

WORK STUDY STUDENT EVALUATION

Student's Name: _____ Job Site: _____

Evaluation Period: Begins _____ Ends _____

Approximate Hours Per Week: _____

WORK SKILLS	Excellent	Good	Average	Below Average	Needs Help	Not Known
Attendance						
Punctuality						
Works Independently						
Knowledge of work						
Quality of work (accuracy, neatness, thoroughness)						
Follows Directions						
Sees things to be done (Initiative)						
Seeks help when needed						
Accepts and adjusts to change						
Exhibits stamina						
Appears to like his/her work						
Has a positive attitude						
Accepts constructive criticism						
Gets along with supervisor						
Gets along with co-workers						
Cooperates with customers/guests						
Cares for tools and equipment						
Observes rules of company						
Observes safety rules						
Dresses appropriately for job (neatness, grooming, hygiene)						
Comes to work when scheduled						
Steady worker (needs little to no prompting)						

Student was absent _____ days and tardy _____ times this period.

Comments:

Evaluators Signature/Date

Student Signature/Date