

RECORD OF PROCEEDINGS

Minutes of the Educational Service Center of Central Ohio Governing Board's Regular Meeting held virtually through Zoom on March 27, 2020 due to the COVID-19 crisis.

Call to Order: Meeting called to order by Mr. Spencer, Board President at 10:04 a.m.

Roll Call:

Mr. Edward Bischoff	Present Virtually
Mrs. Joyce Galbraith	Present Virtually
Mrs. Beth Glitt	Present Virtually
Mr. Christopher Lopez	Present Virtually
Mr. W. Gregory Spencer	Present Virtually

Staff Present Virtually:

- Dr. Tom Goodney – Superintendent
- Mr. David Varda – Treasurer/CFO
- Mr. Michael Trego – Deputy Superintendent
- Mr. David Weaver – Assistant Treasurer
- Ms. Lori Dray – Director of Technology and Digital Learning
- Mr. Dan Adkins – Network Analyst
- Ms. Elaine Organ – Administrative Assistant to the Superintendent

Mr. Spencer, Board Vice-President, led the Pledge of Allegiance.

20.03.01 APPROVAL OF THE ADOPTION OF AGENDA

It was moved by Mrs. Galbraith and seconded by Mrs. Glitt the Educational Service Center of Central Ohio Governing Board approve the adoption of the agenda of the March 27, 2020 Regular Board meeting.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Lopez, yea; Mr. Spencer, yea
Motion passed.

20.03.02 APPROVAL OF THE BOARD MEETING MINUTES AND CONSENT AGENDA

It was moved by Mr. Bischoff and seconded by Mr. Lopez the Educational Service Center of Central Ohio Governing Board approve the following:

5.01/Approval of the Board Meeting Minutes

1. Board meeting minutes for the February 28, 2020 Regular Board Meeting.

5.02/Approval of the Financial Reports for February 2020

1. Board Financial Updates for February 2020. *(For Information Purposes)*
2. Investment Report for February 2020 that is on file in the Treasurer's Office.
3. Travel and Meeting Expense Report for the Governing Board Members, Superintendent and Treasurer/CFO, February 1, 2020 through February 29, 2020.
4. Bill List for February 2020:

General Fund	\$426,352.55
Dublin City Schools	686,947.06
Gahanna-Jefferson Public Schools	383,637.78
Grandview Hts. City Schools	43,558.38
Hilliard City Schools	963,781.96
Reynoldsburg City Schools	255,008.89
Westerville City Schools	929,205.02
Whitehall City Schools	69,485.71
Upper Arlington City Schools	479,796.09
South-Western City Schools	51,803.19
Bexley City Schools	220,132.39
Columbus City Schools	225,453.57
Worthington City Schools	334,340.90
Hamilton Local Schools	142,962.64
Canal Winchester Local Schools	109,198.85
Groveport-Madison Local Schools	209,595.04
New Albany-Plain Local Schools	190,970.58
Delaware City Schools	194,196.66
Marysville Exempted Village Schools	55,431.22
Olentangy Local Schools	1,641,074.38
Big Walnut Local Schools	215,412.89
Buckeye Valley Local Schools	202,515.64
Fairbanks Local Schools	16,854.98
Delaware Area Career Center	9,598.93
Pickerington Local Schools	1,299.08
Granville Exempted Village Schools	12.18
Chillicothe City Schools	21,335.76
Licking Heights Local Schools	228,117.94
OCALI – Operations-Family and Community Support	54,373.40
OCALI – Multi-System YTH TR	33,191.09
OCALI – Suite of Res. Mod.	13,147.74
OCALI – Central Intake Res.	2,593.00
ODE Contract (Lamphere)	8,289.94
ODE Contract (Field Specialists)	27,762.97
Mt. Vernon City Schools	131.83
OCALI – FY 20	233,062.29
OCALI – CSD FY 20	189,956.01
OCALI – EF Transition FY 20	21,943.59
OCALI – PBIS Modules FY 20	1,641.82
OCALI – SUM Fund Service Modules FY 20	1,442.75
OCALI – Part C to B FY 20	9,629.33
OCALI – Autism Recom FY 20	23,845.35
OCALI – Lifespan Clearinghouse FY 20	7,312.41

