

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held on December 17, 2021 at 2080 Citygate Drive, Columbus, Ohio.

**Call to Order:** Meeting called to order by Mrs. Glitt, Board President at 10:00 a.m.

**Roll Call:**

Mrs. Joyce Galbraith	Present
Mrs. Beth Glitt	Present
Mrs. Holly Hanson	Present
Ms. Charm London	Present
Mr. Christopher Lopez	Present

**Staff Present:**

- Dr. Tom Goodney – Superintendent
- Mr. David Varda – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Mr. Gale Marsh – Deputy Superintendent
- Mr. David Weaver – Assistant Treasurer
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

**Board Member-Elect Present:**

- Mr. Barry Alcock

*Mrs. Glitt, Board President, led the Pledge of Allegiance.*

**21.12.01 APPROVED ADOPTION OF THE AGENDA**  
 It was moved by Ms. London and seconded by Mrs. Hanson the Educational Service Center of Central Ohio Governing Board to approve the adoption of the agenda of the December 17, 2021 Regular Board meeting.

**Roll Call:** Mrs. Galbraith, yea; Mrs. Hanson, yea; Ms. London, yea; Mr. Lopez, yea; Mrs. Glitt, yea  
 Motion passed.

**21.12.02 APPROVED DATE FOR JANUARY 2022 ORGANIZATIONAL/REGULAR BOARD MEETING**  
 It was moved by Mr. Lopez and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board to approve the date of January 14, 2022 at 10:00 a.m. for the 2022 Organizational/Regular Board meeting.

**Roll Call:** Mrs. Galbraith, yea; Mrs. Hanson, yea; Ms. London, yea; Mr. Lopez, yea; Mrs. Glitt, yea  
 Motion passed.

**21.12.03 APPROVED DESIGNATION OF PRESIDENT PRO TEM FOR JANUARY 2022 ORGANIZATIONAL MEETING**

It was moved by Mrs. Galbraith and seconded by Ms. London the Educational Service Center of Central Ohio Governing Board to approve the designation of Beth Glitt to serve as President Pro Tem for the ESC of Central Ohio's 2022 Organizational Board meeting scheduled on January 14, 2022.

**21.12.04 APPROVED THE BOARD MEETING MINUTES AND CONSENT AGENDA**

It was moved by Mrs. Hanson and seconded by Ms. London the Educational Service Center of Central Ohio Governing Board approve the following:

**5.01/Approved the Board Meeting Minutes**

1. Board meeting minutes for the November 19, 2021 Regular Board Meeting.

**5.02/Approved the Financial Reports for November 2021**

1. **Board Financial Update for November 2021.** *(For Information Purposes)*
2. **Investment Report for November 2021** that is on file in the Treasurer's Office.
3. **Travel and meeting Expense Report** for the Governing Board Members, Superintendent and Treasurer, November 1, 2021 through November 30, 2021.
4. **Bill List for November 2021:**

General Fund	\$604,609.95
Dublin City Schools	683,746.88
Gahanna-Jefferson Public Schools	403,437.14
Grandview Hts. City Schools	50,378.61
Hilliard City Schools	771,562.62
Reynoldsburg City Schools	237,612.95
Westerville City Schools	783,668.91
Whitehall City Schools	69,819.36
Upper Arlington City Schools	515,350.26
South-Western City Schools	128,405.81
Bexley City Schools	180,468.15
Columbus City Schools	89,177.69
Worthington City Schools	362,667.87
Hamilton Local Schools	158,181.19
Canal Winchester Local Schools	106,452.21
Groveport-Madison Local Schools	220,376.62
New Albany-Plain Local Schools	164,599.01
Delaware City Schools	202,051.88
Marysville Exempted Village Schools	55,150.70
North Union Local Schools	6,558.16
Olentangy Local Schools	1,706,754.74
Big Walnut Local Schools	258,781.52
Buckeye Valley Local Schools	228,403.15
Fairbanks Local Schools	13,926.22

