**Re:  FY 21 End of the Year Reporting/Expenditures, FY 22 Title III ESCCO Consortium Needs Assessment, and FY 21 Compliance Documentation Info**

**To:  All Federal Coordinators – Title III English Learners**

**Dated:  April 29, 2021**

Hope this finds you and yours well.

As the school year winds down, here are upcoming Title III consortium items for your attention.

1. **FY 21 Title III Expenditure Deadlines – PO Requests by: May 28, 2021  -** Attached please find your FY 21 Title III Expenditure Report.  If you wish to purchase supplies, software, or purchase services, complete the [Purchase Order Request Form](https://www.escco.org/Downloads/Title%20III%20PO%20Requisition%20041620.doc) for our agency to create the district a Purchase Order-forward to Kari.Jenkins@escco.org.   **All professional learning sessions must be purchase ordered and performed by June 30, 2021 to be paid from FY 21 Title III funds.  If sessions are July 1st or after, FY 22 Title III funds will be purchase order requested and approved.**

We are encouraging districts to expend as much as possible as we have not yet met the required FY 20 carryover amount of expenditure.

Use the [Consortium Budget Guidelines](https://www.escco.org/Downloads/English%20Learner%20Consortium%20Budget%20Guidelines%20Final%20041620.xlsx) for expenditure considerations.

1. **FY 22(SY 21-22) English Learner Consortium Needs Assessment – Due:  Wednesday, May 12, 2021**

In order to plan for the FY 22 English Learner Consortium, we are requesting your district administrators, EL teachers and coordinators who are working with English Learner students complete the:

[ESC of Central Ohio’s EL Needs Assessment](https://docs.google.com/forms/d/e/1FAIpQLSfaHIYbyNTH6nmgWrc4cHh1m2QNEhaaFS1Ffl-5bFIelXP7lQ/viewform?usp=sf_link).

In early May, our agency will forward the District consortium agreement for Superintendent/Treasurer signature.   All districts Title III allocation under a $10,000 amount, are required to participate in a consortium but all districts no matter the allocated amount may join a consortium.

**Federal Allocations Release**

Early June 2021, the FY 22 Title III English Learner district appropriations will be released by the Office of Federal Programs.  In order to have the appropriations posted in the FY 22 ESC of Central Ohio’s consortium CCIP funding application, the district’s signed consortium agreement is requested to be forwarded back to us by:  Friday, May 18, 2021.

1. **FY 21 Federal Title III Compliance Criteria Responses – Due: June 30, 2021 - Usually the District Federal Coordinator leads completion of this required survey information.  If the district is involved in an Onsite or Desk Review earlier deadlines for compliance criteria may be requested by the Office of Federal Programs for review.**

To meet the FY 21 Title III question #1 of the federal compliance criteria, use our

[FY 21 EL ESCCO Consortium Year-End Report](https://www.escco.org/Downloads/FY%2021%20%20English%20Learner%20Consortium%20Year%20End%20Report.pdf) .

**District Self-Survey Information**:  Your district is required by the Office of Federal Programs, to respond and provide documentation for the [FY 21 Title III Language Instruction for English Learners Federal Self Survey criteria](https://www.escco.org/Downloads/FY%2021%20Consolidated%20ESEA%20Title%20III%20Self%20Survey%20ODE.pdf) by answering yes, no, or n/a in the compliance safe account database.   If your district has been chosen for an Office of Federal Programs onsite or desk review, the self-survey criteria documentation is required.  Feel free to contact Regina about the Title III EL compliance criteria or would like to hear more about our:

[ESCCO Federal Document Repository database resource](https://www.escco.org/FederalComplianceDocumentRepository.aspx).

**Upcoming English Learner PD opportunities**: (Consortium Districts are to indicate “EL-ESC” to waive fee in PO # box)

May 4th – 4-5:00pm | [Tech Tips and Tricks for EL Teachers](https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=12941&I=3756857)

June 3rd – 9-3:00pm | [Best Practices for Supporting English Learners in the General Education Classroom](https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=12941&I=3777277)

It’s been a pleasure working with all of you through this unprecedented school year!

Regina and Jill

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