

EDUCATIONAL SERVICE CENTER OF CENTRAL OHIO

JOB DESCRIPTION

BEHAVIOR SPECIALIST – BOARD CERTIFIED BEHAVIOR ANALYST (B.C.B.A.)/CONSULTANT

Minimum Qualifications:

- Experience with school-based teams is required. This specialist will participate as part of the Educational Service Center of Central Ohio (ESCCO) newly established Service Delivery Team.
- Valid Ohio Teaching License. (Insert specifics); Master's Degree preferred; Current certification as a Board Certified Behavior Analyst (B.C.B.A.). Extensive experience in school-based programming.
- Documentation of a clear criminal record in compliance with state statute.
- Complies with drug-free workplace rules and board policies.
- Experience writing, implementing, and monitoring individual plans of care.
- Ability to access community resources appropriate to the needs of students.
- Ability to cope with stressful traffic, weather conditions, and passenger distractions

Note: This assignment may require a valid driver's license and access/availability of a reliable vehicle. Employees must meet all prerequisite and ongoing qualifications to be covered by the service center's insurance carrier.

FLSA Classification: Exempt

Reports To: Executive Director of Student Services

Job Objectives:

Participate as part of the ESCCO Service Delivery Team in providing assessment, feedback, insight and services to assist students with behavioral and learning issues (EL) so they may succeed in the least restricted learning environment.

Responsibilities and Essential Functions:

"The following duties are representative of performance expectations, however the list below is not ranked in order of importance."

- Promotes a favorable image of the Educational Service Center of Central Ohio and the ESCCO Service Delivery Team.

- Serves as member of ESCCO Service Delivery Team. Collaborate with team members and school building administrators and teaching staff.
- Provides consultation as needed to help facilitate evidence based behavior change assessment and intervention strategies.
- Guides completion of Functional Behavior Assessment (FBA) and connecting the results to Student Behavior Support Plans (BSP). Provide ongoing review of BSP implementation.
- Supervises and supports teaching assistants seeking certification as a Registered Behavior Technician (RBT).
- Provides feedback to district administrators on individualized School Plan of Support.
- Expertise in program options, services and curricular materials that address the educational needs of EL program participants.
- Able to organize community and agency support for EL services and student assimilation activities
- Knowledge and expertise related to EL services, Policies and Guidelines relating to EL, Identification, Ohio English Language Proficiency Assessment (OELPA), Ohio English Language Proficiency Standards (OELP)
- Collaborates with Director of Program Resources to complete ODE's CCIP Narrative, Budgets, District Consortium information and data.
- Supports the marketing and services of "On Demand Interpreters" to Districts
- Provides task analysis of learning and behavior performance.
- Maintains necessary documentation of student and individual performance towards School Plan of Support and student Behavior Support Plans.
- Possess excellent written and verbal communication and interpersonal skills.
- Performs other specific job-related duties as directed by the Superintendent or his/her designee

"Job performance is evaluated according to the policy provisions adopted by the Governing Board of the Educational Service Center of Central Ohio."

Conduct:

Each staff member shall remain free of any alcohol or non-prescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment with the ESC.

Terms of Employment:

Each staff member shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings. Each staff member has a legal responsibility to help instill in students the belief in and practice of ethical principles and democratic values.

It is the employee's responsibility to maintain proper certification/licensure and to initiate the renewal process in sufficient time to receive the updated certificate/license prior to the expiration of the present certificate/license.

January 2020