Delaware Area Career Center	8,881.92
Chillicothe City Schools	19,380.91
Licking Heights Local Schools	189,620.94
OCALI – Operations-Family and Community Support	18,192.73
Mt. Vernon City Schools	98.00
ESCCO – Administrative Student Services	187,057.06
ESCCO – Audiology	3,390.10
ESCCO – Behavior Intervention	88.37
ESCCO – Special Education Transition Services	6,286.40
ESCCO – Low Incidence Services	121,559.05
ESCCO – Hearing Impaired Services	151,031.52
ESCCO – Visually Impaired Services	31,564.73
ESCCO – English Language Services	23,626.12
ESCCO – Emotionally Disturbed Services	74,533.22
ESCCO – STACK Autistic Student Services	327,417.36
ESCCO – Changes Student Services	9,335.64
Project Search	8,319.96
Delaware/Union ESC	25,773.70
Reynoldsburg Preschool	113,490.56
Bexley Preschool	11,930.76
Upper Arlington Preschool	51,159.64
Preschool Itinerant	20,619.80
Fairbanks LSD Preschool	6,669.82
ESCCO – Campus Based Transition	41,399.17
ESCCO – Speech/Language Services	73,987.35
Strive	82,584.84
OCALI – CSD FY 21	875.92
OCALI – Imp of Ohio Aut Re	186,641.30
OCALI – Part C to B FY 21	(.55)
EANS General Fund	20,942.62
EANS Contract	334,296.92
Ventures	112,427.98
Ventures II	106,981.19
ESCCO – Mental Health Services	13,740.28
ESCCO – Adapted PE Services	15,473.29
ESCCO – Occupational Therapy Services	31,523.21
ESCCO – Physical Therapy Services	14,720.42
ESCCO – Center for Achievement	35,249.50
ESCCO – Gifted Students Services	8,649.18
ESCCO – Professional Learning	71,431.46
ESCCO – Special Projects	13,140.98
ESCCO – Digital Learning	13,213.93
OCALI – FY 22	547,279.31
OCALI – Multi-System Youth	297.50
OCALI – Lifespan FY 22	8,620.86
OCALI – Imp of Ohio Aut Rec	36,419.59
OCALI – Tr Vis Employment First Tr	19,011.11
OCALI – ELSR FY 22	26,548.87
ODE Contract (Field Specialists) FY 22	30,201.68
ODE Contract (Cohen) FY 22	6,775.50
OCALI – Surrogate Par Tr	1,658.00
PBIS	9,600.82
OCALI – Consulting Services	77.58
OCALI – Did You Not – Vir R	1,300.00

Reg Coaches for MSY	3,151.88
ESCCO – Printing Services	23,421.10
ESCCO – Court Liaison Services	23,685.20
ESCCO – Conference Center	62,037.81
OCALI – AIM and Online Professional Development	9,743.47
Marburn Academy	7,170.31
Jonathan Alder Local Schools	4,937.90
Wellington Schools	3,972.55
Tolles Career and Technical Center	16,209.20
Northridge Local Schools	16,317.59
Southwest Licking Local Schools	41.89
Marion City Schools	143,918.44
Cardington-Lincoln Local Schools	8,377.13
Columbus DeSales	12,615.70
College and Career Success	35,162.44
One School Christian Academy	8,774.30
Worthington Christian School	32,033.82
Groveport Madison Christian School	21,177.06
Columbus School for Girls	9,966.17
SOS	48,139.50
Columbus Academy	16,889.86
Star House	198,661.20
Ohio Alliance for High Quality Education	4,687.90
Investigations	17,985.35
Community School Monitoring Services	41,828.90
OCECD	135,210.71
Permanent Improvement	9,576.62
Ohio Reading Corp FY 21	2,557.55
EPSEA	1,595.58
Martha Holden Jennings/OSU	535.00
OCALI – Building Cap Assist	3,104.11
FCFC – Admin 2022	15,307.33
FCFC – Multisystem 2022	105,005.21
FCFC – Help Me Grow EI 2022	217,468.47
FCFC – MS FCSS 2022	12,663.02
FCFC – JFS 2022	50,734.45
FCFC – Home Choice 0-5 2022	6,941.87
FCFC – BBL 2022	4,582.26
FCFC – Celebrate One 2022	4,956.01
FCFC – React 2022	10,046.87
FCFC – P4S 2022	7,693.14
FCFC – P4S Adm 2022	16,775.69
FCFC – MSY Crisis 2022	107,291.87
FCFC – MSY Flex 2022	644.00
Ohio Reading Corps FY 22	32,827.41
AmeriCorp Mentor Success FY 22	10,517.62
EPSEA FY 22	133,678.51
OCALI – OCALICON Conference	17,564.24
Background Checks Rotary	10,287.93
Section 125 Plan	9,811.88
COBRA Premium Payments	2,029.60
Employee Benefit Payments	23.32
Rockbridge Academy	23,619.12
Medical Insurance	415,664.80

