The Team:

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Overview:

The High School Tech Internship program reimburses Ohio employers for hosting high school interns in technology-focused roles. The goal of the High School Tech Internship program is to provide businesses with the tech talent they need while also providing students with valuable work experience at an early age.

Roles:

Interns will be expected to perform job duties similar to what is expected of an entry-level employee in technology roles that focus on:

- software development
- data
- cloud and IT infrastructure
- cybersecurity
- broadband/5G
- advanced mobility
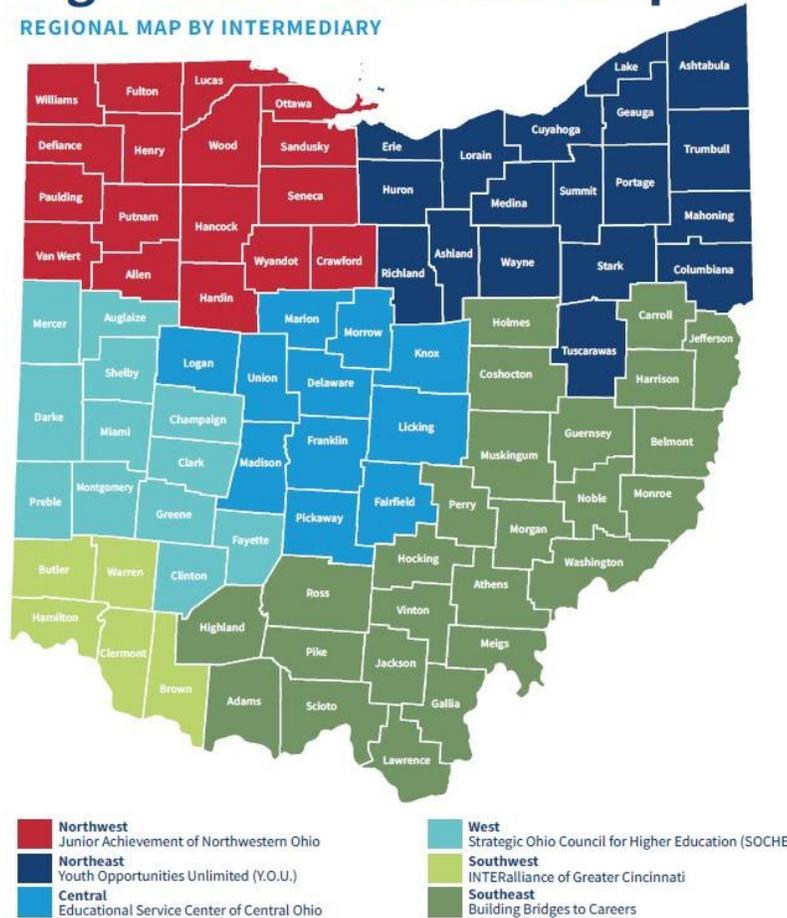- other in-demand technology-focused roles

Intermediaries:

Counties:
- Delaware
- Fairfield
- Franklin
- Knox
- Licking
- Logan
- Madison
- Marion
- Morrow
- Pickaway
- Union

Program Timeline:

- Internships are eligible to be completed between **January 2, 2024** and **September 30, 2024**.
- Internship placements must be finalized and applied for through a regional intermediary by **June 14, 2024**.
- Employers will work with their regional intermediary to submit reimbursement documentation to the Ohio Department of Development by **October 11, 2024**.

HIGH SCHOOL
TECH
INTERNSHIP

eSc educational service center
of Central Ohio

BridgED
Connecting K-12 with Business

Eligible Employers:

- Private Businesses in Ohio
- Non-Profit Entities in Ohio
- Educational Entities (District, Career-Technical Planning District, Educational Service Center, Higher Education Institutions) in Ohio
- Local and County Governments in Ohio

Employer Wage Reimbursement:

- To qualify for wage reimbursement, employers must submit supporting documentation to their regional intermediary after the conclusion of the internship, proving the student was employed for a minimum of 120 hours and was **paid at least $12 per hour** as a **W2 employee**.
- Supporting documentation (such as a payroll report, pay stub, timesheet, etc.) is required to show the business name, intern name, hours worked, dates, and amount paid (gross and net).
- Wage reimbursement will occur at a **two-thirds rate** if an intern is documented to work at minimum **120 hours**, but less than 200 hours.
- If an intern works **200 or more hours**, the business will be eligible for wages to be fully reimbursed. The maximum reimbursement is **$5,000 per student**.

Employer of Record:

- Digital application process
- BCI & FBI background check
- Electronic payment
- Tracking hours worked

Eligible Students:

- Ohio high school students who will be **19 years of age or younger** on the start date of their internship.
- Students **graduating** in the Spring of **2024** are eligible.

HSTI Things to Know:

- If a student drops out of an internship and completes less than the required hours employers are ineligible for reimbursement

- All internships must start **before June 14, 2024**

- All forms from students, school districts and employers must be completed **before October 11, 2024**

- This is a paid internship and students will be responsible to adhere to the company's workplace policies

What's Next?

Employers:

Connect with HSTI@ESCCO.org or submit form: https://forms.gle/pKWGLLjEU3gx4PyH6

What you need:

☑ Detailed job description

☑ W-2 paid employees or employer of record

☑ Internship application process

Districts:

Connect with HSTI@ESCCO.org or submit form:
https://forms.gle/JnWxxXvvZuYRKL1B8

What you need:

☑ Work-based learning form and/or work permit

☑ Student interest

☑ Opportunities for your students

Students/Parents

Connect with your school or look at www.ESCCO.org/HSTI for opportunities

What you need:

☑ Contact your school

☑ Work on a resume

☑ Know your schedule (activities, summer camps, vacations, etc.)

How to find Internships:

1. Check out postings on www.ESCCO.org/HSTI (postings will show as they become available)
2. Reach out to school or check announcements (i.e. SchooLinks, Canvas, Schoology, etc.)

To register to receive more information:

Questions?