ODE Contract (Kuhn)	10,138.18
ODE Contract (Cohen)	9,777.01
OCALI – Res RES ASD Consu	4,041.17
ESCCO – Administrative Student Services	130,512.59
ESCCO – Special Education Transitional Services	6,745.62
ESCCO – Low Incidence Services	98,201.24
ESCCO – Hearing Impaired Services	149,114.18
ESCCO – Visually Impaired Services	24,338.21
ESCCO – English Language Services	13,720.95
ESCCO – Emotionally Disturbed Services	83,339.84
ESCCO – STACK Autistic Student Services	242,599.97
ESCCO – Changes Student Services Delaware/Union	10,784.43
ESC	14,742.90
Psychology	4,557.41
Reynoldsburg Preschool	102,729.55
Bexley Preschool	10,952.44
Upper Arlington Preschool	50,836.87
Preschool Itinerant	21,897.46
Fairbanks LSD Preschool	8,344.16
ESCCO – Campus Based Transitions	43,813.53
ESCCO – Speech/Language Services	64,720.02
Strive	60,970.09
Ventures	130,127.01
Ventures II	85,145.40
ESCCO – Mental Health Services	10,027.57
ESCCO – Adapted PE Services	18,357.08
ESCCO – Occupational Therapy Services	37,914.16
ESCCO – Physical Therapy Services	(14,492.81)
ESCCO – Cross Creek Day Treatment	50.25
ESCCO – Center for Achievement	22,554.97
ESCCO – Gifted Students Services	13,652.73
ESCCO – Professional Learning	57,951.28
ESCCO – E-Learning	57,388.73
ESCCO – Digital Learning	11,561.43
ESCCO – Printing Services	15,406.76
ESCCO – Court Liaison Services	4,146.75
ESCCO – Conference Center	5,117.33
OCALI – AIM and Online Professional Development	20,807.47
Marburn Academy	6,939.07
Wellington Schools	6,245.19
Tolles Career and Technical Center	9,557.93
Northridge Local Schools	14,442.51
Northridge Preschool	13,122.88
Southwest Licking Local Schools	19.95
Marion City Schools	107,235.90
Kids Voting	2,013.58
Cardington-Lincoln Local Schools	34,836.99
St. Vincent Family Center	115.64
Columbus DeSales	13,822.87
College and Career Success	16,646.82
Gahanna Christian Academy	5,347.00
Columbus School for Girls	4,336.93
SOS	67,308.37
Columbus Academy	15,961.70
Star House	177,354.84
Ohio Alliance for High Quality Education	4,248.42
Investigations	4,620.82

Community School Monitoring Services	24,732.21
OCALI – FY 19	582,611.81
OCECD	125,307.94
OCALI – Part C to B Trans	31,429.69
OCALI – Summer Food Service	16,876.41
FCFC – Admin 2020	22,693.16
FCFC – Multisystem 2020	96,394.02
FCFC – Help Me Grow EI 2020	233,048.85
FCFC – EI Outreach 2020	(2,042.00)
FCFC – JFS 2020	64,080.06
FCFC – Home Choice 0-5 FY 20	12,923.75
FCFC – BBL 2020	19,683.19
FCFC – Celebrate One 2020	6,465.01
FCFC – MS Crisis 2020	45,936.12
Ohio Reading Corp FY 20	35,444.52
AmeriCorp Mentors Success FY 20	7,220.46
EPSEA	96,785.77
Central Ohio Leadership Academy	(45.95)
FCFC – React	18,378.53
OCALI – OCALICON Conference	76,810.73
Background Checks Rotary	10,434.02
Section 125 Plan	32,007.02
COBRA Premium Payments	2,604.00
Rockbridge Academy	24,640.55
Medical Insurance	370,170.00
Dental Insurance	30,634.00
Workers Compensation	18,430.37
SST – GRF FY 20	23,100.76
School Psychologist	7,474.94
SST – Student Assessment	1,678.90
OCALI – VR DSP Training	2,539.46
SST – IDEA FY 20	179,406.79
SST – Early Lit. SSIP IDEA	2,857.03
LEP FY 20	23,145.33
RSIG FY 20	54,326.19
SST – Title I FY 20	6,652.91
SST – Early Learning Discret.	6,466.23
Early Childhood FY 20	(7.24)
SST – Early Lit. SSIP	1,548.56
Ohio Reading Corp	78,442.16
AmeriCorp Mentor Success FY 20	10,121.57
BEST Grant FY 20	1,720.93
Striving Readers FY 20	16,070.29
CDC Prime Life	4,850.46
SST – Adolescent Literacy	8,135.32
I3 Grant Year 5	18,123.66
I3 Grant Year 4	(9,939.94)
TOTAL	\$13,521,618.61