Dental Insurance	33,193.60
Workers Compensation	5,771.02
SST – GRF FY 22	19,022.60
School Psychology FY 22	5,479.31
SST – Transition	3,213.90
RemoteDX Support Squad	12,500.00
GEER Fund FY 21	(2,744.76)
GEER Fund FY 22	134,359.10
Broadband Ohio FY 21	3,655.02
CRF City of Columbus	182,675.00
SST – IDEA FY 22	177,670.67
SST – Urban Rel FY 22	8,171.51
SST – Early Lit SSIP IDEA	6,884.56
LEP FY 22	36.36
SST – Title I	21,933.63
SST – ELD FY 22	7,608.51
SST – Early Childhood FY 22	3,240.92
SST – Early Lit SSIP FY 22	1,816.30
OTES 2.0 FY 22	22,058.82
AmeriCorps Mentors Success FY 21	(5,603.76)
OALI – Building Cap Assist FY 21	12,153.11
Ohio Reading Corps FY 22	49,873.98
Mentors for Success FY 22	15,089.61
OALI – Best FY 22	7,473.35
<b>TOTAL</b>	<b>\$14,142,392.94</b>

### 5.03/Approved Total Appropriations by Fund

2434

1. Approved the total appropriations by fund for November 2021.

Fund Number	Fund Description	October Appropriation	Increase (Decrease)	November Appropriation
001	General Fund			
	Total General Fund	\$147,082,682.08	\$1,252,703.41	\$148,335,385.49
	Other Funds			
003	PERMANENT IMPROVEMENT	132,338.59	6,050.62	138,389.21
018	PUBLIC SCHOOL SUPPORT	3,915.20	0.00	3,915.20
019	OTHER GRANT	15,064,404.16	326,588.75	15,390,992.91
022	DISTRICT AGENCY	1,139,391.08	24,432.29	1,163,823.37
026	MEDICAL INSURANCE	5,813,000.00	0.00	5,813,000.00
027	WORKERS COMPENSTATION SELF INS	209,935.07	0.00	209,935.07
450	SCHOOLNET			
450	EQUIP/INFRASTRUCTURE	-	0.00	-
451	K12 NETWORK CONNECTIVITY	-	1,800.00	1,800.00
499	MISCELLANEOUS STATE GRANT FUND	776,668.56	0.00	776,668.56
506	RACE TO THE TOP	-	0.00	-
507	HEALTHY LIVING	350,037.75	0.00	350,037.75
508	GEERS	5,186,245.80	28,517.66	5,214,763.46
510	CORONAVIRUS RELIEF FUND	1,022,967.15	0.00	1,022,967.15
516	IDEA PART B GRANTS	3,062,236.94	0.00	3,062,236.94
551	LIMITED ENGLISH PROFICIENCY REFUGEE CHILDREN SCHOOL IMPACT	169,700.73	126,155.06	295,855.79
571	IMPACT	329,432.28	0.00	329,432.28
572	SST TITLE 1	296,991.09	0.00	296,991.09
587	IDEA PRESCHOOL-HANDICAPPED	187,625.92	1,064.14	188,690.06
590	IMPROVING TEACHER QUALITY	22,058.82	0.00	22,058.82
599	MISCELLANEOUS FED. GRANT FUND	2,194,950.00	200,000.00	2,394,950.00
	Total Other Funds	35,961,899.14	714,608.52	36,676,507.66
	<b>Grand Total All Funds</b>	<b>\$183,044,581.22</b>	<b>\$1,967,311.93</b>	<b>\$185,011,893.15</b>

