

Scheduling Instructions for K-12 COVID-19 Vaccine Clinic

Scheduling is a 6-step process. Once you get to the site, please follow these instructions. We do expect heavy traffic on the site in the first few days. If the site is slow, please be patient. You may also try scheduling earlier in the morning or later in the evening when site traffic is lighter.

STEP ONE – Choose a Location

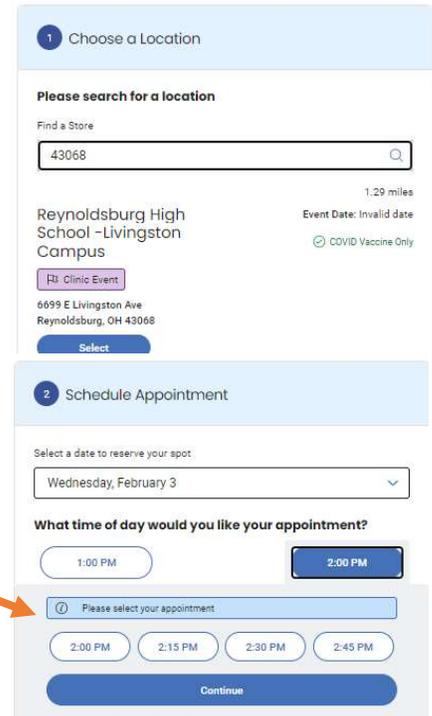
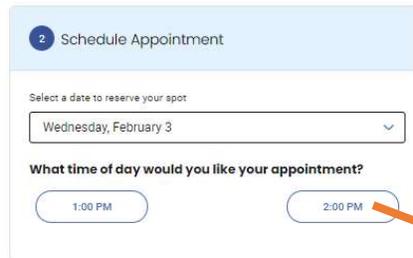
In the Find a Store field, input Hilliard or 43026 for the Hilliard-Davidson clinic location and Reynoldsburg or 43068 for the Reynoldsburg-Livingston Campus location. Hit **“Enter”** or click on the **Magnifying Glass** to the right of the field.

The location will appear below the Find a Store field. Click on the **“Select”** button and then the **“Continue”** button to move to Step 2.

STEP TWO – Schedule an Appointment

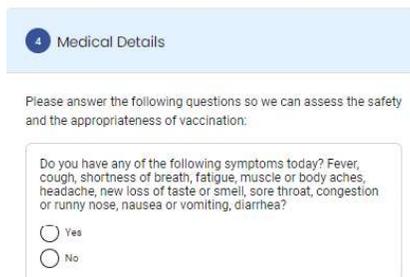
Select the date for your appointment in the dropdown menu and hour blocks for available spots will appear. Click on the hour to see available spots in that hour.

Select the specific time from those options and click on **“Continue”** to move to Step 3.



STEP THREE – Patient Information

Enter your patient information. Please enter your first and last name as it appears on your government-issue photo ID. Once you have completed the required fields, click **“Continue”** to move to Step 4.

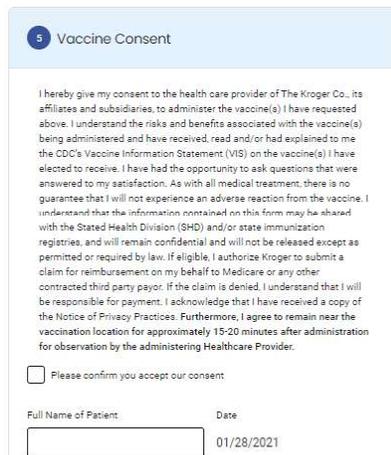


STEP FOUR – Medical Details

Answer a few simple Yes or No questions about your current and past medical history. Click **“Continue”** to move to Step 5.

STEP FIVE – Vaccine Consent

Review the consent to allow us to provide you the vaccine. Check the box next to **“Please confirm you accept our consent”** and enter your full name as it appears on your government-issued ID. Click **“Continue”** to move to Step 6.



STEP SIX – Submit

Review the information to make sure it is correct. If you need to change anything, you can scroll up and click **“Edit”** for any of the previous steps. Click **“Submit”** to finalize your appointment. You will then see a confirmation screen. **PLEASE PRINT OR SCREEN CAPTURE THIS CONFIRMATION FOR YOUR RECORDS.** You will also receive a reminder email the day before your appointment.

