



2020-2021 Payroll Schedule

ESC of Central Ohio and ESC Council of Governments

	Period Start Date	Period End Date	DEADLINE for Approved Payroll Documents by 9 a.m.	Pay Date
1	08/06/20	08/20/20	08/21/20	09/04/20
2	08/21/20	09/05/20	09/08/20	09/18/20
3	09/06/20	09/20/20	09/21/20	10/05/20
4	09/21/20	10/05/20	10/06/20	10/20/20
5	10/06/20	10/20/20	10/21/20	11/05/20
6	10/21/20	11/05/20	11/06/20	11/20/20
7	11/06/20	11/20/20	11/23/20	12/04/20
8	11/21/20	12/05/20	12/07/20	12/18/20
9	12/06/20	12/20/20	12/21/20	01/05/21
10	12/21/20	01/05/21	01/06/21	01/20/21
11	01/06/21	01/20/21	01/21/21	02/05/21
12	01/21/21	02/05/21	02/08/21	02/19/21
13	02/06/21	02/20/21	02/22/21	03/05/21
14	02/21/21	03/05/21	03/08/21	03/19/21
15	03/06/21	03/20/21	03/22/21	04/05/21
16	03/21/21	04/05/21	04/06/21	04/20/21
17	04/06/21	04/20/21	04/21/21	05/05/21
18	04/21/21	05/05/21	05/06/21	05/20/21
19	05/06/21	05/20/21	05/21/21	06/04/21
20	05/21/21	06/05/21	06/07/21	06/18/21
21	06/06/21	06/20/21	06/21/21	07/02/21
22	06/21/21	07/05/21	07/06/21	07/20/21
23	07/06/21	07/20/21	07/21/21	08/05/21
24	07/21/21	08/05/21	08/06/21	08/20/21

Important Information:

- Approved/Signed Timesheets are to be submitted as the schedule above indicates for timesheet employees.**
 - * All timesheets should be emailed to timesheets@escoco.org.
- Employees eligible for Leave benefits must enter all absences in AESOP WITHIN the pay period the absence occurred. Failure to enter absences in a timely manner could result in disciplinary action and/or wages being docked.**
 - * If you do not have an AESOP account, be sure to contact the ESC Help Desk at 614-542-4159. Also, complete a *Request and Authorization for Leave* form until your account can be set up.
 - * Leave forms should be emailed to humanresources@escoco.org
- Your direct deposit statement shows which company (ESC or COG) employs you and shows your leave balances. Please allow for a three week lag for leave posting.**
 - * Note: AESOP will not be used to track any leave balance.
 - * Employee Access Center – COG employees can access pay stub notices and other info
- Payroll questions may be emailed to:**

ESC Employees: escpayroll@escoco.org

COG Employees: cogpayroll@escoco.org