5.03/Approval of Total Appropriations by Fund

1. Approved the total appropriations by fund for February 2020.

Fund Number	Fund Description	January Appropriation	Increase (Decrease)	February Appropriation
001	General Fund			
	Total General Fund	\$124,200,975.09	\$616,864.05	\$124,817,839.14
	Other Funds			
003	PERMANENT IMPROVEMENT	437,187.65	29,318.00	466,505.65
018	PUBLIC SCHOOL SUPPORT	11,652.23	0.00	11,652.23
019	OTHER GRANT	13,247,839.03	103,814.45	13,351,653.48
022	DISTRICT AGENCY	1,347,915.43	484,716.31	1,832,631.74
026	EMPLOYEE BENEFITS AGENCY FUND	4,290,442.00	0.00	4,290,442.00
027	WORKERS COMPENSTATION SELF INS	162,003.00	0.00	162,003.00
	SCHOOLNET			
450	EQUIP/INFRASTRUCTURE	-	0.00	-
451	K-12 NETWORK	900.00	0.00	900.00
499	MISCELLANEOUS STATE GRANT FUND	617,127.83	212,059.86	829,187.69
506	RACE TO THE TOP	-	0.00	-
516	IDEA PART B GRANTS	2,722,935.46	0.00	2,722,935.46
551	LIMITED ENGLISH PROFICIENCY	197,683.68	0.00	197,683.68
571	REFUGEE CHILDREN SCHOOL IMPACT	366,580.46	0.00	366,580.46
572	SST Title I	255,858.49	0.00	255,858.49
587	IDEA PRESCHOOL-HANDICAPPED	175,964.12	16.84	175,980.96
590	IMPROVING TEACHER QUALITY	62.03	0.00	62.03
599	MISCELLANEOUS FED. GRANT FUND	3,143,479.52	0.00	3,143,479.52
	Total Other Funds	26,977,630.93	829,925.46	27,807,556.39
	Grand Total All Funds	\$151,178,606.02	\$1,446,789.51	\$152,625,395.53

5.04/Approval of Miscellaneous Consent Agenda Items / Treasurer

Approved the following miscellaneous consent agenda items recommended by the Treasurer/CFO.

1. Approved the following new grants and authorize the Treasurer/CFO to establish the appropriate funds:

	Appropriations	Estimated Revenue
SST Transition 499 9006	\$ 8,000.00	\$ 8,000.00
CCIP-Prevention Ed. 499 9007	200,000.00	200,000.00
OTES 2 499 9008	58,938.32	58,938.32
IMPR SPRT SCHL Climate 001 9058	80,001.00	80,001.00

2. Approved to authorize the Treasurer/CFO to pay invoices against the following purchase orders that were not processed in accordance with Section 5707.41 (D): 2001029 and 2001102.

3. Approved the following provider to be paid by the Franklin County Family and Children First Council (FCFCFC) upon placement of clients based on a parent-led team including professionals.

Gracehaven, Inc.

4. Approved to accept the following assistive technology donations to the Ohio Center for Autism and Low Incidence (OCALI) State Lending Library by Jeff McCormick.

ESCHENBACH Visolux Digital XL FHD Magnifier valued at \$1,645.00

ESCHENBACH Smartlux Magnifier valued at \$650.00

5.05/Professional Meetings

Approved the following professional meeting attendance.

Intersectionality, Families and Relationships Academic Conference
University of Edinburgh
June 22 - 24, 2020
Edinburgh, Scotland
 Sierra Austin, ESCCO Coordinator of Diversity and Equity

5.06/Resignations

Approved resignations:

Dublin City Schools

1. Katelyn Brundrett - Administrative Intern, effective July 31, 2020
2. Dustin Burger - Administrative Intern, effective July 31, 2020
3. Blair Mallott - Administrative Intern, effective July 31, 2020

5.07/Personnel Contract Changes

Approved personnel contract changes for the 2019-20 contract year:

Olentangy Local Schools

1. Kim Esther - Preschool Aide, increase in contract days from 118 to 120, 5.6 hours per day at a daily rate of \$78.97, effective November 11, 2019 and increase to 6 hours per day/30 hours per week, at a revised daily rate of \$84.61 resulting in eligibility for a 50-50 premium split, effective March 2, 2020

5.08/Stipends

Approved stipend requests.

ESC of Central Ohio

1. Austen McDougald – Intervention Specialist, Mentor for Ohio University Scholars / Spring Semester, \$600.00

Olentangy Local Schools

1. Michele Basile - Occupational Therapist, covering caseload for Occupational Therapist on leave of absence, \$6,266.88
2. Brooke Young - Tutor, reading tutoring, \$1,750.00

5.09/Contracts / Agreements

Approved agreement:

1. Approved to enter into a Sponsorship Agreement with the Ohio Schools Health Services Association for the School Based Practitioners Summit and waiving communications services and printing costs, in the amount of approximately \$5,000.00.

5.10/Miscellaneous Consent Agenda Items / Superintendent

Approved miscellaneous consent agenda items recommended by the Superintendent.

1. Approved an update to the ESC of Central Ohio's Department of Community Schools Guidance Document that includes needed policy changes.
2. Approved The Maritime Academy of Toledo's request to reduce grade levels to Grades 6 through 12 effective with the start of the 2020-2021 school year.
3. Approved the proposed Olentangy Local Schools salary schedules for Non-Teaching/Non-Administrative Staff, Preschool Intervention Specialist, Behavior Specialist, Transition Coordinator, Vision Specialist, Psychologist, Assistant Technology Specialist, Speech-Language Pathologist, Occupational Therapist, and Physical Therapist for ESC of Central Ohio staff assigned to the District for Fiscal Year 2021.

