt the organization based on the needs of families within the county. Family and Children First Councils perform four core functions: **engaging and empowering families, building community capacity, shared accountability, and coordinating systems and services.**

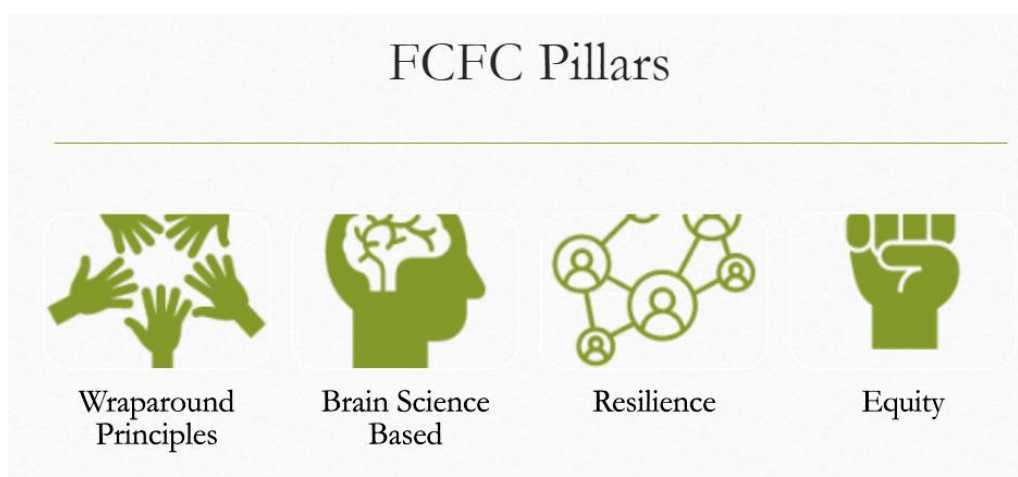
The FCFCFC's team of staff is one of passionate, multi-disciplined professionals dedicated to serving families through voice and choice and strength-based values. Through a commitment to developing trauma competent, relationship-based services, FCFCFC aims to equip children, youth, families and community partners with new skills and foster a sense of hope and resiliency.

### Culture and Values :

We offer a framework where equity is braided into the core fabric of all of this agency's work. At Franklin County Family and Children First Council (FCFCFC) this commitment manifests through intentional recruitment, staff development, and advocacy for the systems we collaborate with as well as the families and children we serve. Essential components of equity include diversity and inclusion which serve as tools aimed toward the ultimate goal of an authentically just society.

**Mission:** The mission of Franklin County Family and Children First Council is to increase the access, capacity and effectiveness of services for the most vulnerable Franklin County youth and their families. Our guiding values, as expressed within [our four core pillars](#), explain how we work with children and families to fulfill this mission.

**Vision:** Franklin County will be a thriving community of hopeful, healthy children and strong families.





<b>Job title</b>	<i>Building Better Lives (BBL) Deputy Director</i>
<b>Reports to</b>	<i>FCFC Assistant Director</i>

**Job Purpose/Project Description**

Oversees and directs the internal program operations and external relationships with community partners and stakeholders of the Building Better Lives Initiative. Leads grant development, manages deliverables and compliance, and manages contracts with community partners. Gathers, analyzes and presents data collected through the BBL program. Leads program development with potential community partners. Supports delivery of community-based training on equity-centered, brain-based, trauma-informed care curriculum to partner agencies and organizations. Works internally and within the community to assist with integration of the concepts into daily practice. Leads the BBL team of Resilience Coaches, Managers, and Support Specialist to achieve program objectives and deliverables.

**Duties and Responsibilities**

1. Oversee and direct the staff of the Building Better Lives Team, including:
  - Strategically align staff responsibilities, capacity, and program commitments to funders and stakeholders
  - Supervise BBL Team Manager(s) and Program Support Specialist
  - Represent BBL Team on FCFCFC agency leadership committee(s)
  - Maintain fidelity and advance growth toward Initiative and Agency Equity goals
  - Liaison between BBL Team and Educational Service Center regarding basic human resources tasks
2. Lead the continual development and growth of the BBL program in Franklin County, including:
  - Represent the BBL Initiative and impact to potential partners
  - Assesses community needs regarding trauma informed care, resilience and racial equity
  - Assess team capacity and needs and make necessary adjustments to match program commitments and goals
  - Identify, develop and promote program services to meet community needs
3. Oversee grants and contracts related to the Building Better Lives Initiative, including:
  - Lead grant development and manage grant deliverables and compliance
  - Complete grant submission, fiscal monitoring and report development and submission
  - Manage annual contracts and single service contracts with partner agencies
  - Participate in annual program budget review and alignment
4. Collect and analyze data for the BBL program; providing program recommendations and impact reports
5. Provide curriculum development and training for community organizations and staff topics that include (but are not limited to):
  - Brain-based, Trauma-Informed Care
  - Resilience and Intergenerational Healing
  - Historical and Race-Related Trauma
  - Other asset-based curricula that aligns with BBL Initiative
6. Engage and facilitate organizations in the integration and implementation of concepts into daily practice
7. Develop internal trainers to assist and provide training in the community
8. Liaison with the NeuroSequential Model Network (NMN) and other experts in the field
9. Complete detailed reports and presentations to the Council, community partners and stakeholders
10. Other duties as assigned

**Qualifications**

A Bachelor's degree in social services or related field, a minimum of 5 years of experience working with high-risk youth and their families, training, and supervisory experience. An understanding and experience of brain-based, trauma-competent, equity-centered and resilience focused approaches to child and family serving systems. Master's degree preferred. Valid driver's license required.

**Skills and Abilities**

1. Person-centered, trauma-competent leadership and team management skills
2. Able to apply an "equity lens" to all work internally and external partnerships
3. Detail-oriented with exceptional organizational skills
4. Able to establish priorities, identify resources and manage multiple tasks within a deadline-oriented environment
5. Strong verbal and written communication skills, evidenced in both in-person and virtual (remote work) environments
6. Demonstrated proficiency with Microsoft Office and Google Suite products including the ability to create professional documents and materials
7. Able to synthesize and present information and data graphically
8. Ability to work effectively with diverse stakeholders, staff, and families

<b>Approved by:</b>	
<b>Date approved:</b>	
<b>Reviewed:</b>	