

EDUCATIONAL SERVICE CENTER OF CENTRAL OHIO

JOB DESCRIPTION

REGISTERED BEHAVIOR TECHNICIAN/TEACHING ASSISTANT (RBT)

Minimum Qualifications:

- High School Diploma
- Valid Ohio Department of Education Permit appropriate for the position.
- Successful completion and maintenance of RBT certificate.
- Documentation of a clear criminal record in compliance with state statute.
- Complies with drug-free workplace rules and board policies.
- Self-directed and able to learn required skills for the position
- Ability to physically manage students with disabilities
- Ability to cope with stressful traffic, weather conditions, and passenger distractions.

FLSA Classification: Non-Exempt

Reports To: Executive Director of Center for Student Services

Job Objectives:

The Registered Behavior Technician/ Teaching Assistant (RBT) will serve as part of ESCCO Specialized Onsite Support Team. As an RBT, staff member will support local district staff (teachers and paraprofessionals) in the application of applied behavior analytics for student educational programming. The RBT will assist with implementation of the behavior plans developed by building teachers and by the assigned Board Certified Behavior Analyst (BCBA). The RBT will be closely supervised by the BCBA. The RBT may serve multiple school districts.

Responsibilities and Essential Functions:

“The following duties are representative of performance expectations; however, the list below is not ranked in order of importance.”

- Applies learned principles of applied behavior analysis to the development and support of student behavior plans.
- Models best practices to refine evidence – based strategies and interventions for ongoing behavior plans and supports building staff efforts to implement student plans.
- Provides professional development for certified and classified staff members

- Participates in Specialized Onsite Support Team meetings and local team meetings to provide input to student plan development and strategy implementation.
- Promotes a favorable image of the service center. Supports community/school partnerships that enhance the service center's operational effectiveness.
- Supports an inclusive education in the least restrictive environment.
- Collects data to support student behavior plan implementation.
- Respects personal privacy. Maintains the confidentiality of privileged information.
- Participates in ESCCO Specialized Onsite Support Team and district staff meetings as well as professional growth opportunities when appropriate.
- Accepts personal responsibility for decisions and conduct.
- Wears appropriate work attire and maintains a professional demeanor.
- Strives to develop rapport and serves as a positive role model for others.
- Performs other specific job-related duties as directed by the Superintendent or his/her designee

“Job performance is evaluated according to the policy provisions adopted by the Governing Board of the Educational Service Center of Central Ohio.”

Conduct:

Each staff member shall remain free of any alcohol or non-prescribed controlled substance and abuse of any prescribed controlled substance in the workplace throughout his/her employment with the ESC.

Terms of Employment:

Each staff member shall serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings. Each staff member has a legal responsibility to help instill in students the belief in and practice of ethical principles and democratic values.

It is the employee's responsibility to maintain proper certification/licensure and to initiate the renewal process in sufficient time to receive the updated certificate/license prior to the expiration of the present certificate/license.

January 2020