Vote to approve the consent agenda.

Approval of the consent agenda:

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Lopez, yea; Mr. Spencer, yea

Motion passed.

Items for the Board's Information and Review

- **Governing Board Members' Update**

Eastland-Fairfield Career & Technical Schools

Mrs. Galbraith reported that the EFCTS Board held a brief meeting last Wednesday with no audience in attendance.

Delaware Area Career Center

Mr. Bischoff reported that the DACC Board held a short meeting last Thursday. Ms. Mary Beth Freeman, DACC Superintendent, updated Board members on the progress and ongoing planning for online classes for their students. Mr. Bischoff also reported that many of the windows in the new building are leaking and the contractor is in the progress of fixing the problem during the school closure.

- **Treasurer's Update**

Mr. Varda reported that the ESCCO's client school CFO/Treasurers will be meeting via Zoom this upcoming Tuesday for the second time since schools were ordered closed to assist them with fiscal and closure issues. The first meeting was very well received. The Ohio Department of Education will also have staff participating in this upcoming meeting to discuss topics related to the closure.

Mr. Varda informed Board members that several of his staff members have been designated as essential and will be working a limited number of hours each week physically in the office to perform essential tasks needed in the areas of accounts receivable/payable and payroll that cannot be completed from home.

- **Ohio Healthcare Consortium Update**

Mr. Varda reported that TeleDoc, that was already available, and opportunities for virtual doctor office visits approved by Allied Benefit Systems are in place for use by ESCCO staff.

- **Superintendent's Update**

Dr. Goodney informed Board members of the outstanding work being done by David Varda, Mike Trego and David Weaver in response to the current situation. He also commended Lori Dray and the technology team for the excellent work to help our staff and client school districts. The need for the ESCCO team to be innovative and inventive is vital right now to assist our school districts and partners. OESCA is holding weekly meetings for all ESC Superintendents to discuss a variety of current issues including ESCs stepping up to provide more work in the area of remote learning.

Dr. Goodney informed Board members that the Ohio Legislature passed HB 197 with strong bipartisan support. Governor DeWine is expected to sign it today and no line item vetoes are expected. Dr. Goodney highlighted the education provisions in the bill such as allowances virtual board meetings, early childhood education, continuation of food service programs for students, the elimination of testing and district report cards for the 2019-20 school year, permit services to be delivered electronically or via telehealth to students with special needs, extends licensure deadlines to 90 days after the emergency ends, allow students to graduate who were on track to do so as determined by the school districts. The ESCCO will work with school districts in providing services to help the students who are severely at risk for not graduating.

Dr. Goodney asked Mr. Trego to develop a rationale for determining who are the essential staff needed to perform critical work in the office during the closure period in the areas of finance, leadership and the support of distant learning for client school districts. The majority of staff are working remotely in accordance with the Governor's stay at home order. The limited number of staff deemed essential must take their temperature before coming in the office and follow all the social distancing and hygiene practices recommended by the Centers for Disease Control and Prevention. If the Governor extends the stay at home order, Mr. Trego will revisit who needs to be deemed essential to enter ESCCO buildings. Dr. Goodney has also asked the administrative team to provide him with a list of everything their Centers are doing to assist school districts.

- **Upcoming Meetings / Events**

April 24, 2020 / 10 a.m.

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio or will be held virtually due to the COVID-19 crisis if necessary

May 1 and 2, 2020

OSBA Board Leadership Institute / Hilton Columbus/Polaris

May 5, 2020

Staff Appreciation Day Classroom Visits / Morning

May 14, 2020

Staff Award/Recognition Event / 1630 Schrock Road, Columbus, Ohio

May 21, 2020 / 5 - 6:30 p.m.

Campus-Based Transition Graduation / 2080 Citygate Drive, Columbus, Ohio

May 29, 2020 / 10 a.m.

Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

June 26, 2020 / 10 a.m.


Governing Board Regular Meeting / 2080 Citygate Drive, Columbus, Ohio

20.03.03

APPROVE ADJOURNMENT

It was moved by Mrs. Galbraith and seconded by Mr. Bischoff the Educational Service Center of Central Ohio Governing Board adjourn the meeting at 10:53 a.m.

Roll Call: Mr. Bischoff, yea; Mrs. Galbraith, yea; Mrs. Glitt, yea; Mr. Lopez, yea; Mr. Spencer, yea
Motion passed.



W. Gregory Spencer
Governing Board President
Educational Service Center of Central Ohio

ATTEST:



David A. Varda
Treasurer/CFO
Educational Service Center of Central Ohio