**FY20 Title III ESCCO Consortium Guidance & Requisition Info**

Re:  FY 20 EL Consortium District CCIP application Guidance and Participation confirmation –June, 2019

Attached is the FY 20 EL Consortium’s CCIP EL Plan (Goal 1) to use when writing an EL strategy in the district CCIP planning tool.  You may want to consider combining all the consortium strategies into one for your district description.  For your district’s EL needs assessment, include the OELPA assessment information and use the attached copy of FY 20 CCIP EL consortium needs statements.  Once the Title III appropriations are posted, the funding application details page (\*) areas are required by the consortium districts to complete.  A narrative FY 20 plan is attached to assist with your descriptions in the required text boxes.  Contact me, if you have questions about including Title III grant requirements in the FY 20 CCIP application.

As you review the attached FY 20 ESC EL Consortium Plan Final – we have additional professional development topics based on this past year’s needs assessment survey and included a district coaching/mentoring opportunity.   Jill Kramer is planning to have many more speakers and partners to best inform EL literacy, family/community engagement, and evidence-based instructional practices.  The FY 20 EL consortium will continue to provide opportunities to assist district’s to meet the annual measureable objective(AMO) percentage of 57% on the student’s OELPA assessment.  The FY 20 professional development consortium fee is $900 (budgeted in the PD purchase service area).  This fee supports an unlimited amount of teachers/administrators to the English Language Leadership Network (ELAN) meetings, professional development opportunities, various onsite coaching/mentoring opportunities.  The 3 or 4 day content teacher “Best Practice” trainings are not included in the consortium fee but is an allowable expenditure from your Title III appropriation.   If your district is appropriated less than $900, the district’s entire allocated amount will be budgeted in the Professional Development purchase service area.  All districts under $10,000 are to join a consortium, plus districts who are allocated over $10,000 may choose.  Our agency’s indirect fiscal fee is 7.47% of the appropriation which provides district services for supply ordering and contracting.

We look forward to your district’s continued participation in the SY 20 consortium and request a signed FY 20 Consortium Fiscal Agent Form by June 21st-Friday.  By late June, we will contact you of the appropriation and discuss your district’s initial Title III budget.

The Program person indicated on this signature form will be our district contact.  If you have a Treasurer or Superintendent unavailable for signature, let us know.

The FY 20 consortium expenditure request process will remain the same as last fiscal year.  Updated [EL Expense Guidelines](https://www.escco.org/Downloads/FY20-EL-Consortium-Guidelines-Updated-090319.pdf), [Purchase Order Requisition forms](https://www.escco.org/Downloads/FY2020_Title-III-PO-Requisition2.doc), [professional meeting attendance requests](https://www.escco.org/Downloads/ESC-of-Central-Ohio-ProfessionalMeetingAttendance.pdf), and [mileage forms](https://www.escco.org/Downloads/Monthly-Travel-Expense-Report-20203.pdf) for attending PD opportunities.

Thank you for completing the FY 19 consortium evaluation survey.  We were pleased to hear you found the consortium work to be helpful.  Attached is the [FY 19 EL Year End Consortium Summary](https://www.escco.org/Downloads/ESC%20EL%20Consortium%20Year%20End%20Report%20for%20SY18-19.pdf) of events for your compliance records.

With our Thanks-

Regina and Jill