**5.04/Miscellaneous Consent Agenda Items / Treasurer/CFO**

Approved the following miscellaneous consent agenda items recommended by the Treasurer/CFO.

1. Approved membership in the Ohio School Boards Association and the payment of dues in the amount of \$7,880.00 for the period of January 1, 2022 through December 31, 2022.
2. Approved the payment of \$250.00 for legal consultant services from the Ohio School Boards Association Legal Assistance fund for the period of January 1, 2022 through December 31, 2022.
3. Approved the following new grants and authorized the Treasurer/CFO to establish the appropriate funds:

	<b>Appropriations</b>	<b>Estimated Revenue</b>
K-12 Connectivity 451 9200	\$ 1,800.00	\$ 1,800.00
ESSER Family Engagement 507 9201	50,638.75	50,638.75

4. Approved to authorize the Treasurer/CFO to pay invoices against the following purchase orders that were not processed in accordance with Section 5707.41 (D): 2200956, 2200960 and 2200976.
5. Approved to accept a monetary donation of \$100.00 to the ESC of Central Ohio STEP Program from Gary and Cindy Curtis.
6. Approved to accept a monetary donation of \$200.00 to the Ohio Center for Autism and Low Incidence (OCALI) in memory of Glenn Huber from the Ohio Harness Horsemen's Association.

**5.05/Professional Meetings**

Approved the following professional meeting attendance.

**David Varda, Treasurer/CFO**

Ohio Association of School Business Officials  
January Hot Topics Seminar  
January 26, 2022 / Westerville, Ohio

**5.06/Stipends**

Approved the following stipend requests:

**ESC of Central Ohio**

1. Melissa McCormick – Accounting Supervisor, Extra duty/performance stipend, \$3,200.00

2. Jaime Stewart – Payroll Supervisor, Extra duty/performance stipend, \$3,200.00

### **5.07/Contracts-Agreements**

Approved the following agreement.

1. Approved entering into a Vendor Service Agreement with LRP, Conferences, LLC d/b/a District Administration to provide National Superintendents Academy curriculum sessions, materials and books to the ESC of Central Ohio over a 3-month period (3 day sessions per month) in January, February and March 2022, at a cost of \$4,000.00 per participant with a minimum of 20 participants; and authorize the Treasurer/CFO to sign the agreement.
2. Approved entering into a Services Agreement between The Ohio State University Department of Educational Studies and the ESC of Central Ohio for OSU to place four consultants with the ESC of Central Ohio to provide support to client school districts in the area of school psychology support and services; effective from the date of execution through May 31, 2024; at a total cost of \$399,242.00 and authorize the Superintendent to sign the agreement.
3. Approved entering into a 3-year contract with Salesforce, Inc. to provide the ESC of Central Ohio with customer relationship management platform services ;effective January 10, 2022 through January 9, 2025; at a total cost of \$70,726.50; and authorize the Treasurer/CFO to sign the contract.

### **5.08/Miscellaneous Consent Agenda Items / Superintendent**

Approved the following miscellaneous consent agenda item recommended by the Superintendent.

1. Approved the first reading of the following proposed revised Board policies.
  - 6114 Cost Principles – Spending Federal Funds
  - 7300 Disposition of Real Property/Personal Property
2. Approved the following resolution to select Fanning Howey as the most qualified design professional for a tenant improvements project.

The Superintendent recommends Fanning Howey (the “Design Professional”) as the most qualified firm to provide design and construction administration services for the Tenant Improvements Project (the “Project”) and the Superintendent requests authorization to negotiate an agreement with the Design Professional for these services.

#### Rationale:

1. The Ohio Revised Code outlines a qualifications-based selection process in ORC Sections 153.65 through .71, which is required to be followed by public entities when professional design services are needed.



2. The Board requires the services of a design professional to provide design and construction administration services for the Project.
3. On behalf of the Board, the Superintendent issued a request for qualifications for professional design services and solicited qualifications from qualified firms to serve as the design professional.
4. One (1) qualification submittal was received and reviewed; following review of the submittal, the Superintendent recommends that Fanning Howey is the most qualified design professional.
5. A proposal has been requested from Fanning Howey for the design services required and an agreement will be prepared for these services.

The Education Service Center of Central Ohio Governing Board resolves as follows:

1. The Board accepts the recommendation and selects Fanning Howey as the firm determined most qualified to serve as the design professional for the Project.
2. The Board authorizes the Superintendent to work with legal counsel to negotiate a contract with the Design Professional to serve as the Board's design professional for the Project. The final agreement will be submitted to the Board for approval.

Vote to approve the consent agenda.

*Approved the consent agenda:*

**Roll Call:** Mrs. Galbraith, yea; Mrs. Hanson, yea; Ms. London, yea; Mr. Lopez, yea; Mrs. Glitt, yea  
Motion passed.

#### 6.01/Items for the Board's Information and Review

- **Governing Board Members' Update**

Delaware Area Career Center

Mrs. Hanson reported that the DACC was targeting seniors at member districts with four new programs.

Eastland-Fairfield Career & Technical Schools

Mr. Lopez and Mrs. Galbraith reported that the recent Board meeting included exciting student presentations about the sports medicine programs at the Gahanna and New Albany Campuses.

- **Treasurer's Update**  
Mr. Varda reported that we will be focusing on Cyber Security in the upcoming months. Several Ohio School Districts have had issues with Cyber Security that resulted in disruption of processes and use of financial resources.
- **Ohio Healthcare Consortium Update**  
No items to report.
- **Superintendent's Update**  
Dr. Goodney requested Deputy Superintendent Trego to discuss the renewal of sponsorship agreements with the ESCCO Sponsored Community Schools. Mr. Trego indicated to the Board that due to COVID, the Board would be asked to approve 1 Year agreement extensions with the community schools as we did last year. Dr. Goodney requested Deputy Superintendent Marsh brief the Governing Board members on the status of the School Psychologist initiative with Ohio State University.
- **Board President's Recognition**  
Board President Glitt thanked Charm London and Holly Hanson for their service on the Governing Board of the Educational Service Center of Central Ohio and noted their contributions during their service. Board President Glitt indicated Mrs. Hanson would fulfill her term on the Delaware Area Career Center. The term ends on December 31, 2022.

### **Upcoming Meetings / Events**

January 14, 2022 / 10 a.m.

Governing Board Organizational/Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

February 25, 2022 / 10 a.m. *(Tentative)*

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

March 25, 2022 / 10 a.m. *(Tentative)*

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

April 22, 2022 / 10 a.m. *(Tentative)*

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

**21.12.05**

### **APPROVE ADJOURNMENT**

It was moved by Ms. London and seconded by Mrs. Galbraith the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 11:05 a.m.

**Roll Call:** Mrs. Galbraith, yea; Mrs. Hanson, yea; Ms. London, yea; Mr. Lopez, yea; Mrs. Glitt, yea  
Motion passed.

*Beth Glitt*

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Beth Glitt  
Governing Board President  
Educational Service Center of Central Ohio

**ATTEST:**



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David A. Varda  
Treasurer/CFO  
Educational Service Center of Central Ohio

